



GA38-25

General Comments
 * Fiscal year is July-June; March YTD = 9 months
 * Directly related expenses moved to strategic initiatives: Ch Planting, Ch. Revitaliz., etc.
 * Committee expenses (line 68) moved to strategic initiatives or Connectional Support
 * Actual FY18 PMA income est. at 4% above budget and 7.7% over prior 12 month period

Annual Budget for the Office of the General Assembly

Line #		FY18 Actual through March	Projected end of FY18	2017-18 Budget	2018-19 Request	Comments
	Revenue					BRI = Benefit Resources, Inc (EPC benefits corp.)
1	Total PMA	\$1,913,387	\$2,470,000	\$2,372,508	\$2,550,000	3% growth over past fiscal year
2	Less: ESG PMA	(\$382,677)	(\$494,000)	(\$474,502)	(\$510,000)	20% of Total PMA goes to World Outreach (WO)
3	Service Provider Income (SPA*) from WO and BRI	\$410,849	\$547,799	\$412,570	\$629,231	BRI compensation included as income
4	Other Revenue and Support					* SPA: Agreements for EPC to serve BRI & WO
5	Unrealized Gains	\$28,328	\$37,771			Investment appreciation; not cash
6	Interest and Dividends	\$41,638	\$55,517			Unbudgeted but realized earnings
7	Other Revenue	\$224	\$299			
8	EPC Total Support and Revenue	\$2,011,749	\$2,617,385	\$2,310,576	\$2,669,231	
9						
10	Expenses					
11	Administration					
12	Staff Costs					
13	Staff Salaries and Benefits	\$1,083,825	\$1,445,100	\$1,302,580	\$1,518,066	3% wage hike in 2019; BRI comp in SPA income
14	Staff Development	\$1,566	\$2,088	\$250	\$3,000	Includes lamurri education allowance
15	Training	\$0	\$0	\$500	\$3,550	Intacct software training
16	Christian Ed/Resources	\$0	\$0	\$250	\$0	
17	Total Staff Costs	\$1,085,391	\$1,447,188	\$1,303,580	\$1,524,616	
18						
19	Staff Travel					OGA staff except Chaplain & Stated Clerk
20	Airfare	\$5,382	\$7,176	\$45,000	\$9,000	
21	Lodging	\$5,383	\$7,177		\$7,500	
22	Car Rental	\$405	\$540		\$650	
23	Meals	\$356	\$475		\$550	
24	Taxi/Tolls/Parking	\$147	\$196		\$300	
25	Total Staff Travel	\$11,673	\$15,564	\$45,000	\$18,000	Increase Asst. SC travel
26						
27	Executive Travel					Stated Clerk and Moderator
28	Airfare	\$17,562	\$23,416	\$45,000	\$30,000	
29	Lodging	\$9,329	\$12,439		\$12,000	
30	Car Rental	\$2,527	\$3,369		\$3,300	
31	Meals	\$442	\$589		\$550	
32	Taxi/Tolls/Parking	\$473	\$631		\$550	
33	Travel Mileage/Fuel	\$420	\$560		\$600	
34	Total Travel	\$30,753	\$41,004	\$45,000	\$47,000	
35						
36	Professional Expense Allowance	\$4,976	\$6,635	\$5,000	\$6,800	Managed by Stated Clerk

