



# Hollywood Church

5103 NC 43 SOUTH

(252) 756-1350

GREENVILLE, NORTH CAROLINA 27858

Thank you for your interest in Hollywood Church, as we search for our next pastor. These are exciting times, and we are looking forward to the Lord's provision for this position.

We are providing you this church profile to give you detailed information about our church and ministries. The second document is the pastor profile, which describes the type of candidate we are seeking. If you have any questions, please contact Dr. Charles McGowan, of McGowan search, with whom we have partnered to aid in our pastoral search, at [cmcgowan@mcgowansearch.com](mailto:cmcgowan@mcgowansearch.com).

Again, we are grateful for your participation in our search process. We promise to keep our interaction with you in absolute confidence, to move with all deliberate speed in the process, and to keep you abreast of our progress as it relates to you.

Thank you,

Pastoral Search Committee

Collin Wiggs, PSC chair

Hollywood Church, EPC

Greenville, NC



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**CHURCH INFORMATION FORM**

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation's history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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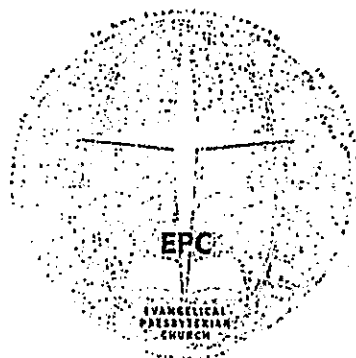
Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





# EPC

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**CHURCH INFORMATION FORM**

## Part 1: Church Information

1. Church Name Hollywood Church EPC

Address 5103 NC Highway 43 South

Greenville, NC 27858

Telephone (252) 756-1350 Fax (      )                     

E-mail hollywoodepc@gmail.com Website under construction

2. Presbytery: Presbytery of the Mid-Atlantic (Coastal Division)

Presbytery Ministerial Committee Liaison Phil Stump

3. Search Committee Chairman Collin Wiggs

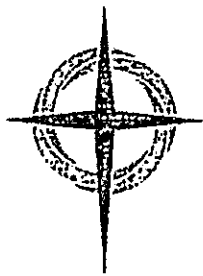
Address 4942 NC Hwy 43 S , Greenville, NC 27858

E-mail collincpw@gmail.com

Telephone (252) 814-7700

4. List all paid staff positions (use additional sheet if necessary)

<u>Pastor</u>	<input checked="" type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u>Financial Manager</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Music Director</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Choir Director</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Youth Director</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Baby Pantry / MOMS Director</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Secretary</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Nursery Childcare</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Choral Scholars (3)</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Church Caretaker</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time

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**CHURCH INFORMATION FORM**

## 5. List all vacant positions

Position Available Pastor Date of Vacancy +/- July 2023

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

## 6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>120</u>	<u>118</u>
B. Number of family units	<u>64</u>	<u>57</u>
C. Worship attendance	<u>75</u>	<u>75</u>

7. Community Growth ☒ Increasing ☐ Static ☐ Declining

## 8. Profile of church members

## A. Age:

1.5 % 0-11    8.8 % 12-18    4.4 % 19-24    1.5 % 25-34  
8.8 % 35-49    17.7 % 50-64    57.4 % 65+

## B. Occupation:

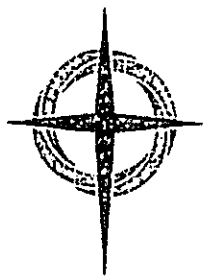
4.7 % Business    17.5 % Professional    3.1 % Trades  
3.1 % Agriculture    3.1 % Stay-at-Home Parent    52.4 % Retired  
16.1 % Other (Please Specify) Student, Education, Healthcare

## C. Educational level of adults

3.2 % some high school    21.0 % high school    48.6 % college    29.0 % graduate school

## D. Percentage of members belonging to the congregation

Less than one year 4.4 %  
5 years or less 23.5 %  
6-10 years 4.4 %  
10 years or more 67.6 %



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**CHURCH INFORMATION FORM**

9. Racial/Ethnic composition of:

A. Congregation

10.4 % African-American 0 % Asian 89.6 % Caucasian 0 % Hispanic  
0 % Other (Specify) \_\_\_\_\_

