The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation's history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information
Part 2: Financial/Church Campus Information
Part 3: Church Characteristics
Part 4: Leadership Expectations
Part 5: Church History
Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org
Part 1: Church Information

1. Church Name: **Hope Church Carbondale**
   - Address: 7373 Old HWY 13
   - Carbondale IL 62901
   - Telephone: (___) N/A
   - Fax: (___) N/A
   - E-mail: hopechurchcdale@gmail.com
   - Website: hopechurchcarbondale.com

2. Presbytery: **Central South**
   - Presbytery Ministerial Committee Liaison: **Bill Thompson**

3. Search Committee Chairman: **Steven Bost**
   - Address: 500 John St
   - Murphysboro IL 62901
   - E-mail: hopepastorinfo@gmail.com
   - Telephone: (618) 209-4638

4. List all paid staff positions (use additional sheet if necessary)
   - Pastor
   - Music and Arts Director/Pastoral Assistant
   - Sunday School Coordinator
   - Youth Coordinator
   - Church Cleaning Coordinator
   - Secretary
   - Treasurer

- Full time
- Part time
5. List all vacant positions

Position Available: Pastor
Date of Vacancy: 1/2020

Position Available: 
Date of Vacancy: 

Position Available: 
Date of Vacancy: 

6. Membership (state approximate numbers and percentages)

<table>
<thead>
<tr>
<th></th>
<th>Five years ago</th>
<th>Currently</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Number of church members</td>
<td>61</td>
<td>81</td>
</tr>
<tr>
<td>B. Number of family units</td>
<td>15</td>
<td>25</td>
</tr>
<tr>
<td>C. Worship attendance</td>
<td>85</td>
<td>105</td>
</tr>
</tbody>
</table>

7. Community Growth
- □ Increasing
- ☑ Static
- □ Declining

8. Profile of church members

A. Age:

<table>
<thead>
<tr>
<th>%</th>
<th>0-11</th>
<th>12-18</th>
<th>19-24</th>
<th>25-34</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-11</td>
<td>30</td>
<td>18</td>
<td>3</td>
<td>10</td>
</tr>
<tr>
<td>12-18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19-24</td>
<td>10</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>25-34</td>
<td>5</td>
<td>10</td>
<td>25</td>
<td>34</td>
</tr>
<tr>
<td>35-49</td>
<td>15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40-54</td>
<td>15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>55-64</td>
<td>5</td>
<td>20</td>
<td>50</td>
<td>60</td>
</tr>
<tr>
<td>65+</td>
<td>5</td>
<td>10</td>
<td>65</td>
<td>80</td>
</tr>
</tbody>
</table>

B. Occupation:

<table>
<thead>
<tr>
<th>%</th>
<th>Business</th>
<th>Professional</th>
<th>Trades</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>41</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>19</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>18</td>
<td></td>
<td>20</td>
<td>20</td>
</tr>
</tbody>
</table>

C. Educational level of adults

<table>
<thead>
<tr>
<th>%</th>
<th>some high school</th>
<th>high school</th>
<th>college</th>
<th>graduate school</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>56</td>
<td>41</td>
<td>41</td>
<td>32</td>
</tr>
</tbody>
</table>

D. Percentage of members belonging to the congregation

<table>
<thead>
<tr>
<th>Years</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than one year</td>
<td>3</td>
</tr>
<tr>
<td>5 years or less</td>
<td>32</td>
</tr>
<tr>
<td>6-10 years</td>
<td>19</td>
</tr>
<tr>
<td>10 years or more</td>
<td>39</td>
</tr>
</tbody>
</table>
9. Racial/Ethnic composition of:
   A. Congregation
      _____ % African-American 5 _____ % Asian 95 _____ % Caucasian _____ % Hispanic
         _____ % Other (Specify) ____________________________
   B. Community (within 5-mile radius of church)
      23 _____ % African-American 7 _____ % Asian 66 _____ % Caucasian 2 _____ % Hispanic
         2 _____ % Other (Specify) Native American, Middle Eastern, African

10. Community Setting (check as many as apply):
    Location
    □ Rural    □ Small Town    □ Metropolitan    □ Suburban    □ Inner City
    Function
    □ Industrial    □ Agricultural    □ Recreational    □ Military    □ College/University

