

## Committee on Administration

### Standing Committee Report 38<sup>th</sup> General Assembly

The Standing Committee on Administration convened at 3:17 p.m. on Thursday, June 21, 2018 and met once. Chairman RE Ted Lithgow opened the meeting with prayer.

#### A. Business Referred to Committee:

1. **Recommendation GA38-15**
2. **Recommendation GA38-16**
3. **Recommendation GA38-19**
4. **Recommendation GA38-20**
5. **Recommendation GA38-21**
6. **Recommendation GA38-25**
7. **Recommendation GA38-26**
8. **Minutes** of the Permanent Committee

#### B. Recommendations:

1. That **Recommendation GA38-15**, “that the 38<sup>th</sup> General Assembly supplement the Foundation Board with at least one volunteer representative from within the presbyteries representing the Foundation, be knowledgeable on all financial programs the Foundation provided, and made face to face contact with churches and individuals within their presbytery” **be adopted.**
2. That **Recommendation GA38-16**, from the NLT “that the 38<sup>th</sup> General Assembly budget the Foundation \$5,000 for field operations and approve a \$10,000 GA Special Project that will provide a direct way for individuals and churches to donate to Foundation operations” **be adopted.**
3. That **Recommendation GA38-19** from the NLT, “that the 38<sup>th</sup> General Assembly approve the proposed EPC Restated Articles of Incorporation and Corporate Bylaws” **be adopted.**
4. That **Recommendation GA38-20** from the NLT, “that, pursuant to the EPC Foundation Board’s request, the Church Loan Fund (CLF) applications be administered by the Finance Committee of the NLT” **be adopted.**
5. That **Recommendation GA38-21** from the NLT, that the 38<sup>th</sup> General Assembly amend to further define and clarify the role of the NLT **be adopted as amended below** \*.

<b>Current Rules for Assembly X.10-1A</b>	<b>Proposed Rules for Assembly X.10-1A</b>
<p>10-1 The ministries of the Assembly shall be conducted primarily through permanent committees and the Permanent Judicial Commission, to wit:</p> <p>A. National Leadership Team</p> <ol style="list-style-type: none"> <li>1. Chaired by the immediate past Moderator.</li> <li>2. Committee Membership: Moderator, Moderator-elect, Stated Clerk, immediate past Moderator, and nine elected members.</li> <li>3. Functions in the following ways:</li> </ol> <p>a. Administrative oversight</p> <ol style="list-style-type: none"> <li>1) Oversight and coordination of Administration Committee with World Outreach, Christian Education and Communications, Ministerial Vocation, Church Planting &amp; Revitalization, Women’s Ministries, and Student &amp; College Ministries Committees.</li> </ol>	<p>10-1 The ministries of the Assembly shall be conducted primarily through permanent committees and the Permanent Judicial Commission, to wit:</p> <p>A. National Leadership Team</p> <ol style="list-style-type: none"> <li>1. Chaired by the immediate past Moderator.</li> <li>2. Committee Membership: Moderator, Moderator-elect, Stated Clerk, immediate past Moderator, and nine elected members.</li> <li>3. Functions in the following ways <i>subject to General Assembly review, approval and the Book of Order:</i> <ol style="list-style-type: none"> <li>a. <i>Mission, Vision, and Strategy</i> <ol style="list-style-type: none"> <li>1. <i>Primary responsibility to seek the mind of Christ for our denomination and to express this in a mission statement that states who God has called the EPC to be.</i></li> <li>2. <i>Development of vision and strategies that express what God is calling the EPC to do to carry out the mission statement.</i></li> <li>3. <i>Assess the execution of the mission, vision, and strategies on behalf of the General Assembly.</i></li> <li>4. <i>Encourage EPC presbyteries and local churches to participate in implementing the mission, vision, and strategies.</i></li> </ol> </li> <li>b. Administrative oversight           <ol style="list-style-type: none"> <li>1) Oversight and coordination of Administration Committee National Leadership Team with World Outreach, Christian Education and Communications, Ministerial</li> </ol> </li> </ol> </li> </ol>