	FY18 Actual through March	Projected end of FY18	2017-18 Budget	2018-19 Request	Comments
37					
38	Commercial Insurance	\$28,371	\$28,371	\$20,000	\$28,075
39					
40	Information Technology				
41	Tech Services	\$14,437	\$19,249	\$75,000	\$57,333
42	Equipment	\$282	\$376		
43	Software	\$16,960	\$22,613		
44	Total IT	\$31,679	\$42,239	\$75,000	\$57,333
45					
46	General Office				
47	Rent	\$161,148	\$214,864	\$204,003	\$229,100 Bldg. oper. expense higher than expected
48	Equipment Leases	\$15,748	\$20,998	\$23,174	\$23,586 Computers, printer/copier, other hardware
49	Telephone and Internet	\$14,140	\$18,853	\$21,000	\$23,011 Internet, phone, video, smartphone allowance
50	Printing	\$1,171	\$1,562	\$30,000	\$3,700 External vendor for custom jobs
51	Postage and Shipping	\$24,658	\$32,877	\$20,000	\$33,000 OGA-only mailings, not charged to depts
52	Office Supplies	\$9,620	\$12,827	\$20,000	\$10,400 Materials for personnel use/consumption
53	Bank Fees	\$16,527	\$22,036		\$16,275 Wells Fargo investment management fees
54	CC Processing Fees	\$2,321	\$3,095		\$3,000 Online e-giving fees (not incl. WO)
55	Memberships and Subscriptions	\$2,373	\$3,164		\$3,600
56	Mileage	\$11	\$14		\$0
57	Business Meals	\$2,465	\$3,287		\$3,450 In town or in-office; business purposes
58	Miscellaneous	\$16,126	\$21,501	\$4,000	\$2,500 Lower due to 2017 refund of PMA donation
59	Van Expense	\$627	\$836	\$2,000	\$1,000
60	Total General Office	\$266,935	\$355,913	\$324,177	\$352,622
61					
62	Professional Services				
63	Audit Fees	\$20,000	\$24,000	\$24,000	\$26,400 Fee for BMWL as new auditor
64	Legal Fees	\$4,545	\$6,060		\$7,000 Consultation as needed
65	Professional Fees	\$2,000	\$2,667	\$5,000	\$3,000 Consultation as needed
66	Total Professional Services	\$26,545	\$32,727	\$29,000	\$36,400
67					
68	Committee Expenses	\$105,079	\$140,105	\$125,000	\$0 FY18 incl SC/Mod mtgs; FY19 expenses below
69					
70	Church Planting	\$75,017	\$120,000	\$120,000	Total FY19 requested shown here
71	CP Leadership Team Mtgs.				\$10,680 \$3k > CPT requested to = OGA estimate
72	Staffing/Leadership				\$45,000
73	Pipeline/Development				\$37,000
74	Support/Community				\$35,000
75	Assessment Center				\$15,000
76	Strategic Investments				\$40,000
77	Total Church Planting	\$75,017	\$120,000	\$120,000	\$182,680 FY18 BDE = \$45k, so total FY18 = \$165k

	FY18 Actual through March	Projected end of FY18	2017-18 Budget	2018-19 Request	Comments
79	Church Revitalization	\$78,315	\$135,000	\$135,000	Total FY19 requested shown here
80	Church Revitalization GO Center Mtgs.			\$5,340	Agreed upon support from OGA
81	Go Center Consultants			\$78,000	Includes 2nd tier of requested funding
82	Go Center Operations			\$9,350	Includes 2nd tier of requested funding
83	Total Church Revitalization	\$78,315	\$135,000	\$135,000	FY18 BDE = \$40k, so total FY18 = \$175k
84					
85	Effective Biblical Leadership	\$1,148	\$4,000	\$8,000	FY18 BDE = \$2k, so total FY18 = \$10k
86	Leadership Institute at GA			\$5,000	\$3,300 honorarium expense at GA18
87	Chaplain Endorser Travel	\$5,613	\$8,405	\$2,000	Total FY19 requested
88	Chaplains Work & Care Committee			\$8,480	
89	Ministerial Vocation Committee			\$9,660	
90	Presby. Ministerial & Candidates Chairs Mtg.			\$37,380	
91	Next Gen Committee			\$9,855	
92	Coalition for Christian Outreach (CCO)			\$15,000	Administrative support of EPC campus partner
93	Presbytery Moderators Mtg.			\$9,345	
94	Women's Resource Council Mtg.			\$6,570	
95	XP/Admin peer network			\$8,000	Gatherings for large church XP/Admin leaders
96	Pastor peer network			\$2,000	Mid & large church pastor gatherings
97	Total Effective Biblical Leadership	\$6,761	\$12,405	\$10,000	\$121,290
98					
99	Global Movement	\$0	\$0	\$5,000	FY18 BDE = \$0k, so total FY18 = \$5k
100	Fraternal Relations Committee			\$0	Needed mtg by video conf.
101	Fraternal Relations Association dues	\$30,709	\$33,000	\$40,000	WRF, NAE, WCRC, EFCA, WEA
102	Other Global Movement			\$2,000	
103	Total Global Movement	\$30,709	\$33,000	\$45,000	\$41,539
104					
105	Connectional				
106	GA Administration Fund	\$30,000	\$40,000	\$40,000	Augment GA registration fees
107	Executive Transition Reserve			\$50,000	Build reserve for inevitable one-time expenses
108	National Leadership Team Mtg.			\$29,030	Four meetings per year
109	Presbytery Stated Clerks Mtg.			\$9,345	
110	Nominating Committee			\$7,420	
111	Permanent Judicial Committee Mtg.			\$4,770	
112	Presbytery Review & Theology Committee Mtgs.			\$0	Needed mtg by video conf.
113	EPC Foundation			\$7,120	Board mtg travel + rep travel
114	Misc. Mtg. Expenses			\$2,500	Snacks, beverages, utensils
115	Financial Development			\$10,000	FY18 BDE \$40k allocated; not all spent
116	Total Connectional	\$30,000	\$40,000	\$40,000	\$160,185
117	Total Operating Expenses	\$1,812,205	\$2,450,151	\$2,321,757	\$2,669,230
118					
119	Net Cash Flow from Operating Activities	\$199,544	\$167,234	(\$11,181)	\$0