    Approximate population of community 34000 ____________________________

11. Church Programming—Worship
    A. Worship Time
       10:30 ____________________________
       ____________________________
       ____________________________
       ____________________________
       ____________________________
       ____________________________
       ____________________________

    B. Frequency of communion celebration: 52 ____________________________ per year

    C. How are members involved in planning and participation in the liturgy/worship?
       Elders and deacons help with prep and liturgy, various members read scripture
D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)
High church contemporary (see attached example)

E. Type of music used in worship (e.g., traditional, contemporary, variety)
acoustic variety (guitar, upright base, fiddle, djembe)

12. Church Programming—Sunday School
A. Average attendance in Church School (under 18 years) 30
B. Average attendance in Adult Education (Sunday) 10

13. Church Programming—Organizations/Committees
List major boards, committees, and organizations that are part of your church and
frequency of meetings (monthly, weekly, etc.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose of Group</th>
<th>Number of members</th>
<th>Frequency of meetings</th>
<th>Leadership Role*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospitality</td>
<td>church outreach</td>
<td>3</td>
<td>quarterly</td>
<td>3</td>
</tr>
<tr>
<td>Missions/Ministry</td>
<td>missions</td>
<td>5</td>
<td>quarterly</td>
<td>3</td>
</tr>
<tr>
<td>Women’s ministry</td>
<td>bible study</td>
<td>15</td>
<td>weekly</td>
<td>3</td>
</tr>
<tr>
<td>small groups</td>
<td>bible study</td>
<td>50</td>
<td>weekly</td>
<td>3</td>
</tr>
<tr>
<td>budget committee</td>
<td></td>
<td>5</td>
<td>quarterly</td>
<td>3</td>
</tr>
<tr>
<td>Session</td>
<td></td>
<td>5</td>
<td>monthly</td>
<td>3</td>
</tr>
</tbody>
</table>

*Indicate leadership role expected by using the number below:
1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
Part 2: Financial/Church Campus Information

1. Current annual budget: $223,750  
   Last year’s annual budget: $224,920  
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 89%  

3. Amount contributed for year 252,964 (most recent complete reporting year)
   A. EPC Per Member Asking $  
   B. EPC World Outreach Global Workers $6000  
   C. EPC Special Projects $  
   D. Presbytery Per Member Asking $  
   E. Other Missions/Missionaries $8100  

4. Property owned by church  
   A. Describe buildings and property (other than manse).  
   5.28 acres with church building with an upstairs office, sanctuary, and basement  
   with classrooms and all purpose area/kitchen

   B. Are your buildings adequate for your present program?  
      □ Yes  □ No  
      If no, please explain:  
      we could use more space for children’s programming. We could use a fellowship hall

   C. Is a building program projected?  
      □ Yes  □ No  
      If yes, describe what, when, and projected cost

   D. Does the church own a manse?  
      □ Yes  □ No  
      Condition:  □ Good  □ Fair  □ Poor  # of Bedrooms ____  
      Pastor’s Office/Study:  □ In Church  □ In Manse  □ Not Provided  
      □ Other ________________________________
6. Compensation:
   A. The salary range we are prepared to offer:
      Position: _______________ $ _______________ or __%  
      Position: _______________ $ _______________ 
      Position: _______________ $ _______________ 

   B. The average annual increase over the past three years is:
      Position: _______________ $ _______________ or __%  
      Position: _______________ $ _______________ or __%  
      Position: _______________ $ _______________ or __%  
      Position: _______________ $ _______________ or __%  

   C. Housing
      □ Housing Allowance
      □ Manse Only
      □ Either of the Above

   D. Benefits and expenses
      □ Pension (minimum 10% gross effective salary)
      □ Medical insurance
      □ Life insurance
      □ Social Security
      □ Travel/mileage
      □ Book allowance
      □ Study leave allowance (minimum 2 weeks)
      □ Annual vacation days (minimum 4 weeks)

4 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)
   □ Other (Specify: _____________________________)
### Part 3: Church Characteristics

*Check the box that most closely describes the current congregation characteristics and future goals*

