



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

### *Contents*

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





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**Part 1: Church Information**

1. Church Name Centerpoint Community Church

Address 515 Sunrise Avenue, Roseville, CA 95661

Telephone ( 916 ) 782-3186 Fax ( 916 ) 782-7249

E-mail PSC@centerpointroseville.org Website centerpointroseville.org

2. Presbytery: Presbytery of the Pacific Southwest

Presbytery Ministerial Committee Liaison To be assigned by the Min Com.

3. Search Committee Chairman Co-chairs: John Hulsebus & Jennifer Harrington

Address 515 Sunrise Ave., Roseville, CA 95661

E-mail PSC@centerpointroseville.org

Telephone ( 916 ) 782-3186

4. List all paid staff positions (use additional sheet if necessary)

- |                                |   |   |
|--------------------------------|---|---|
| <u>Senior Pastor</u>           | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Associate Pastor</u>        | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Associate Pastor</u>        | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Program Directors (7)</u>   | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Program Directors (3)</u>   | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Administrative (4)</u>      | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Administrative (3)</u>      | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Support Staff (3)</u>       | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Support Staff (2)</u>       | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Preschool Teachers (12)</u> | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |



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**CHURCH INFORMATION FORM**

5. List all vacant positions

Position Available Student Admin. Date of Vacancy 10/2020

Position Available Receptionist Date of Vacancy 03/2020

Position Available Senior High Director Date of Vacancy 08/2021

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>1039</u>	<u>879</u>
B. Number of family units	<u>700</u>	<u>570</u>
C. Worship attendance	<u>936</u>	<u>486</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

0 % 0-11    1 % 12-18    2 % 19-24    4 % 25-34  
7 % 35-49    28 % 50-64    58 % 65+

B. Occupation:

22 % Business    15 % Professional    10 % Trades  
\_\_\_\_\_ % Agriculture    5 % Stay-at-Home Parent    48 % Retired  
\_\_\_\_\_ % Other (Please Specify) \_\_\_\_\_

C. Educational level of adults

1 % some high school    39 % high school    45 % college    15 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 2 %  
5 years or less 20 %  
6-10 years 14 %  
10 years or more 67 %



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**CHURCH INFORMATION FORM**

9. Racial/Ethnic composition of:

A. **Congregation**

\_\_\_\_\_ % African-American \_\_\_\_\_ % Asian \_\_\_\_\_ % Caucasian \_\_\_\_\_ % Hispanic  
\_\_\_\_\_ % Other (Specify) some diversity but not tracked

B. **Community** (within 5-mile radius of church)

2 % African-American 11 % Asian 67 % Caucasian 16 % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community Roseville: 146,694    Five surrounding cities: 230,000+

11. Church Programming—Worship

A. **Worship Time**

**Average Worship Attendance**

<u>8:30 FL</u>	<u>126</u>
<u>9:40 FL</u>	<u>97</u>
<u>9:45 WC</u>	<u>173</u>
<u>11:10 WC</u>	<u>90</u>
_____	<u>Total:486</u>

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Member involvement: music, announcements, serving communion, media, ushers. Planning by pastors, music director.



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Modified Presbyterian liturgy with different musical styles - blend of contemporary and traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

contemporary and traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 2019: 152

B. Average attendance in Adult Education (Sunday) 35-40 per class - typically 4 classes per quarter

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session		21	monthly	1 and 2
Deacons		21	monthly	1 and 2
10 Session committees		varies	monthly	2 and 3
16 Deacon committees		varies	monthly	2 and 3
Staff			weekly	1

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 2,268,000 Last year's annual budget: \$ 2,350,000  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 97% (pledges 104%) %

3. Amount contributed for year 2020 (most recent complete reporting year)

A. EPC Per Member Asking \$ 5,000

B. EPC World Outreach Global Workers \$ \_\_\_\_\_

C. EPC Special Projects \$ \_\_\_\_\_

D. Presbytery Per Member Asking \$ 10,000

E. Other Missions/Missionaries \$ Global: \$60,000 Local: \$45,150

4. Property owned by church

A. Describe buildings and property (other than manse).

Two main buildings - Worship Center (WC): seats 500 plus offices, 18K sq. ft. Family Life Center (FL): multi-purpose room that seats 400, classrooms, chapel, kitchen, dining room, 40K+ sq. ft. Lot size: 4.6 acres with additional parking lot and small Annex building.

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other \_\_\_\_\_



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A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

6. Compensation:

A. The salary range we are prepared to offer:

Position: Sr. Pastor (salary & housing) \$ negotiable

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

11% Pension (minimum 10% gross effective salary)

100% Medical insurance

\$100,000 Life insurance

no Social Security

\$1,100/yr Travel/mileage

\$1,400/yr Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

2 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

\$1,400/yr Other (Specify: professional expenses)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





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**15. In what ways does your church participate in ecumenical activities?**

1. We participate in, and at times host, Presbytery and we send delegates to GA every year. Pastors occasionally meet with and are in communication with other EPC Pastors in our area. We also have many ruling elders and one teaching elder involved in Presbytery and GA level committees. Pastor Nancy Duff served as the first moderator of the Presbytery of the Pacific Southwest.
2. We have a number of missions we support that are also supported by other local churches i.e. The Gathering Inn, Yugo Missions and Hope Alive.
3. We are involved in monthly Community Prayer, National Day of Prayer and host Community Bible Study, Divorce Care and other non-denominational support groups.

