



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





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**Part 1: Church Information**

1. Church Name First Presbyterian Church Hanford

Address 314 N Irwin St.  
Hanford, CA 93230

Telephone ( 559 ) 582-0283 Fax ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail office@fpchanford.org Website www.fpchanford.org

2. Presbytery: Presbytery of the Pacific Southwest

Presbytery Ministerial Committee Liaison Rev. Guy Boyer

3. Search Committee Chairman Debra Revious

Address 1226 Princeton Ave.  
Hanford, CA 93230

E-mail dkrevious@sbcglobal.net

Telephone ( 559 ) 381-0951

4. List all paid staff positions (use additional sheet if necessary)

- |                                     |   |   |
|-------------------------------------|---|---|
| <u>Pastor</u>                       | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Children and Youth Director</u>  | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Office Manager</u>               | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Bookkeeper</u>                   | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Custodian</u>                    | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Childcare Coordinator</u>        | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Director of Music Ministries</u> | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Organist</u>                     | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Childcare Staff</u>              | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Music Support</u>                | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |



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5. List all vacant positions

Position Available Pastor Date of Vacancy Jan 2020

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>116</u>	<u>102</u>
B. Number of family units	<u>85</u>	<u>65</u>
C. Worship attendance	<u>125</u>	<u>100</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

9 % 0-11 11 % 12-18 5 % 19-24 8 % 25-34  
10 % 35-49 20 % 50-64 37 % 65+

B. Occupation:

6 % Business 18 % Professional 9 % Trades  
7 % Agriculture 8 % Stay-at-Home Parent 41 % Retired  
10 % Other (Please Specify) military

C. Educational level of adults

2 % some high school 12 % high school 63 % college 23 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 5 %  
5 years or less 14 %  
6-10 years 11 %  
10 years or more 70 %



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9. Racial/Ethnic composition of:

A. **Congregation**

\_\_\_\_\_ % African-American 4 % Asian 81 % Caucasian 15 % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

B. **Community** (within 5-mile radius of church)

5 % African-American 5 % Asian 38 % Caucasian 50 % Hispanic  
2 % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community 56,000

11. Church Programming—Worship

A. **Worship Time**

10:00am

**Average Worship Attendance**

100

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Frequency of communion celebration: 12-14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Ushers/greeters, Elder of Day, choir/praise team, media/sound/projection, Worship Ministry Team



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Blend of traditional and contemporary elements

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blend of traditional hymns and contemporary music

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years)<sup>10</sup> \_\_\_\_\_

B. Average attendance in Adult Education (Sunday)<sup>8</sup> \_\_\_\_\_

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session/Board of Deacon	Government and care of congregation	11/11	monthly	2/2
Christian Education Team	Oversee education from birth to adult of congregation	4	monthly	2
Buildings and Grounds	facility maintenance	6	monthly	3
Missions	support and distribution of funds for missionaries and programs	6	monthly	3
Finance	distribution of church funds	6	monthly	3
Church Growth	Internal and external community enhancement	3	monthly	3
Worship	Develops and plans weekly and special worship services	6	monthly	3
AGAPE AWANA	Women's Society Children's Club	10 8	monthly weekly	3

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 288,000 Last year's annual budget: \$ 316,000  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2019 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 2346
- B. EPC World Outreach Global Workers \$ 12,000
- C. EPC Special Projects \$ \_\_\_\_\_
- D. Presbytery Per Member Asking \$ 1530
- E. Other Missions/Missionaries \$ 11,500

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary with Balcony; Library off sanctuary; Fellowship Hall with full kitchen and meeting room able to be separated; Education wing with 6 classrooms; 2 rooms for nursery/toddler area and outside play area; Office building with 5 office rooms, conference room, reception area, and large gathering/copy room; FPC Outreach building consisting of one large and one small room with 2 bathrooms. All properties and buildings are owned outright by First Presbyterian Church Hanford

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other Separate Office Building



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ 50,000 (salary + housing allowance)

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

Yes Pension (minimum 10% gross effective salary)

75% Medical insurance

Yes Life insurance

**100% Long Term Disability**

Yes Social Security

**Yes Sick Leave**

Yes Travel/mileage

Yes Book allowance

Yes Study leave allowance (minimum 2 weeks)

Yes Annual vacation days (minimum 4 weeks)

3 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

\$25,000 Other (Specify: Available as down payment loan from First Presbyterian Church)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





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15. In what ways does your church participate in ecumenical activities?

