HIPAA Authorization through your Meritain Health® Member Website
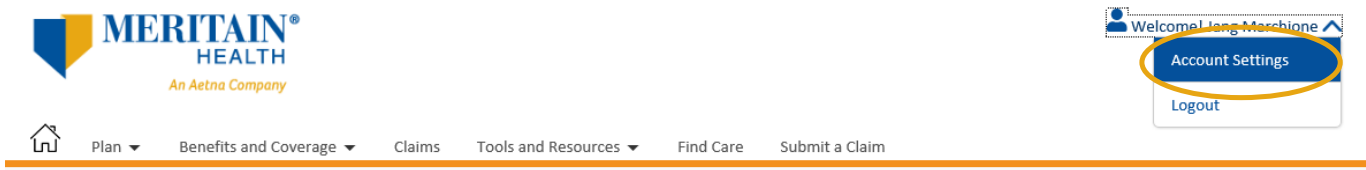
With your website, every dependent over 18, by law, must set up their own online account. This is because of HIPAA privacy rules. However, through your online website, you can allow other adult dependents on your plan to view your personal claims. To do this, click on the profile icon.

Then, select *Account Settings.*

Next, click on the *update HIPAA Authorization Settings* tab on the *Account Settings* page. If you're the plan subscriber, you'll see a list of all adult dependents on your plan who have registered on the website. To allow a dependent to view your claims, click the *grant access* button next to their name in the list, and follow the prompts.

Update Account Information	Update User Information	Update Communication Preferences	Update HIPAA Authorization Settings

HIPAA Authorization to Disclose Protected Health Information
(Authorization to View Claims History and Claims in Process)

View Current Permission

By completing this authorization process, you will be authorizing the release of your Protected Health Information, as defined in the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA") , to a certain individual of your choice that are registered on the Meritain website. The individual to whom you grant access will have the ability to view information regarding your claims history and your claims in process on the Meritain Health member website. To begin the process, please click on the "Grant Access" link next to the corresponding individual below. **You may revoke a HIPAA Authorization at any time by clicking the "Revoke Access" link next to the corresponding individual below and following the revocation process. You may also change a HIPAA Authorization's expiration date at any time by clicking the "Change Date" link below.** If you would like other family members to access your information, they must register on the website first.

Any HIPAA Authorization granted on this website is limited to the release of information regarding your claims history and your claims in process on the Meritain Health member website.

Name	:	Jane Doe
Member ID	:	1234567891
Group ID	:	12719
Division / Department	:	12345-6
Date of Birth	:	01/01/1965
Email	:	jdoe@aol.com

HIPAA Settings Table

Member ID	First Name	Last Name	Date of Birth	Member Type (Subscriber or Dependent)	Authorization to view my Protected Health Information	Expiration Date	Access
1234567891	Jane	Doe	01/21/1963	Dependent	No	–	Grant Access

| Step 1 | Step 2 | Step 3 |

HIPPAA Authorization to Disclose Protected Health Information

Jane Doe 12345678

I am authorizing the release of information regarding my claims history and claims in process, which includes my Protected Health Information, to the following individual:

Name	Jane Doe
Member ID	1234567891
Group ID	12719
Division / Department	12345-6
Date of Birth	01/01/1965
Relationship with Subscriber	Married Spouse
Expiration Date	
Authorization to view my protected health information	No

In accordance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and applicable state law, I authorize the use and disclosure of my Protected Health Information as described below and I acknowledge and agree to the following:

> **I understand** that my Protected Health Information is individually identifiable health information, including demographic information, collected from me or created or received by a health care provider, a health plan, my employer, or a health care clearinghouse and relates to: (i) my past, present, or future physical or mental health or condition; (ii) the provision of health care to me; or (iii) the past, present, or future payment for the provision of health care to me.
>
> ☐ Yes, I agree

Cancel Request   Continue

You can also remove access by clicking the *Revoke Access* button next to the dependent's name.

When you grant access to your HIPAA information through your website, Meritain Health Customer Service is automatically notified. Also, if you notify our Customer Service team of your authorization, it's automatically updated on your website. There's no need to make the update in both places!

Questions?

Just call our Customer Service department at the number on the back of your ID card.

Follow us: 📷 @meritainhealth | ▶ Meritain Health

MERITAIN® HEALTH
An Aetna Company