<table>
<thead>
<tr>
<th>Our congregation...</th>
<th>Currently Agree</th>
<th>Currently Disagree</th>
<th>Goal Agree</th>
<th>Goal Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supports the pastor.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>2. Readily shares their gifts with the rest of the congregation.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>3. Places a high priority on sound biblical preaching.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>4. Gladly welcomes visitors and new members.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>5. Is involved in local evangelistic ministries.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>6. Is often found living their faith in their communities.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>7. Has a spirit of unity.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>8. Cares about each other.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>9. Looks to its Session for leadership.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>10. Ministers well to members who are hurting.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>11. Uses members' gifts in its worship.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>12. Contains people willing and able to lead the congregation.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>13. Is capable of change when and where appropriate.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
<tr>
<td>14. Is spiritually alive.</td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
<td>☐ 1  ☐ 2  ☐ 3  ☐ 4</td>
<td></td>
</tr>
</tbody>
</table>
15. In what ways does your church participate in ecumenical activities?
We have a good relationship with other churches. Our worship pastor regularly meets with other pastors. We have a strong relationship with our university chapter of Intervarsity.

16. Describe the strengths of your congregation.
We are an orthodox church that embodies the spirit of the EPC motto: “in essentials unity, in non-essentials liberty”.

Hope Church is a group of creative people who freely and graciously share their gifts. We are a warm and caring congregation who love each other and our neighbors well. We are a strong group of believers who are steadfast in our faith and devoted to the church. We are a church who loves to gather together, worship, and live out the gospel.

17. List specific problems with which your congregation struggles.
As with many small congregations, we struggle with core burn-out. A few people do a lot of the work. However, as we continue in growth, we are seeing an increase in attendees giving of their time.

We are very welcoming community but tend to gravitate to the people we know the best.
We desire to be more community oriented. Our church location in the community as well an abundance of families with young children has presented challenges in this area.

18. List major goals that the congregation has set for itself.
We want to increase our giving to missions and ministry. We want to be more proactive in reaching the community at large with the Gospel. More specifically, we have a heart for university community and international students.
19. Has there ever been disciplinary action taken against a pastor of your congregation?
   □ Yes   □ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?
   □ Yes   □ No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?
   □ Yes   □ No

   If yes, Date completed 2/1/2020

   If yes, attach copies of each statement or strategic plan the church has completed.
Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

- Approach the scripture with integrity and rigor.
- Heart for outreach into the community.
- Encourage a culture of discipleship for both the congregation and leadership.
- A Shepherd who is approachable, authentic, and transparent.
- A Spiritually mature pastor whose family models Godly hospitality.
Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

- Planting the church
- Moving into a permanent physical space
- Changing pastors

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

- Departure of last senior pastor
Part 6: Other Information

1. List the last three individuals who held the position of **Pastor**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joshua Shatzle</td>
<td>2012 to 2019</td>
</tr>
<tr>
<td>Tony Marseglia</td>
<td>2002 to 2012</td>
</tr>
</tbody>
</table>

2. Describe any significant factors about the church not covered in previous questions.
   - growing population of children

---

Clerk of Session: [Signature] Date: 2/20/20

Search Committee Chair: [Signature] Date: 2/20/20

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email info@epc.org
February 2, 2020

Invitation to Worship:  Come Thou Almighty King

Call to Worship:  Psalm 15; Liturgical Greeting

Songs of Praise:  In You O Lord I Am Found
                 Steadfast

Gospel Reading:  Matthew 5: 1-12

Song of Offering:  What Wondrous Love Is This

Doxology

Passing the Peace of Christ:  Take a moment to greet one another
with the love of the Lord. Children 4 years of age and under are invited
to the nursery downstairs.

Message:  1st Peter 3:8 - 4:2

Confession of Sin:  We invite you to confess your sin before God,
confident that Jesus our “High Priest in Heaven” intercedes for us,
granting us forgiveness in His sacrifice for our sins on the Cross.

Assurance of Pardon

Song of Communion:  We Have Heard the Joyful Sound

Song of Response:  Come Thou Fount of Every Blessing

Benediction:  Ephesians 3:17-19

Sunday School is at 9:30 for both adults and kids ages 5-12.
Sunday School for 3-4 year olds is available downstairs during the
message portion of the 10:30 am service.

www.hopechurchcarbondale.com

Pastoral Assistant:  Andrèw Staff  •  618-201-6060
Monthly Budget $17,177.23.  Giving for January $9126.49
Hope Church is a people growing in the Hope of Jesus Christ, the True Hope of the world. We're living and growing together in the light of what we have seen in Jesus Christ, pursuing Him in all His Goodness to us, growing up into His image and pleading with our neighbors, friends, and the world around us to be reconciled to God in Jesus Christ and born again to this Living Hope.