- Christian Leaders of Kings County monthly lunch
- Laundry Love
- Emmaus
- Mission Connection Lunch
- Women's Community Bible Study
- Community Outreach Serve Day
- Kings Gospel Mission
- Crossroads Crisis Pregnancy Center
- AWANA

16. Describe the strengths of your congregation.

- Come to each other's aid in times of need
- Small Groups ministry
- Christian Education and Biblical teaching is a priority
- Commitment to Scriptural authority in life and faith
- We are a close family that cares for one another
- Supportive of our military families

17. List specific problems with which your congregation struggles.

- Volunteers - a small group of people do majority of work
- Aging congregation
- Military transitions and moves making a portion of congregation transient

18. List major goals that the congregation has set for itself.

- Greater Biblical literacy to congregation
- Help those in our community who are under-resourced
- Encourage multi-generational interaction
- Live as the family of God, making Sunday a fuller, more worshipful experience
- Energize and revitalize our church and the prayer life of its members



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

19. Senior Pastor resigned after infidelity 1977  
Senior Pastor resigned after infidelity 1983  
Associate Pastor terminated and reassigned in another state after inappropriately receiving money from an elderly member of the congregation 1990
20. Ruling Elder was found being disrespectful to pastor and in flagrant violation as an elder of the PCUSA Book of Order. Presbytery investigated and made the elder apologize to the pastor at a Session meeting. Elder resigned and left the church 2011-2012

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed See Mission Statement in our Attachment

If yes, attach copies of each statement or strategic plan the church has completed.



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#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Sound Biblical understanding and teaching: Ability to preach the Word of God and help relate it to contemporary issues
2. Communication: Able to speak clearly and dynamically when delivering a sermon, ability to communicate well both orally and in written form, good interpersonal communication skills, good listener
3. Leadership: Inspire and encourage the staff, Session, Deacons, and congregation, work well in a team, ability to delegate as needed
4. Pastoral Care: In home and hospital visits, counseling as needed, lead congregation to a healthy spiritual life
5. Interact well with all ages and have ideas on how to lead an intergenerational church well



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### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

Please see attached.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

In August 2019, our current pastor suffered a massive heart attack. We have seen God's miracles in that he is still here with his family, and continues to regain his health. In light of this, our Session, Deacons, and congregation has had to come together as family and step up in the everyday running and leading of our church. It has been a time of true Christian fellowship as we have continued to support our pastor and his family and stay true to our mission as a church family. We have grown closer in some ways, and we have seen division in others. However, all in all, we continue to be one family that strives to worship God and create disciples of Jesus Christ who then make others disciples of Jesus Christ.



**Part 6: Other Information**

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Anthony Winterowd</u>	<u>Feb 2004</u>	to <u>Jan 2020</u>
<u>James Harper</u>	<u>Aug 1997</u>	to <u>Dec 2002</u>
<u>Ed Hart</u>	<u>Feb 1985</u>	to <u>Nov 1995</u>

2. Describe any significant factors about the church not covered in previous questions.

Our church has a proud history that is older than Hanford or Kings County! By the mid 1870s, a few hardy settlers, lured by the promise of a land "as rich as the Nile Valley," had come to the Mussel Slough area and had begun the backbreaking work of turning the plains into farms, orchards, vineyards and towns. Lacking modern conveniences, the essential tasks of daily living left little time for social activities.

Cumberland Presbyterian ministers, who were affectionately addressed as 'Father', came into the area to minister to the residents at camp meetings. These gatherings, which were held by several denominations, not only furnished the settlers with their only source of religious experience outside their home, but also were "the last word" in social events.

As the outcome of an 1878 camp meeting led by Rev. Warren Compton, eight members banded together to form a mission that continued until November 18, 1878 when the first church was organized with Rev. William Smith and seventeen members. This group met in the Exchange Saloon, where they read and sang.

By 1880, with Rev. N. W. Motheral as pastor, the congregation expanded and our first church was built at the corner of Eighth and Douty Streets on property donated by the Southern Pacific Railroad Company. The largest donation toward the building was from the saloon owners. A wagon train of five large teams hauled lumber from the Tollhouse lumber mills. A frame church was erected, complete with a 600 pound bell. This building served until 1912 when the land was sold to Kings County for expansion of the courthouse. A new sanctuary was then built at our present location and served until the early 1980s, when it was razed after being replaced by our current sanctuary, which was dedicated on February 22, 1981.

In 1899, a Chinese Mission was started in Hanford with Mrs. M.A. Harlow, an early missionary of the church, taking an active role. Gradually it became a mixed mission of Chinese and Japanese. In 1905 a Japanese mission was established with Mrs. Harlow as Superintendent. This mission developed into Harlow Memorial Presbyterian Church. When declining membership led to its closing in 1962, the remaining members were absorbed into our church family. The church began as a dream of a few faithful and lives on as we continue to be faithful to their dream and, more importantly, to the Christ of their faith.

Clerk of Session Chuck Kinney Date 3-31-2020

Search Committee Chair Debra Revious Date 3-31-2020

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)