



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Fair Oaks Presbyterian Church

Address 11427 Fair Oaks Blvd.

Fair Oaks, CA 95628

Telephone (916) 967-4784 Fax (916) 967-9478

E-mail jhall@fairoaks.church Website www.fairoaks.church

2. Presbytery: Presbytery of the Pacific Southwest

Presbytery Ministerial Committee Liaison Chris Larsen

3. Search Committee Chairman Jesse Huff

Address 4441 Plantation Drive

Fair Oaks, CA 95628

E-mail jess@huff.org

Telephone (916) 804-1013 (cell)

4. List all paid staff positions (use additional sheet if necessary)

- | | | |
|---|---|---|
| <u>Senior Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Executive Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Congregational Care Pastor</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Missions & Outreach Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Communications Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Tech & Video Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Facilities Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Worship Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Student Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Kids Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |



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5. List all vacant positions

Position Available Next Generation Pastor Date of Vacancy 11/2021

Position Available Kids Director Date of Vacancy 08/2021

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>1200</u>	<u>800</u>
B. Number of family units	<u>700</u>	<u>500</u>
C. Worship attendance	<u>880</u>	<u>550</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

8 % 0-11 15 % 12-18 2 % 19-24 15 % 25-34
18 % 35-49 22 % 50-64 30 % 65+

B. Occupation:

25 % Business 5 % Professional 10 % Trades
5 % Agriculture 5 % Stay-at-Home Parent 30 % Retired
_____ % Other (Please Specify) _____

C. Educational level of adults

2 % some high school 98 % high school 90 % college 50 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 10 %
5 years or less 20 %
6-10 years 30 %
10 years or more 40 %



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9. Racial/Ethnic composition of:

A. **Congregation**

_____ % African-American _____ % Asian _____ % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

3 % African-American 5 % Asian 69 % Caucasian 16 % Hispanic
7 % Other (Specify) two or more races

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 235,000

11. Church Programming—Worship

A. **Worship Time**

Average Worship Attendance

9:00 Classic

325

10:30 Moder

225

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Through our Worship Commission



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Two styles - Traditional and Contemporary

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Two styles - Traditional and Contemporary

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 125

B. Average attendance in Adult Education (Sunday) 80

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Church Governance	14	Monthly	1
Worship	Worship Oversight	7	Monthly	2
Personnel	Personnel/HR Oversight	7	Monthly	2
Finance	Financial Oversight	10	Monthly	2
Buildings & Grounds	Bldg & Grounds Oversight	5	Monthly	3
Students	Students Oversight	5	Monthly	2
Kids	Kids Oversight	5	Monthly	3
Missions & Outreach	M & O Oversight	7	Monthly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 2,896,964 Last year's annual budget: \$ 3,031,209
(Attach a copy of current budget)

2. Percentage of income received toward budget: 97.3 %

3. Amount contributed for year 2020-2021 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 0
- B. EPC World Outreach Global Workers \$ 6,000
- C. EPC Special Projects \$ 8,000
- D. Presbytery Per Member Asking \$ 7,700
- E. Other Missions/Missionaries \$ 250,000

4. Property owned by church

A. Describe buildings and property (other than manse).

6 Buildings on 11 Acres. Worship Center 24,000 sq ft; Family Life Center 26,000 sq ft; Kids & Youth Building (Renovation of Worship Center & church office) 40,000 sq ft; Chapel 5,000 sq ft; Maintenance 5,000 sq ft; Old Nelson Hall (old sanctuary) 10,000 sq ft.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ 120,000 - \$140,000

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: NA \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

yes _____ Pension (minimum 10% gross effective salary)

yes _____ Medical insurance

yes _____ Life insurance

no _____ Social Security

yes _____ Travel/mileage

yes _____ Book allowance

yes _____ Study leave allowance (minimum 2 weeks)

yes _____ Annual vacation days (minimum 4 weeks)

NA _____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

Fair Oaks Church is very involved in the EPC and in connection to our Presbytery partnerships. We are very engaged in local service in partnership with other local churches at our Fair Oaks-Orangevale Food Bank, Community wide serving events such as Big Day of Service, our local homeless outreach Homeless Area Resource Team (HART), and hosting Winter Guest House along with other area churches. We financially support many local and global ministries, missionaries, and church plants.

16. Describe the strengths of your congregation.

Fair Oaks Church has a long history in our community spanning over 70 years. We have long-time, faithful, serving, generous church members. We are a multi-generational church with 4-5 generations of people serving and worshipping together. We have a strong commitment to reaching the next generation for Jesus. In 2016 we opened an \$8.2M Kids & Youth Building, dedicated to this purpose, with little remaining debt. Fair Oaks Church is committed to engaging worship, Biblical preaching, and being a healthy church family making disciples of Jesus so that everyone can flourish!

17. List specific problems with which your congregation struggles.

Like most churches, we are struggling with rebuilding relationships, community, and engagement post-covid.

18. List major goals that the congregation has set for itself.

Continue to rebuild connection and invest more in our small group communities.

Continue to reach and make disciples of the Next Generation and integrate them into the life, worship, and service in the broader church.

Increase our investment in outreach and worship engagement for college/young adults.

Continue to build deeper community relationships and continue to be FOR Fair Oaks.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

One deacon disciplined for his personal business practices

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 2018

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

A healthy, growing relationship with Jesus Christ.

Willingness to be humbly guided by the Holy Spirit in order to serve as the primary spiritual leader of the congregation.

Not intimidated at the idea of leading a church of 1000 - 2000, as well as leading a campus staff.

A dynamic leader, team-builder and team player that can create a healthy team culture.

A leader of leaders, and an engaging attractional personality.

Experienced in recruiting, developing, motivating and empowering others.

An excellent communicator.

Able to deliver relevant, Biblical messages in a variety of settings/groups.

A self-starter but thrives in collaboration with others as a team.

Focused, reliable, attentive to detail and follow through.

Hard-working, but loves to have fun.

Disciplined in pursuit of spiritual health and personal/professional development.

Able to prioritize and model a healthy work-life balance for the good of the church and personal family.

Passionate about evangelism and reaching the unchurched people with the good news of Jesus Christ.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

Fair Oaks Church has a rich history of God leading generations of people to follow Jesus Christ since 1952. It has always been a Jesus church, proclaiming the life-giving message of Christ and seeing generations of lives transformed by His grace. Since 2009, Fair Oaks has belonged to the EPC. Our church is a unique, multi-generational church family that values investing in the next generation. Fair Oaks Church wholeheartedly follows Jesus, striving to cultivate a community of love. Josh Hall is our fourth Senior Pastor in 70 years.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

COVID!



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Part 6: Other Information

1. List the last three individuals who held the position of Senior Pastor

Name	Dates of Service	
<u>Josh Hall</u>	<u>1/1/2018</u>	to <u>9/1/2022</u>
<u>Kirk Bottomly</u>	<u>9/1/2008</u>	to <u>12/31/2017</u>
<u>G Henry Wells</u>	<u>1985</u>	to <u>8/31/2008</u>

2. Describe any significant factors about the church not covered in previous questions.

Fair Oaks Church has only a \$900 thousand balance to pay off on our new Kids & Youth Building in order to be completely debt-free.

Clerk of Session *Wory Smider* Date 10-11-22

Search Committee Chair *Tom RAY* Date 10-11-22

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org