



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

### *Contents*

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**Part 1: Church Information**

1. Church Name First Presbyterian Church of Hanford

Address 340 N Irwin Street / PO Box 1185

Hanford, CA 93230 / Hanford, CA 93232

Telephone ( 559 ) 582-0283 Fax ( 559 ) 582-3356

E-mail office@fpchanford.org Website fpchanford.org

2. Presbytery: Presbytery of the Pacific Southwest

Presbytery Ministerial Committee Liaison David Abdo

3. Search Committee Chairman Chuck Kinney

Address 415 N. Redington Street Hanford, CA 93230

E-mail chucksmustang@hotmail.com

Telephone ( 559 ) 707-9699

4. List all paid staff positions (use additional sheet if necessary)

- |   |   |   |
|---|---|---|
| <u>Pastor</u>                                       | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Children and Youth Director</u>                  | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Office Manager</u>                               | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Bookkeeper</u>                                   | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Custodian</u>                                    | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Childcare Coordinator (Covid lay off)</u>        | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Director of Music Ministries (Covid lay off)</u> | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Organist (currently contracted weekly)</u>       | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Childcare Staff (Covid lay off)</u>              | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Music Support (Covid lay off)</u>                | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

5. List all vacant positions

Position Available Pastor Date of Vacancy 02/19/2021

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>116</u>	<u>100</u>
B. Number of family units	<u>85</u>	<u>65</u>
C. Worship attendance	<u>125</u>	<u>95</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

9 % 0-11 11 % 12-18 5 % 19-24 8 % 25-34  
10 % 35-49 20 % 50-64 37 % 65+

B. Occupation:

6 % Business 18 % Professional 9 % Trades  
7 % Agriculture 8 % Stay-at-Home Parent 41 % Retired  
10 % Other (Please Specify) military

C. Educational level of adults

2 % some high school 12 % high school 63 % college 23 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 5 %  
5 years or less 14 %  
6-10 years 11 %  
10 years or more 70 %



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

9. Racial/Ethnic composition of:

A. **Congregation**

1 % African-American 3 % Asian 81 % Caucasian 15 % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

B. **Community** (within 5-mile radius of church)

5 % African-American 5 % Asian 38 % Caucasian 50 % Hispanic  
2 % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community 56,000

11. Church Programming—Worship

A. **Worship Time**

10:00am

**Average Worship Attendance**

75-95

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Frequency of communion celebration: 12-14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Ushers/Greeters, Deacons, Elder-of-the-Day, Choir/Praise Team, Media Team, Worship Ministry Team



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Blend of traditional and contemporary elements

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blend of traditional hymns and contemporary music

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 10-12 (Power House)

B. Average attendance in Adult Education (Sunday) Not offering during COVID

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session/Board of Deacon	Government and care of congregation	8/9	monthly	1/2
Christian Education Team	Oversee education from birth to adult of congregation	4	monthly	2
Buildings and Grounds	facility maintenance	6	monthly	3
Missions	support and distribution of funds for missionaries and programs	6	monthly	3
Finance	distribution of church funds	5	monthly	3
Church Growth	Internal and external community enhancement	3	monthly	3
Worship	Develops and plans weekly and special worship services	6	monthly	2

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 306,342.95 Last year's annual budget: \$ 288,732.92  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2020 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 2300
- B. EPC World Outreach Global Workers \$ 1500
- C. EPC Special Projects \$ \_\_\_\_\_
- D. Presbytery Per Member Asking \$ 1500
- E. Other Missions/Missionaries \$ 10,500

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary with Balcony; Library off sanctuary; Fellowship Hall with full kitchen and meeting room able to be separated; Education wing with 6 classrooms; 2 rooms for nursery/toddler area and outside play area; Office building with 5 office rooms, conference room, reception area, and large gathering/copy room; FPC Outreach building consisting of one large and one small room with 2 bathrooms. All properties and buildings are owned outright by First Presbyterian Church Hanford

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other Separate Office Building



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ 62,000 (salary + housing  
 Position: \_\_\_\_\_ \$ \_\_\_\_\_ allowance)  
 Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: Pastor \$ 6,000 or \_\_\_\_\_ %  
 Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %  
 Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %  
 Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

Yes \_\_\_\_\_ Pension (minimum 10% gross effective salary)  
100% \_\_\_\_\_ Medical insurance  
Yes \_\_\_\_\_ Life insurance                      **100% Long Term Disability**  
Yes \_\_\_\_\_ Social Security                      **Yes Sick Leave**  
Yes \_\_\_\_\_ Travel/mileage  
Yes \_\_\_\_\_ Book allowance  
Yes \_\_\_\_\_ Study leave allowance (minimum 2 weeks)  
Yes \_\_\_\_\_ Annual vacation days (minimum 4 weeks)  
2 \_\_\_\_\_ Number of worship services per year for which pastor is provided relief  
 (in addition to vacation and study leave)  
\$25,000 \_\_\_\_\_ Other (Specify: Available as down payment loan from First Presbyterian Church )



