



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Moraga Valley Presbyterian Church

Address 10 Moraga Valley Lane, Moraga, CA 94556

Telephone (925) 376-4800 Fax (_____) _____

E-mail vbigelow@mvpctoday.org Website mvpctoday.org

2. Presbytery: POPS

Presbytery Ministerial Committee Liaison _____

3. Search Committee Chairman Aaron Driver

Address 121 Warfield Drive, Moraga, CA 94556

E-mail aaronjdriver@gmail.com

Telephone (209) 604-9826

4. List all paid staff positions (use additional sheet if necessary)

See Attached

- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time
- Full time Part time

**Moraga Valley Presbyterian Church
Staff Positions**

Full-Time

Lead Pastor – open (currently filled with Intentional Interim Pastor)

Associate Pastor for Student and Family Ministries

Executive Administrator

Director of Children’s Ministries

Director of Nurtury Preschool

Director of Music and Worship - open

Executive Assistant to Lead Pastor/Office Manager

Part-Time

Tech Director

Communications Director - open

Financial Analyst

Minister of Congregational Care

Coordinator of Children’s Enrichment

Family Ministries Administrator

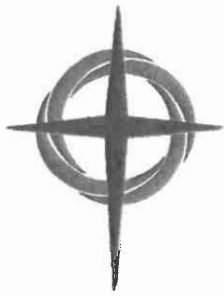
Adult Ministries Assistant

Missions Coordinator

Tech Assistant

Financial Analyst for Nurtury Preschool

Administrator for Nurtury Preschool



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5. List all vacant positions

Position Available Lead Pastor Date of Vacancy 3/1/2020

Position Available Director of Music & Worship Date of Vacancy 10/2019

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>847</u>	<u>621</u>
B. Number of family units	_____	_____
C. Worship attendance	<u>446 (annual avg)</u>	<u>332 (annual avg)</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

 % 0-11 1.6 % 12-18 11.8 % 19-24 3.2 % 25-34
11.9 % 35-49 37.4 % 50-64 34.1 % 65+

B. Occupation:

43 % Business 22 % Professional _____ % Trades
2 % Agriculture 8 % Stay-at-Home Parent 25 % Retired
_____ % Other (Please Specify) _____

C. Educational level of adults

2.6 % some high school 97.4 % high school 66.4 % college 36.8 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 1.1 %
5 years or less 14.7 %
6-10 years 20.2 %
10 years or more 64.0 %



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9. Racial/Ethnic composition of:

A. **Congregation**

 % African-American 16.8 % Asian 77.4 % Caucasian 3.8 % Hispanic
2.0 % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

1.25 % African-American 15.5 % Asian 72.2 % Caucasian 4.25 % Hispanic
6.8 % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 63,349

11. Church Programming—Worship

Average Worship

Attendance

A. **Worship Time**

9:30 am

332 TOTAL (Mar. avg)

162 in-person

148 on-line

(live & asynchronous)

22 Sunday School

B. Frequency of communion celebration: 14 times per year

C. How are members involved in planning and participation in the liturgy/worship?

We have a few volunteers on our Worship Committee that meets monthly and we have some people who sing in the worship band.



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Blended

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Contemporary

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 22 (57 Pre-COVID)

B. Average attendance in Adult Education (Sunday) 61 Pre-COVID

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Elder Board	6	M	1
Deacons	Caring Board	25	M	3
Administration	Financial	4	M	2
Personnel	Employees	4	Q	2
Worship	Worship	6	M	2
GMT	Missions		M	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 2,155,000 Last year's annual budget: \$ 2,155,000
(Attach a copy of current budget)

2. Percentage of income received toward budget: 96% (year ended Aug 2021) %

3. Amount contributed for year _____ (most recent complete reporting year)

- A. EPC Per Member Asking \$ 15,983
- B. EPC World Outreach Global Workers \$ -
- C. EPC Special Projects \$ 10,000 direct to EPC church plant
- D. Presbytery Per Member Asking \$ 10,365
- E. Other Missions/Missionaries \$ 180,250

4. Property owned by church

A. Describe buildings and property (other than manse).

- 1. Worship Center and lower level Music Center.
- 2. Offices and Fireside Room 3. Fellowship Hall & Kitchen
- 4. Family Ministry Center with classrooms (incl. Nurture Pre-school office)

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Lead Pastor \$ \$155,000 - \$165,000

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: All positions \$ _____ or 2.0 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

10% Pension (minimum 10% gross effective salary)

incl. Medical insurance

incl. Life insurance

_____ Social Security

\$1,500 Travel/mileage

\$1,500 Book allowance

\$3,000 Study leave allowance (minimum 2 weeks)

20 Annual vacation days (minimum 4 weeks)

_____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

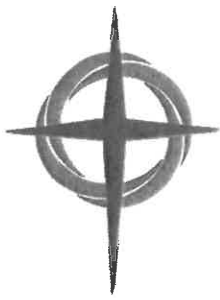
Yes Other (Specify: Housing assistance to purchase or rent a home)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

We have a vibrant missions outreach program, with 9 domestic and 9 global mission partners, including a 30-year history of traveling to Tijuana annually during spring break to build houses (225 people participated pre-pandemic) with Amor Ministries and numerous summer mission trips with Kids Alive.