B. Community (within 5-mile radius of church)

19.0 % African-American 1.5 % Asian 72.0 % Caucasian 5.2 % Hispanic  
2.3 % Other (Specify) Two or More Races, Hawaiian/Pacific Islander, Native American

10. Community Setting (check as many as apply):

Location

☒ Rural ☐ Small Town ☐ Metropolitan ☒ Suburban ☐ Inner City

Function

☒ Industrial ☒ Agricultural ☒ Recreational ☐ Military ☒ College/University

Approximate population of community 90,000

11. Church Programming—Worship

A. Worship Time

10:30am

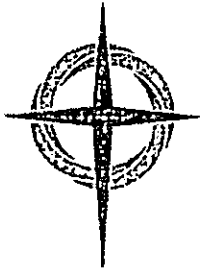
Average Worship Attendance

75

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Greeters, Announcements, Choir, Communion, Security Team, Children's Church

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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Variety

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Variety of Traditional and Contemporary

## 12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) N/AB. Average attendance in Adult Education (Sunday) 15

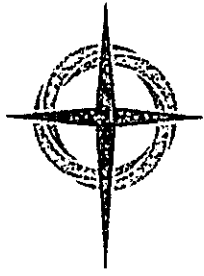
## 13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Sonshine Sisters	Women's Group	17	Monthly	3
Baby Pantry/MOMS	Outreach	15	Monthly	2
Backpacks for the Homeless	Outreach	2	As Needed	3
Missions	Communication	3	Monthly	2
Maintenance	Maintenance	3	Monthly	2
Ministries	Worship	3	Monthly	2
COED	Outreach	5	Monthly	2
Youth	Service	15	Bi-Monthly	2

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.

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1. Current annual budget: \$ 239,393 Last year's annual budget: \$ 225,100  
 (Attach a copy of current budget) Budget available upon request

2. Percentage of income received toward budget: 85 %

3. Amount contributed for year 2021 (most recent complete reporting year)

- |                                      |                   |
|--------------------------------------|-------------------|
| A. EPC Per Member Asking             | \$ <u>2000.00</u> |
| B. EPC World Outreach Global Workers | \$ <u>0</u>       |
| C. EPC Special Projects              | \$ <u>300.00</u>  |
| D. Presbytery Per Member Asking      | \$ <u>1130.00</u> |
| E. Other Missions/Missionaries       | \$ _____          |

4. Property owned by church

A. Describe buildings and property (other than manse).

Outside property contains two paved parking lots, playground, baseball field.  
 Church building has upstairs youth room, fellowship hall, sunday school rooms,  
 Pastor office and secretary office. A community garden behind church:

B. Are your buildings adequate for your present program? ☒ Yes ☐ No

If no, please explain:

C. Is a building program projected? ☐ Yes ☒ No

If yes, describe what, when, and projected cost

D. Does the church own a manse? ☐ Yes ☒ No

Condition: ☐ Good ☐ Fair ☐ Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study: ☒ In Church ☐ In Manse ☐ Not Provided

☐ Other \_\_\_\_\_

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**CHURCH INFORMATION FORM****6. Compensation:****A. The salary range we are prepared to offer:**

Position: Pastor \$ 70,000 to 80,000 D.O.E.  
Position: \_\_\_\_\_ \$ (incl housing, pension & insur)  
Position: \_\_\_\_\_ \$ \_\_\_\_\_

**B. The average annual increase over the past three years is:**

Position: Pastor \$ \_\_\_\_\_ or 2 %  
Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %  
Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %  
Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

**C. Housing**

- ☒ Housing Allowance  
☐ Manse Only  
☐ Either of the Above

**D. Benefits and expenses**

yes Pension (minimum 10% gross effective salary)  
yes Medical insurance  
\_\_\_\_\_ Life insurance  
\_\_\_\_\_ Social Security  
\_\_\_\_\_ Travel/mileage  
yes Book allowance  
yes Study leave allowance (minimum 2 weeks)  
yes Annual vacation days (minimum 4 weeks)  
tbd Number of worship services per year for which pastor is provided relief  
(in addition to vacation and study leave)  
\_\_\_\_\_ Other (Specify: \_\_\_\_\_)