<ul style="list-style-type: none"> <li>2) Responds to emergency and disaster situations</li> <li>3) Serve as Directors of the corporation</li> </ul> <p>b. Denominational Development</p> <ul style="list-style-type: none"> <li>1) General Assembly planning</li> <li>2) Promotion/public relations</li> <li>3) Personnel administration (staff hiring, staff accountability)</li> <li>4) Budget development: receive projections from all committees and submit to General Assembly a proposed budget</li> <li>5) All legal and corporate matters</li> <li>6) Property and liability insurance</li> </ul> <p>c. All other business of ecclesiastical matters not specifically assigned to any other committees.</p>	<p>Vocation, Church Planting and Revitalization, Women's <b>Resource Council</b>, and <b>Student and College Ministries Next Generation Ministries Council</b>.</p> <ul style="list-style-type: none"> <li>2) Responds to emergency and disaster situations</li> <li>3) Serve as Directors of the corporation <b>for the purposes of compliance with the laws of the state in which the EPC is incorporated and in accord with EPC bylaws.</b></li> </ul> <p>c. Denominational Development</p> <ul style="list-style-type: none"> <li>1) General Assembly planning</li> <li>2) Promotion/public relations</li> <li>3) Personnel administration (staff hiring, staff accountability)</li> <li>4) Budget development: receive projections from all committees and submit to General Assembly a proposed budget</li> <li>5) All legal and corporate matters</li> <li>6) Property and liability insurance</li> </ul> <p>d. All other business of ecclesiastical matters not specifically assigned to any other committees.</p> <p>4. <b><i>Explanatory Statement</i></b>  <b><i>The National Leadership Team is not a court of the denomination, nor a commission of the General Assembly, but a committee of the denomination, with authority derived from the Book of Order. The NLT is therefore responsible to the General Assembly, and carries out its work under the authority of the General Assembly by proactively making recommendations to the General</i></b></p>
---	--

	<i>Assembly and exercising authority to carry out those recommendations as approved by the General Assembly.</i>

Rationale:

Rules define the structure of the EPC (permanent committees and commissions) and how we conduct our annual meeting.

Motion approved \*

**b. Administrative oversight**

1) of Ministerial Vocation, Church Planting and Revitalization, Women's **Resource Council**, and **Next Generation Ministries Council**.

2. Oversight and coordination with World Outreach.

3) Responds to emergency and disaster situations

4) Serve as Directors of the corporation *for the purposes of compliance with the laws of the state in which the EPC is incorporated and in accord with EPC bylaws.*

6. That **Recommendation GA38-25** from the NLT, that the 38<sup>th</sup> General Assembly approve an Administration Budget for FY 2018-2019 **be adopted**.

[www.epc.org/files/ga2018document-fy20182019budget](http://www.epc.org/files/ga2018document-fy20182019budget)

7. That **Recommendation GA38-26** from the NLT, that the 38<sup>th</sup> General Assembly approve a Special Projects Budget for FY 2018-2019 **be adopted**.

[www.epc.org/files/ga2018document-fy20182019specialprojects](http://www.epc.org/files/ga2018document-fy20182019specialprojects)

8. That the **Minutes** of the Permanent Committee dated August 28-29, 2017, September 7, 2017, September 12, 2017, September 22, 2017, October 24-25, 2017, January 16-17, 2018, March 15, 2018, March 29, 2018, and April 17-18, 2018 **be adopted with minor notations**.

**C. Additional Recommendations from the Standing Committee:**

1. Per *Rules for Assembly* 9-6, the Committee voted to place the following eligible recommendation(s) on an omnibus consent motion:

*[NOTE: a recommendation amended by the Standing Committee, substitute recommendation or additional recommendation in C.2 are not eligible for the omnibus consent motion.]*

- **Minutes** of the Permanent Committee

2. *(Enter any other recommendations here.)*

The Standing Committee commends the members of the Permanent Committee on Administration for their good work during the past year.

RE Ted Lithgow closed the meeting with prayer.

---

*Signature Page for  
Standing Committee on Administration*

---

Respectfully submitted,

\_\_\_\_\_, Chairman  
RE Ted Lithgow

\_\_\_\_\_, Clerk  
TE Jeffrey Spencer