16. Describe the strengths of your congregation.

Friendly, loving and caring. Generous. Intergenerational.

17. List specific problems with which your congregation struggles.

Change - understanding the need to modernize in order to bring in young families and grow the church.

18. List major goals that the congregation has set for itself.

The development of culturally relevant pathways for both evangelism and discipleship for current MVPC members as well as the greater Lamorinda community.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 6/2021

If yes, attach copies of each statement or strategic plan the church has completed.



Moraga Valley Presbyterian Church

Why We Exist, Who We are Called to Become, and How We Are Called to Act

June 2021

We Are *FOR* Lamorinda

Our Mission¹

The MVPC family exists to worship and glorify God, to know and love Jesus and, through the power of the Holy Spirit, to make disciples of all people and contribute to the welfare of our community.

Our Vision²

MVPC seeks to be a Christ-centered, welcoming community hub for the spiritual and social well-being of all who live in Lamorinda by sharing the gospel in a way that captures people's imagination, changes their life purpose, benefits their relationships and community, and encourages the sharing of their God given gifts.

Our Values³

CHRIST CENTERED AND GOD GLORIFYING: We will know Christ and make him known. Our faith will radiate out into all facets of our lives—family, school, work, and community— demonstrating that God is greater than our human ambition. (Galatians 2:20; 2 Peter 1:3-9)

COMMUNITY AND INCLUSION: We will be a welcoming community where people come as they are regardless of skin color, ethnicity, dress, or prior beliefs, consistent with the Word of God. We want *love to grow here*. Our church activities will honor people's time and be an investment in their families. (Acts 2:38-42)

DISCIPLESHIP: We will each be a disciple and a disciple-maker. This lifelong process will permeate how we handle relationships and resolve conflict, and be developed through the practice of spiritual disciplines of worship, bible study, prayer, and generosity. (Philippians 2:5-7; Colossians 1:10)

GENEROSITY: We will be a community that shares our time, talent, and treasure. We will view mentoring, giving, and acts of kindness all as expressions of generosity because in the gospel, God is incredibly generous to us. (Matthew 28:18-20)

AUTHENTICITY: We will strive to be genuine and honest about our own lives. We reject the idolatry of image management and embrace appropriate brokenness and vulnerability before God and humankind.

INNOVATION: We will seek to be wisely relevant. This means we will become a risk-taking church without sacrificing the truth of scripture or capitulating to faddish American culture. We will move forward while anchoring in the historic Christian faith.

¹ Why we exist

² Who God is calling us to become

³ How God is calling us to “press on” to realize our Vision



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

A demonstrated walk with God, an active prayer life, and a commitment to seeking His will and obeying His ways

A gifted, Christ-centered preacher, able to speak to the heart with truth and grace, with a winsome, humble approach to sharing the gospel and inspiring people to know and grow with Jesus

Relational skills - - must have Christ's heart for people and an engaging personality; ability to function as a team player with high emotional intelligence, patience, compassion, humility and excellent conflict resolution skills

Proven ability to lead and motivate others to follow (staff and congregation), particularly an ability to lead through necessary change

Demonstrated ability to get things done, measure success, and then modify accordingly



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Jim Rueb hired as Senior Pastor (1982)
2. Campaign to build the Worship Center and opening of the Worship Center (1992)
3. Campaign to build the Family Ministry Center and opening of the Family Ministry Center (1999)

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Departure of Senior Pastor and the hiring of an outside firm, Vital Church Ministry, to help with transition, which coincided with the beginning of the pandemic. (2020)



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Part 6: Other Information

1. List the last three individuals who held the position of Senior Pastor

Name	Dates of Service	
<u>Rob Perkins</u>	<u>7/1/2013</u>	to <u>2/29/2020</u>
<u>Geoff Brown (Interim)</u>	<u>10/1/2011</u>	to <u>6/23/2013</u>
<u>Jim Rueb</u>	<u>9/15/1982</u>	to <u>5/22/2011</u>

2. Describe any significant factors about the church not covered in previous questions.

Clerk of Session Spencer Larson Date 5/1/2021

Search Committee Chair Aaron Driver Date 5/1/2021

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org