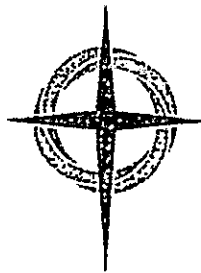
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**CHURCH INFORMATION FORM**

### Part 3: Church Characteristics

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

Cub Scouts - host monthly meetings at church

Baby Pantry - outreach at Joy's Soup Kitchen in Greenville, Networked with Food ministry in Grifton

Backpack Ministry - community outreach to several organizations

Operation Christmas Child - Send boxes through Samaritan's Purse

16. Describe the strengths of your congregation.

Caring, loving, friendly, willingness to help others, fellowship, love of Jesus,

Biblical Knowledge,

Community Support,

Hospitality

17. List specific problems with which your congregation struggles.

Member involvement - aging congregation not as involved in support ministries.

Consistency of checking on members / attendees.

Desire more young families / young members in the church

18. List major goals that the congregation has set for itself.

Growth - attracting and mentoring youth and young families, outreach (service projects), small group success (strengthen relationships & provide spiritual support), youth involvement. Christian Education (Prayer and Bible Study)

Supporting each other with our gifts, support for existing ministries, church involvement, music and MOMS ministry collaboration.



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**CHURCH INFORMATION FORM**

19. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☒ Yes ☐ No

If yes, Date completed October 2017

If yes, attach copies of each statement or strategic plan the church has completed.



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**CHURCH INFORMATION FORM**

#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Sound Biblical knowledge and bible based messages (fun, interesting, motivational, understandable)

Leadership - challenge and encourage staff, session and congregation. Team-player and can delegate. Financially responsible. Organizational skills.

Personable - Connection and interaction with congregation and community. Good communication skills (outgoing). Love of children.

Pastoral Care - Hospital visits and in home, counseling to bring to spiritual health. help members find gifts and supports them. help congregation see how God wants to use us in community.

PRAYER Warrior.



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**CHURCH INFORMATION FORM**

### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

1. Moving to the EPC

2. Renovation project of 1993 (renovated church building, sanctuary, expanded footprint of church building, joined fellowship hall building to main building to be all one building.)

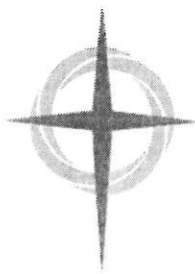
3. Establishing choral scholars program of our music ministry. Music ministry has expanded to include members from around the community who contribute their talents to a mountain band, global music, handbells.

4. Technology improvements. We have added an online presence (with streamed services and studies)

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Covid. Covid has been a challenge on how to keep the congregation together during the pause and how to bring the congregation back together as restrictions lifted.

The creation of the Baby Pantry has made us realize how large that need is for the community.

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**CHURCH INFORMATION FORM****Part 6: Other Information**1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
Keith Cobb	2015	to Present
Steve Herring	2009	to 2012
Rufus Mclean	2005	to 2008

2. Describe any significant factors about the church not covered in previous questions.

Cub Scouts

Security/Safety team

Expected increase in population in this area of Pitt County- It is growing the fastest, Hwy 43 is projected to be widened to a four lane highway.

Clerk of Session [Signature] Date 10-23-2022Search Committee Chair [Signature] Date 10-23-2022

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)

**Hollywood Church, EPC**  
**Greenville, NC**

**Vision and Mission**

**VISION** *Prayerfully moving forward together, sharing the heart of Christ*

**MISSION** *Find, reach, and develop followers of Jesus Christ*

- (1) fully-committed (all-in; living sacrifices);*
- (2) spiritually mature (doctrinally strong and steady; devout, pious, poised, showing personal composure, discerning 'the times' and the culture;*
- (3) Biblically-literate (knowing and understanding Scripture, reading, studying, searching, interpreting and applying it);*
- (4) passionately prayerful (i.e., manifesting God-dependency in consistent and fervent prayer, exercising Biblical faith); and*
- (5) culturally-savvy (i.e., displaying cultural adaptability without Biblical compromise that makes for general approachability but spiritual credibility SO THAT Jesus Christ and the Gospel may be presented – and represented – with spiritual decorum and in spiritual fully-committed, Biblical disciples*

