



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Introduction

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return the completed document to:

Office of the Stated Clerk
Evangelical Presbyterian Church
5850 T.G. Lee Blvd. Suite 510
Orlando, FL 32822
Phone: (407) 930-4239
Fax: (407) 930-4247
E-mail: info@epc.org



Part 1: Church Information

1. Name: Centerville Presbyterian Church
 Address: 4360 Central Ave
Fremont, CA 94536
 Telephone: (510) 793-3575 Fax: (510) 793-3594
 E-mail: _____ Website: www.cpcfremont.org
2. Presbytery: Evangelical Presbyterian Church
 Presbytery Ministerial Committee Liaison: Rhea Serpan
3. Search Committee Chairman: Ken Schroeder/Ned Rendell
 Address: 4360 Central Ave, Fremont, CA 94536
 Telephone: (408) 595-3452 Ken E-mail: ken.schroeder@blach.com; a.rendell@comcast.net

4. List all paid staff positions

- | | | |
|--|---|---|
| <u>Senior Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Associate Senior Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Assistant Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Director of Youth Ministries</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Director of Children's Ministries</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Director of Traditional Worship</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Director of Contemporary Worship</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Office & Facilities Manager</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Finance Manager</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |

Position Available: Senior Pastor Date of Vacancy: June 2019

Position Available: _____ Date of Vacancy: Maybe Sooner

5. Membership (please state approximate numbers and percentages)

	<u>Five years ago</u>	<u>Currently</u>
A. Number of church members	<u>371</u>	<u>359</u>
B. Number of family units	<u>268</u>	<u>257</u>
C. Worship attendance	<u>400</u>	<u>317</u>

D. Profile of church members

(1) Age:

 % 0-11 % 12-18 2 % 19-24 3 % 25-34 10 % 35-49
35 % 50-64 50 % 65+

(2) Occupation:

4% Business 24% Professional % Trades 1% Stay-at-home parent
 % Agriculture 51% Retired 3% Other (Specify: School-Disability)

(3) Educational level of adults

1% some high school 5% high school 70% college 25% graduate school

(4) Percentage of members belonging to the congregation:

Less than one year 2%
5 years or less 25%
6-10 years 16%
10 years or more 57%

(5) Racial/Ethnic composition of congregation

23% Asian 4% Hispanic 3% African American 76% Caucasian
 % Other / Specify: _____

6. Worship

A.	Time	Average Attendance
	<u>9:00</u>	<u>80</u>
	<u>10:30</u>	<u>33</u>
	<u>11:00</u>	<u>204</u>
	_____	_____
	_____	_____
	_____	_____

B. Frequency of communion celebration: 12-14 per year

C. How are members involved in planning and participation in the liturgy/worship?
The Senior Pastor provides the sermon and scripture in advance and the Worship Directors plan music accordingly. All of staff meet weekly to discuss and add other elements to the services.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety):
All three are informal with scripture reading and prayer in the context of the sermon.

E. Type of music used in worship (e.g., traditional, contemporary, variety):
9:00 service - Contemporary from Dixieland to Contemporary gospel
10:30 service - Unplugged guitar and keyboard
11:00 service - Blended, music with full choir, orchestra & organ.

7. Church/Sunday School

A. Average attendance in Church School (under 18 years) 15

B. Average attendance in Adult Education (Sunday) 0

8. Community Setting (check as many as apply):

- | <u>Location</u> | <u>Function</u> | <u>Growth</u> |
|--|--|---|
| <input type="checkbox"/> Rural | <input checked="" type="checkbox"/> Industrial | <input checked="" type="checkbox"/> Growing |
| <input type="checkbox"/> Small town | <input checked="" type="checkbox"/> College/University | <input type="checkbox"/> Static |
| <input checked="" type="checkbox"/> Metropolitan | <input type="checkbox"/> Agricultural | <input type="checkbox"/> Declining |
| <input checked="" type="checkbox"/> Suburban | <input checked="" type="checkbox"/> Recreational | |
| <input type="checkbox"/> Inner City | <input type="checkbox"/> Military | |

Approximate population of community 234,962

Racial/Ethnic composition of community:

50% Asian 14% Hispanic 3% African American 33% Caucasian
 % Other (Specify: _____)

9. Program Information: List major boards, committees and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.):

Name	Purpose of Group	Number of members	Frequency of meetings	*Leadership role
Board of Elders	Church Business	12	1x month	1
Board of Deacons	Care for Church family	27	1x month	2
Finance & Administrative	Set and oversee budget	5	1x month	1
Adult Discipling Ministries	Disciple & Nurture Adults	4	1x quarter	3
Youth Ministries	Disciple & Nurture 6-12th	6	1x month	3
Children's Ministries	Disciple & Nurture Children	6	1x month	3
Missions Committee	Local & Global Outreach	5	1x month	3
Ministerial & Staff Committee	Personnel	5	1x month	2

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.