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

15. In what ways does your church participate in ecumenical activities?

- Christian Leaders of Kings County monthly lunch
- Emmaus
- Mission Connection Lunch
- Community Outreach Serve Day
- Kings Gospel Mission
- Crossroads Crisis Pregnancy Center

16. Describe the strengths of your congregation.

- Come to each other's aid in times of need
- Small Groups ministry
- Christian Education and Biblical teaching is a priority
- Commitment to Scriptural authority in life and faith
- We are a close family that cares for one another
- Supportive of our military families

17. List specific problems with which your congregation struggles.

- Volunteers - a small group of people do majority of work
- Aging congregation
- Military transitions and moves making a portion of congregation transient
- Various staff vacancies

18. List major goals that the congregation has set for itself.

- Greater Biblical literacy to congregation
- Help those in our community who are under-resourced
- Encourage multi-generational interaction
- Live as the family of God, making Sunday a fuller, more worshipful experience
- Energize and revitalize our church and the prayer life of its members



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

19. Senior Pastor resigned after infidelity 1977  
Senior Pastor resigned after infidelity 1983  
Associate Pastor terminated and reassigned in another state after inappropriately receiving money from an elderly member of the congregation 1990
20. Ruling Elder was found being disrespectful to pastor and in flagrant violation as an elder of the PCUSA Book of Order. Presbytery investigated and made the elder apologize to the pastor at a Session meeting. Elder resigned and left the church 2011-2012

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed \_\_\_\_\_

If yes, attach copies of each statement or strategic plan the church has completed.



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Sound Biblical understanding and teaching: Ability to preach the Word of God and help relate it to contemporary issues
2. Communication: Able to speak clearly and dynamically when delivering a sermon, ability to communicate well both orally and in written form, good interpersonal communication skills, good listener
3. Leadership: Inspire and encourage the staff, Session, Deacons, and congregation, work well in a team, ability to delegate as needed
4. Pastoral Care: In home and hospital visits, counseling as needed, lead congregation to a healthy spiritual life
5. Interact well with all ages and have ideas on how to lead an intergenerational church well

Mission Statement - "Making disciples of Jesus Christ who go to make disciples of others"



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

## **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

A. First Presbyterian Church of Hanford was founded in 1878 by Rev. Warren Compton along with eight other members, who met in the local saloon until the first church building was constructed in 1912. During construction, a M.P. Moller pipe organ was installed and is the 2nd oldest still in use west of the Mississippi. Since 1912, our church building has been located in the heart of downtown Hanford. In 1981 the old sanctuary was razed, and our new one constructed, where our 108-year-old organ (refurbished in 2004) remains a vital part of our weekly worship.

B. In 2012 we transitioned from the PSUSA to the EPC.

C. In August 2019 our pastor of nearly 15 years had a massive heart attack and was unable to return to his position. Fortunately, we were able to secure pulpit supply and then when COVID hit, our church leadership rallied to provide Sunday worship serviced online. We were able to secure and Interim Pastor until we hired Pastor Tim Hoins in Dec. of 2020. Unfortunately, Pastor Tim was killed in a car accident in Feb. 2021.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

In August 2019, our pastor suffered a massive heart attack and was not able to return working in that role. We have seen God's miracles in that he is still here with his family, and continues to regain his health. In light of this, our Session, Deacons, and congregation came together as family and stepped up in the everyday running and leading of our church. It was a time of true Christian fellowship as we continued to support our pastor and his family and stay true to our mission as a church family. We grew closer in some ways, and we have seen division in others. However, all in all, we continue to be one family that strives to worship God and create disciples of Jesus Christ who then make others disciples of Jesus Christ.

We were able to get an interim pastor who served us through all the Covid Craziiness, having our services in the parking lot from July - December 2020. Our pastor search committee began their work the end of April 2020 and God led us to an amazing minister in Nebraska. Our congregation had the joy of our new pastor for 3 short months before he was killed in a traffic accident Feb. 19, 2021, while driving back to the church from lunch. Our congregation is processing the detour given to us and are seeking God's will and guidance in all we do!



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**Part 6: Other Information**

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Timothy D. Hoins</u>	<u>Nov. 2020</u>	to <u>Feb. 2021</u>
<u>Anthony Winterowd</u>	<u>Feb. 2004</u>	to <u>Jan. 2020</u>
<u>James Harper</u>	<u>Feb.1985</u>	to <u>Nov. 1995</u>

2. Describe any significant factors about the church not covered in previous questions.

The First Presbyterian Church of Hanford is proud to be a steadfast church in the heart of our community, since the mid 1870's. We have seen many challenges and trials over the long life of our church, but take great pride in being a multi-generational church which is welcoming to all ages. Over the past two decades key growth of membership for our church has come from the nearby Naval Air Station, Lemoore, where young families have been joining our church with great participation and a strong desire in serving our Lord and Savior. Although our pastors have had life events over the past two years our church members are eager and excited to welcome a new pastor who will help guide our congregation in the coming years making disciples of Jesus Christ who go and make disciples of others.

Clerk of Session Chuck Kinney Date 06/15/2021

Search Committee Chair Chuck Kinney Date 0615/2021

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)