**Biblical disciple-makers** *Disciple makers find, reach, and develop followers of Jesus Christ who progressively and purposefully advance in the above-mentioned characteristics, reminding all (and themselves being reminded) of the Holy Spirit's empowering role... and of sin's disrupting one in the process.*

**The Church** *The Church (inc Hollywood) is a mixture of disciples and disciple-makers at varying positions along a continuum of 'Pre-Christ' to 'Christlike.' And with that, we must resolve to set the example for what has been put forth as our own mission statement.*



## Session Vision and Mission

*VISION Prayerfully moving forward together, discerning the mind and heart of Christ for His church in this community*

*MISSION It is the mission of the Session to lead the church prayerfully and intentionally by resourcing, equipping, training, empowering, and holding accountable all ministries and members to the church's vision and mission.*

### *SUPPORTING PREMISE:*

*The ministry belongs to the whole church, to the people of God. It is a denial of our faith to believe that the "ministry" belongs to a few select people who are employed by the church. All Christians are called to be "ministers" wherever they are: at home, in the office, in school, at work or at play. That is where the work of the church is being done.*

## Session Organization

- I. The Mission Team – for *where we are going*
  - A. Key words: Clarity, Communications
  - B. Charge:
    - a. Develop and monitor progress of vision and mission for Hollywood Church
    - b. Develop and monitor strategy;
    - c. Plan, organize, lead, and evaluate the execution of Hollywood's mission
    - d. Communicate with Ministry Team and the Maintenance Team specifically
    - e. Communicate to the church-at-large the vision, mission, and alignment strategies
  - C. Assume current ministries and committees:
    - a. Christian Education
    - b. Staff – for communication goals, etc
  - D. Goals:
    - a. Establish and put into operation Mission Principles and Boundary Principles
    - b. Develop a strategy to communicate to the congregation the whys and the wherefores of changes – and then to communicate in a way that minimizes confusion and turmoil
    - c. Utilize Christian Education as part of the strategy to advance the church's vision and mission



II. Ministry Team – for *what we are doing*

A. Keywords: Movement, Alignment, Strategy

B. Charge:

- a. Implement, analyze, and revise strategies for Hollywood Church
- b. Review ministries for alignment
- c. Align all ministries with vision and mission
- d. Communicate with Mission Team and Maintenance Team

C. Assume current ministries and/or begin:

- a. Worship
- b. Support (including Staff resourcing)
- c. COED (Caring Outreach and Evangelism)
- d. Staff – for resourcing

D. Goals:

- a. Evaluate all ministries for alignment with vision and mission
- b. Develop a coordinated “MOVEMENT STRATEGY” to insure genuine discipleship is occurring
- c. Promote and coordinate (with the pastor) the BIG THREE EVENTS
- d. (OTHER)...

III. The Maintenance Team – for *what we are using and developing*

A. Keywords: Movement, Resource Alignment, Hospitality Coordination

B. Assume current ministries, and/or begin:

- a. Ensuring hospitality
- b. Ensuring safety and security
- c. Building and Grounds
- d. Media Ministries
- e. Ushering and Greeting

C. Goals:

- a. Establish the needed teams for hospitality, Media ministries (currently Staff), Ushering and Greeting (incorporating the Youth), and management of resources (property, building, projects, etc)
- b. Develop a strategy for making the properties and resources better suit the vision and mission of the church

c. Coordinate 'movement' of all guests from arrival to 'matriculation' (i.e., becoming a member) – or assimilation into a discipling effort

#### IV. The Staff

- A. It is the mission of the Staff to enable and encourage, to train and to resource, and to lead and to direct ministries under the direct oversight of the Church Session through the pastor.
- B. The Staff will assist, wholeheartedly and cheerfully, the Session as a whole and each individual elder in the discharging of his or her duties.
- C. The Staff will report to the Pastor.

#### V. The Pastor

- A. Preaching and Worship: The Pastor is responsible for the preaching ministry of the church and the development of worship service.
- B. Moderator of the Session: The Pastor is Moderator of the Session.
- C. Head of Staff: The Pastor is responsible for the leadership and direction of the church Staff and will account to the Session for the Staff.
- D. Administration and Program: The Pastor works with the Session and is responsible for the total administration and program of the church.
- E. Teaching: The Pastor is 'the head teacher' and oversees and directs the education program of the church with the Session.