Part 2: Building/Financial Information

1. Current annual budget: \$ 1,482,228 Last year's annual budget: \$ 1,431,163

(Please attach a copy of current budget)

2. Percentage of income received toward budget: 103 %

3. Amount contributed for (last complete reporting year: FY18 (Oct-Sept)):

A. EPC per member contribution \$ 9,456

B. EPC World Outreach Missionaries \$ 11,800

C. EPC Benevolence Askings \$ 30,000

D. Presbytery giving \$ 6,780

E. Other Missions/Missionaries \$ 91,504

4. Property owned by church

A. Describe buildings and property (other than manse).

CPC sits on 3.5 acres. The Sanctuary holds approximately 400 with a loft that holds 40-50. The front quad of the property holds the church office, an office rented by Young Life, a dining room where we serve the community dinners 2 times a week, 3 vacant classrooms that used to be a preschool, and a separate fireside room. In 1995 we built a 2 story Family Education Building and a 2 story Centre Building that holds a gymnasium, 6 classrooms, a banquet room, and an office.

B. Are your buildings adequate for your present program?

Yes No If no, please explain:

C. Is a building program projected?

Yes No If yes, describe what and when and projected cost:

We are soon breaking ground to build an 8 unit condominium complex for our staff & community. It will be built on a vacant portion of a property we own less than 1 mile from the church. This is the property that held our original church building. We own the property next to it, what is known as the Pioneer Cemetery where Rev. William Wallace Brier, our founding pastor, and many other pioneers of the area are laid to rest.

D. Does the church own a manse?

Yes No

Condition: Good Fair Poor Number of bedrooms: _____

Office/study: In Church In Manse Not provided Other: _____

6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ Commensurate with experience

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Senior Pastor \$ _____ or 2 %

Position: _____ \$ _____ or _____ %

C. Housing

Housing allowance

Manse only

Either of the above

D. Benefits and expenses:

\$13,812 Pension (minimum 10% gross effective salary)

\$38,217 Medical insurance

\$457 Life insurance

\$4,905 Social Security

\$2,700 Travel/mileage

_____ Book allowance

2 weeks/\$1,100 Study leave allowance

4 weeks Annual vacation

Negotiable Number of worship services (in addition to vacation and study leave)
for which pastor is provided relief (per year)

\$800 Other (Specify: Dental & Vision)

Part III: Church Characteristics

Circle the number that most closely describes the current congregation characteristics and future goals:

Our congregation...	<u>Currently</u>				<u>Goal</u>			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

15. In what ways does your church participate in ecumenical activities?

Centerville Free Dining: founded 30 years ago, has 15 churches and service clubs that provide volunteers to serve the community with hot meals Tuesdays & Thursdays each week.

Compassion Network: a coalition of 17 area churches (with an office in City Hall), that networks needy families of the community with congregations to help in the name of Jesus.

The Homeless Chaplain ministry has eight congregations represented in providing outreach to the homeless mentally ill.

16. Describe the strengths of your congregation:

The congregation sees CPC as a Christ-centered Church, and themselves as growing Christians who want to further the Gospel in our immediate community as well as in mission fields abroad. We expect to be involved in hands on ministry and have a long history of providing meals, shelter and comfort for the poor of our area as well as sending youth and members to build, teach and share the gospel in various mission fields.

We have a caring pastoral staff and devoted leaders who are available and approachable. Our members have a legacy of faithful, long-term commitment. We have a spiritual hunger as evidenced by individual Bible study, active participation in small groups, and commitment to doctrinal integrity.

We have good programs for youth, children, music, Bible study and fellowship and we have a good reputation in the area as a willing partner in ministry. We do indeed have much to celebrate.

17. List specific problems with which your congregation struggles:

- * Business and Silicon Valley lifestyles. With demanding engineering jobs, growing congestion in traffic, and long commutes it makes it difficult for members to fully commit to leadership in the life of the church.
- * Making the generational and demographic transition:
 - One segment of our congregation is "aging in place" with the average age of 75. We need to reach out/expand our congregation to a younger demographic, younger families and increased ethnic diversity that more closely reflects our community.
 - The ethnic demographics have shifted every five years. Recently the community has begun to shift from dominant population of Chinese engineers, to Indo-American engineers-- which means a shift from Buddhist community to more Hindu. Maintaining a bold witness is vital.
- * Cost of housing for staff and members: the escalating rent and ownership prices are pushing people to make decisions about whether they can remain in the community.

18. List major goals that this congregation has set for itself:

Session has created goals around our mission of: Authentic Community, Experiencing Jesus, and Transforming Lives. These goals include: 1. Sharing the Good news within our daily lives, the community at large, and the world; 2. Make Disciples and baptize through discipleship, training and mentor-ship; 3. Live life together, through prayers, small groups, and caring for others in need within the church and outside the church. Session has also had an ongoing goal of seeking a multi-generational and multicultural church and we are continuing to move in that direction as the Lord leads us.

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain:

In 1994, Session called for an Administrative Commission to be formed by the PCUSA. This was done to review circumstances involving the Senior Pastor and Associate Pastor at the church. After a time of review, the Administrative Commission recommended to remove both pastors due to lack of cooperation and communication with the congregation. Both Session and the pastors approved the recommendation. No disciplinary action was taken and both pastors stepped down from CPC.

