



Batts Morrison  
Wales & Lee

CERTIFIED PUBLIC ACCOUNTANTS

# Evangelical Presbyterian Church Benefits Plan

Report on the Audit Process

For The Year Ended June 30, 2023



Batts Morrison  
Wales & Lee

CERTIFIED PUBLIC ACCOUNTANTS®

## REPORT ON THE AUDIT PROCESS

The Board of Directors and Management  
EPC Benefit Resources, Inc.  
Evangelical Presbyterian Church Benefits Plan  
Orlando, Florida

We have audited the financial statements of Evangelical Presbyterian Church Benefits Plan (“the Plan”) as of and for the year ended June 30, 2023 and have issued our report thereon dated May 15, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 19, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Our firm meets applicable requirements for independence with respect to the Plan.

### SIGNIFICANT AUDIT FINDINGS

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Plan are described in Note B to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended June 30, 2023. We noted no transactions entered into by the Plan during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates may be particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial and communicate them to the appropriate level of management. No such misstatements were identified during the audit.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a difference of opinion related to a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated May 15, 2024. A copy of that representation letter is attached as **Exhibit 1**.

**Batts Morrison Wales & Lee, P.A. • Certified Public Accountants**

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*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Plan’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Plan’s auditor. However, these discussions and/or correspondence occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Directors of EPC Benefit Resources, Inc. and management of the Plan and is not intended to be, and should not be, used by anyone other than these specified parties.

*Batts Morrison Wales & Lee, P.A.*

BATTS MORRISON WALES & LEE, P.A.

Orlando, Florida

May 15, 2024



May 15, 2024

Batts Morrison Wales & Lee, P.A.  
801 North Orange Avenue, Suite 800  
Orlando, Florida 32801

This representation letter is provided in connection with your audits of the financial statements of Evangelical Presbyterian Church Benefits Plan ("the Plan"), which consist of the statements of net assets available for benefits and the statements of benefit obligations as of June 30, 2023 and 2022, and the related statements of changes in net assets available for benefits and statements of changes in benefit obligations for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States ("U.S. GAAP").

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of the date of this representation letter, the following representations made to you during your audits:

#### **Financial Statements**

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 19, 2023, including our responsibility for the preparation and fair presentation of the financial statements and note disclosures.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP and the notes include all disclosures required by laws and regulations to which the Plan is subject.
3. We acknowledge our responsibility for administering the Plan and determining that the Plan's transactions that are presented and disclosed in the financial statements are in conformity with the Plan's provisions, including maintaining sufficient records with respect to each of the participants to determine the benefits due or which may become due to such participants.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
5. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
6. The methods, significant assumptions, and data used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in accordance with U.S. GAAP.
7. Related-party relationships and transactions and relationship have been appropriately accounted for and disclosed in accordance with U.S. GAAP.

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Orlando, FL 32822  
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**Exhibit 1**

8. All events subsequent to the date of the financial statements for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
9. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with U.S. GAAP, and we have not consulted a lawyer concerning litigation, claims, or assessments.
10. Significant estimates and material concentrations have been properly disclosed in accordance with U.S. GAAP.
11. Other matters (e.g. breach of fiduciary responsibilities, nonexempt transactions, loans or leases in default, or events that may jeopardize the tax status) that legal counsel have advised us that must be disclosed (if any) have been properly disclosed.
12. Material concentrations have been properly disclosed in accordance with U.S. GAAP.
13. Financial instruments with concentrations of credit risk have been properly recorded or disclosed in the financial statements.
14. Guarantees, whether written or oral, under which the Plan is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.
15. The Plan has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
16. We have reviewed the drafts of the financial statements and have found no inconsistencies or deficiencies in the drafts as compared with the information that we have made available to you.

**Information Provided**

17. We have provided you with:
  - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - b. Minutes of the meetings of the Plan administrator Board of Directors, and all committees requested or summaries of actions of recent meetings for which minutes have not yet been prepared.
  - c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial or tax reporting practices that could have a material effect on the financial statements, if any.
  - d. Additional information that you have requested from us for the purpose of the audits.
  - e. Unrestricted access to persons within the Plan from whom you determined it necessary to obtain audit evidence.
  - f. Plan instruments, trust agreements, insurance contracts, or investment contracts and amendments to such documents entered into during the year, including amendments to comply with applicable laws.
  - g. Actuarial reports prepared for the Plan and the Plan's sponsor during the years.
18. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
19. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.

20. We have no knowledge of any fraud or suspected fraud that affects the Plan and involves:
  - a. Management
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the financial statements.
21. We have no knowledge of any allegations of fraud or suspected fraud affecting the Plan's financial statements communicated by employees, former employees, participants, regulators, beneficiaries, service providers, third-party administrators, or others.
22. We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing the financial statements.
23. We have disclosed to you the identity of the Plan's related parties and all the related-party relationships and transactions of which we are aware, including any side agreements.
24. The plan has satisfactory title to all owned assets, which are recorded at fair value, and all liens, encumbrances, or security interests requiring disclosure in the financial statements have been properly disclosed (if any).
25. We have no:
  - a. Plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
  - b. Intentions to terminate the Plan.
26. Amendments to the Plan instrument, if any, have been properly recorded or disclosed in the financial statements.
27. The Plan has complied with all aspects of debt and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
28. All required amendments to and filings of Plan documents with appropriate agencies have been made.
29. We have appointed Bart Francescone to oversee your performance of nonattest services for the Plan including, but not limited to, drafting financial statements and any other nonattest services requested by us and performed by you.
30. We have no knowledge of any omissions from the participant's data provided to the Plan's actuary for the purpose of determining the liability for claims incurred but not reported and other actuarially determined amounts in the financial statements.
31. The Plan administrator agrees with the actuarial methods and assumptions used by the actuary for funding purposes and for determining the Plan's benefit obligations and has no knowledge of belief that such methods or assumptions are inappropriate in the circumstances. We did not give any instructions, nor cause any to be given, to the Plan's actuary with respect to values or amounts derived, and we are not aware of any matters that have impacted the independence or objectivity of the Plan's actuary.
32. We have no knowledge of any changes in:
  - a. The actuarial methods or assumptions used in calculating amounts recorded or disclosed in the financial statements.
  - b. Plan provisions between the actuarial valuation date and the date of this letter.

33. The methods and significant assumptions used to estimate fair values of financial instruments are as follows:

The Plan's investments are reported at estimated fair value in the accompanying statements of net assets available for benefits. The methods used to measure fair value may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Plan believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the estimated fair value of certain financial instruments could result in a different fair value measurement at the reporting date. The valuation methodologies used in the accompanying financial statements were consistently applied during the years ended June 30, 2023 and 2022.

Investments valued at estimated fair value totaled \$6,758,945 and \$6,245,704 at June 30, 2023 and 2022, respectively. The methods and significant assumptions used result in a measure of fair value appropriate for financial measurement and disclosure purposes.

34. The Plan and the trust established under the Plan are qualified under the appropriate section of the Internal Revenue Code ("IRC"), and we intend to continue them as a qualified plan and trust. The Plan Sponsor has operated the Plan and trust contract in a manner that did not jeopardize this tax status.

35. We have apprised you of all communications, whether written or oral, with regulatory agencies concerning the operation of the Plan.

EVANGELICAL PRESBYTERIAN CHURCH BENEFITS PLAN

*Bart Francescone*

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Bart Francescone  
Executive Director, EPC Benefit Resources, Inc.