**16. Describe the strengths of your congregation.**

1. Values biblically literate and theologically sound preaching and teaching.
2. We emphasize and support strong mission programs, both locally and globally.
3. Small groups are a strong part of our church life.
4. We are financially faithful with good budgeting and management. In the last 3 years, we have remodeled our worship areas and have the latest audio/video capabilities. We are debt free.
5. We are a multi-generational congregation with a variety of worship styles, settings and programs for Christian growth and relationships.
6. Thriving Preschool and Children's ministries.
7. Strong adult Christian education courses.
8. We have mentored a significant number of pastors, missionaries, and church educators from within our congregation.

**17. List specific problems with which your congregation struggles.**

1. Decreased attendance and involvement after the effects of the pandemic.
2. Slowly decreasing attendance and membership pre-pandemic.
3. Not attracting and retaining jr. high, high school, college-aged and young adults.
4. Growing our base of leaders and volunteers.
5. Church location is in an older established area of Roseville that is not growing in population.
6. Persuading regular attenders of the benefits of church membership.

**18. List major goals that the congregation has set for itself.**

1. Determining what the post-Covid Church looks like and utilizing technology to reach the unchurched.
2. We need to enrich and enhance our junior high, senior high, college and young adult groups.
3. Being more invitational and creating "toe dipping" events that provide more points of entry and reasons to come back.
4. Identifying visitors and making them feel welcome.
5. Increase participation in mission programs.
6. Increase small group participation.
7. Encourage greater participation in adult Christian education programs.
8. Grow the pool of Church leaders.



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**CHURCH INFORMATION FORM**

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed 2011

If yes, attach copies of each statement or strategic plan the church has completed.



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**Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Leads a Christ-centered life that reflects His love, compassion, and teachings. Leads our congregation while navigating family and community life with humility, grace, and humor.

2. Provides inspirational and dynamic biblical preaching and teaching within the Reformed tradition. Preaching and teaching that includes life applications to inspire and grow us deeper in our faith and walk with the Lord.

3. Leadership skills. Ability to lead a healthy organization in the post-Covid era. Creates an inspiring vision for Centerpoint's future, while being open to ideas from church lay leadership and staff. Motivates and inspires, coaches and builds teams to implement that vision. Has a commitment to grow and expand leaders and develop members' use of spiritual gifts. Is willing to self correct and re-innovate when necessary. Maintains our financial strength.

4. Missional at heart. Values both community and global missions as an extension of God's love for all. Encourages expanded participation in mission programs. Looks for innovative ways to impact His kingdom.

5. Excellent communications skills. Uses genuine interpersonal, relational communication to encourage and lead. Understands technology and social media and uses them with integrity.

6. Embraces our multi-generational environment. Uses each generation's talents, time and resources yet recognizes their cultural differences and needs. Is open to change while appreciating our heritage. Strives to increase young adult involvement.

7. Pastoral. Acts as a good Shepard. Passionate and compassionate for His church and its body of believers. Truly loves people and knows we are broken. Is willing to welcome and meet individuals where they are in their spiritual journey. Takes genuine interest in all ministries of the church.



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**CHURCH INFORMATION FORM**

### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

1. Changing denominations to EPC from PCUSA - to emphasize our commitment to Biblical authority.

2. Changing our name to Centerpoint Community Church to be more inviting to the community.

3. Creating a more contemporary worship style with setting, music, light refreshments and beverages in a relaxed atmosphere in the multi purpose room (Worship Cafe) but with the same church-wide sermon message.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The impact of Covid on the life of our Church.



**Part 6: Other Information**

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
Rev. Dr. Jim Barstow	4/1999	to present
Rev. Rick Hull	10/1982	to 9/1997
		to

2. Describe any significant factors about the church not covered in previous questions.

Outreach and missions:

We provide over 100 food baskets four times a year to the community.  
 We hand out over 25 bags of food during each week from the deacon's food pantry.  
 We provide financial support and baby items to Sierra Pregnancy who provides abortion alternatives.  
 Each year we send a team to Gleanings, an organization providing food to people in need worldwide.  
 Monthly we host "The Gathering Inn" to provide food and shelter for individuals and families who have housing needs.  
 Annually we provide clothing and personal items for "The Gathering Inn" and for "Acres of Hope."  
 Our congregation collects and sends school supplies to a local schools and Military Care packages to active service members.  
 We annually send adults and teens to our Mexican partner organization to build homes.  
 We regularly visit our partner organization in Uganda.

Many new programs were launched with the outbreak of Covid. (Daily devotions, live streaming, virtual events).

We are very near to William Jessup University - one of the top ten Christian universities on the West Coast.

Projected near-term retirement of some key church staff.

Projected major capital outlay to upgrade HVAC system (budgeted item).

Clerk of Session Jennifer Harrington Date 8/26/2021

Search Committee Chair Co-chairs: John Hulsebus & Jennifer Harrington Date 8/26/2021

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)