21. Have you completed a mission statement, vision statement and/or a strategic plan for your congregation?

Yes Date: 7/28/18 No

If yes, please attach copies.

Part 4: Leadership Expectations

22. What five key characteristics/gifts/skills should a person bring to the position?

As Centerville pursues the Great Commission in Matthew 28:18-20 and becomes more like the church of Acts 2, we are seeking someone who is:

- * Servant Leader above reproach as defined in 1 Timothy 3 and Titus 1. We desire a person who is Christ-centered in all aspects of life (a voluntary servant of Christ), committed to serve the needs of others before their own, courageous to lead with power and love as an expression of serving, consistently developing others into servant leaders, and continually inviting feedback from those that they want to serve in order to grow towards the ultimate servant leader, Jesus Christ.
- * Passion to see others come to Jesus Christ as Savior. Passion and love for people. A good shepherd of the flock, an inviting posture toward newcomers. Proven ability to lead a multiple staff team with a participatory and collaborative management style. Experience lifting up, encouraging, and engaging a congregation to live out the Great Commission. Focus on teaching and mentoring others to lead.
- * Proven gifts in teaching and preaching. A leader with depth in guiding the congregation through Biblical books, expository, or carefully planned topical studies that the congregation can study alongside.
- * An individual who is Culturally Competent, and willing to learn about other cultures and all age groups- sensitive and adaptive in approaches that affirm and invite people from diverse backgrounds and age groups into worship and leadership. This pastor must show a heart and strategy to reach the Nations in our Neighborhoods and around the world. Heart to serve the hurt, needy, and isolated. A pastor with a longing to help those that are hurting in the community and the congregation, and engage the congregation to pray for and serve those in need.
- * Heart to serve the hurt, needy, and isolated. A pastor with a longing to help those that are hurting in the community and the congregation, and engage the congregation to pray for and serve those in need.

Part 5: Church History

- 1 What do you consider to be the three most important events in the history of your church?

Centerville Presbyterian Church was founded by Rev. William Wallace Brier on June 4, 1853. Originally known as Alameda Presbyterian Church, the name was changed in 1873 to its current one. A church was constructed on donated land in 1855 and was rebuilt after the earthquake of 1868. The church continues to own the land and cemetery at the original church site.

As the church membership swelled following the urbanization of the region after World War II, the congregation decided to build a larger church on the present site on Central Ave. In the 1990's, the new education and gymnasium buildings were added.

Currently, Rev. Greg Roth and his wife Rev. Marsha Roth provide church leadership. They have served the congregation for over 24 years. The Roth's followed Rev. Bruce Giles, who was the senior pastor for over 20 years.

Of note is our move into the EPC a little over five years ago. The discernment process was a unifying journey, testing our Biblical roots and determination. Our dismissal vote was 98% in favor of leaving. We have paid off our 'exit fee' and are now contributing and attending Presbytery and General Assembly with great joy.

There have been waves of relocation that have impacted our congregation. Home prices soar at nearly 23% a year, crossing the barrier where it takes both husband and wife who are working in professional jobs to afford a single-family home. We are transitioning from a suburban community to an upscale medium rise urban community. There are many anxieties and growing pains.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

A note from the current pastor:

You are in for a treat in leading this great congregation! CPC is a loving church that has a solid sense of unity, respected leadership and gifted staff. When searching for a new position, a pastor wonders if the congregation is stuck, and if it will adapt well to new leadership and direction. It has shown itself to have a vision for the lost, and a desire to be adaptable to meet the needs of the community. We were recently in discussion about changing the church name. We have tried new music and worship styles, and are seeking to stretch the boundaries. Our traditional worship director will retire in June of 2019.

This is a deeply Biblical congregation, with a hunger to study the Scriptures. They are warm, prayerful, and have shown a great sense of community. We have made strides in becoming intercultural and intergenerational congregation. We are currently around 30% intercultural.

CPC has tried many approaches to reach the surrounding community. One example is in the launching of 'The Foundry' service over a year ago targeting young families. This has invigorated and enhanced all of our congregation, sharpening our vision for Christian community and outreach.

Part 6: Other Information

1. List the last three persons in this position: Position: Senior Pastor

<u>Name</u>	<u>Dates of Service</u>
<u>Greg Roth</u>	<u>1995</u> to <u>current</u>
<u>Bruce Giles</u>	<u>1972</u> to <u>1995</u>
<u>Lorin Ridings</u>	<u>1960</u> to <u>1970</u>

2. Other significant factors about our church not covered in previous questions:

The Lord has used Centerville Presbyterian Church over the last 165 years to spread His Gospel and reach the hurting and lost in Fremont and the Bay Area. While the community has changed over the years, we believe the Lord is not done with His Mission for our church. We believe there is a revival that is coming and we are excited to be a part of His work. The congregation is looking forward to who He is bringing to be a part of His mission at CPC.

Clerk of Session
Date: _____

Chair, Search Committee
Date: _____

We encourage churches to list their openings on the EPC Ministry Staff Opportunities List (www.epc.org/mso). For more information or to send your posting e-mail epchurch@epc.org.