



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





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**Part 1: Church Information**

1. Church Name Heritage Evangelical Presbyterian Church

Address 4799 S Bradley Rd, Orcutt, CA 93455

POB 2788, Orcutt, CA 93457

Telephone ( 805 ) 934-2635 Fax ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail info@heritageepc.org Website HeritageEPC.org

2. Presbytery: Pacific

Presbytery Ministerial Committee Liaison Mark Eschoff

3. Search Committee Chairman James Brown

Address 134 Crescent Dr, Orcutt, CA 93455

E-mail \_\_\_\_\_

Telephone ( 805 ) 938-1640

4. List all paid staff positions (use additional sheet if necessary)

James Brown \_\_\_\_\_

Full time  Part time

Jessica Antunez \_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time



5. List all vacant positions

Position Available Teaching Pastor Date of Vacancy 01/01/2019

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>52</u>	<u>35</u>
B. Number of family units	<u>28</u>	<u>20</u>
C. Worship attendance	<u>34</u>	<u>34</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

7 % 0-11    9 % 12-18    5 % 19-24    12 % 25-34  
14 % 35-49    29 % 50-64    24 % 65+

B. Occupation:

6 % Business    16 % Professional    18 % Trades  
0 % Agriculture    6 % Stay-at-Home Parent    38 % Retired  
16 % Other (Please Specify) college students, disabled, recovery program

C. Educational level of adults

0 % some high school 70 % high school 27 % college 3 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 6 %  
5 years or less 15 %  
6-10 years 6 %  
10 years or more 73 %



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9. Racial/Ethnic composition of:

A. **Congregation**

3 % African-American 12 % Asian 85 % Caucasian 0 % Hispanic  
0 % Other (Specify) \_\_\_\_\_

B. **Community** (within 5-mile radius of church)

1.5 % African-American 5 % Asian 65 % Caucasian 25 % Hispanic  
3.5 % Other (Specify) two or more races unspecified

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community 35,000 in Orcutt, ~145,000 in Santa Maria valle

11. Church Programming—Worship

A. **Worship Time**

10 AM

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Average Worship Attendance**

34

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

6 planning, 6-10 participating each Sunday



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)  
contemporary

E. Type of music used in worship (e.g., traditional, contemporary, variety)  
mixed traditional & contemporary

12. Church Programming—Sunday School

- A. Average attendance in Church School (under 18 years) N/A
- B. Average attendance in Adult Education (Sunday) N/A

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	spiritual leadership	4	monthly	2
Deacons	serve church & local bene	3	quarterly	3
Trustees	corporate business	3	derenata	3
Women in Ministry	womens missions		monthly	3
Prayer Teams	intercessory prayer	8	weekly	2

\*Indicate leadership role expected by using the number below:

- 1. Pastor takes primary initiative and responsibility.
- 2. Pastor and laity share responsibility.
- 3. Laity takes primary initiative and responsibility.



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**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 46,255 Last year's annual budget: \$ 44,255  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 70 %

3. Amount contributed for year 2020 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 200
- B. EPC World Outreach Global Workers \$ 1,300
- C. EPC Special Projects \$ 75
- D. Presbytery Per Member Asking \$ 435
- E. Other Missions/Missionaries \$ 5,620

4. Property owned by church

A. Describe buildings and property (other than manse).

Heritage does not own any property, but holds a seller-financed note for our previously owned building.

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other \_\_\_\_\_



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ \$50 - 75K including housing

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

10% Pension (minimum 10% gross effective salary)

pay part Medical insurance

no Life insurance

no Social Security

no Travel/mileage

no Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

4 Number of worship services per year for which pastor is provided relief  
(in addition to vacation and study leave)

\_\_\_\_\_ Other (Specify: \_\_\_\_\_)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





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15. In what ways does your church participate in ecumenical activities?

We share a church building with a Korean 7th Day Adventist church.

16. Describe the strengths of your congregation.

Our congregation is close knit and willing to learn. We are unified and share a vision for our church. We exhibit genuine love and friendship to each other and visitors. We remain committed to this body of Christ through hard times.

17. List specific problems with which your congregation struggles.

Our congregation is introverted overall. This causes us to lack community connections, which in turn causes us to lack an external local mission focus. Although we support local and world missions financially, we are not particularly missional in our activities. We are aging and have limited financial resources.

18. List major goals that the congregation has set for itself.

We would like to become a connectional church and have been working with Scott Downing from Rural Compassion to move in this direction. We are working to engage members in contributing to the Sunday Service by having a Word from the Body time in the service and Prayer Teams after the service (pre-COVID). We would like to re-establish small group studies.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed Last revision Oct-2011

If yes, attach copies of each statement or strategic plan the church has completed.



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#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Church plant/revitalization experience and/or skills, bringing a vision for outreach/evangelism that can be tailored to our church
2. Down-to-earth, accessible teaching and preaching style
3. Charismatic/non-cessationist who can help people grow into their gifts
4. Willingness to mentor church members to become leaders within the church and the community
5. Extroverted personality type



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**Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

1. Forming and joining the EPC after splitting from a PCUSA church in the 1980's
2. Charismatic pastor in the 1990's built a church spirit that could not be maintained after he left
3. Moving from Santa Maria to Orcutt in the 2000's

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Our congregation is aging which sometimes makes change difficult. The retirement of our pastor in 2018 was a major change, but people hung in there and began to participate in the worship service more. Prior to our pastor leaving, the church had begun to develop a relationship with the Central Coast Rescue Mission (CCRM). The congregation found purpose in this relationship, and despite our pastor's retirement, the commitment to this ministry grew and continues to grow. We believe we are called to this particular ministry and would like to expand it even further.



**Part 6: Other Information**

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Dave Brogren</u>	<u>2001</u>	to <u>2018</u>
<u>Tom Pitman</u>	<u>1994</u>	to <u>2000</u>
<u>Bucky Brown</u>	<u>1986</u>	to <u>1993</u>

2. Describe any significant factors about the church not covered in previous questions.

Our church is a very small congregation that has been in decline for the past decade. We considered closing when our pastor retired in 2018. We established a Transitional Prayer Group that met weekly to pray for God's will in the matter. It became clear very quickly that it was not God's will for us to close, that we had kingdom work left to do. We banded together to figure out how to stay open and continue the work of the church. This has significantly strengthened the unity and purpose of our members.

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_

Search Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)