



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Introduction

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return the completed document to:

Office of the Stated Clerk
Evangelical Presbyterian Church
5850 T.G. Lee Blvd. Suite 510
Orlando, FL 32822
Phone: (407) 930-4239
Fax: (407) 930-4247
E-mail: info@epc.org



Part 1: Church Information

1. Name: Faith Presbyterian Church

Address: 1027 South 24th Street

Quincy, Illinois 62301

Telephone: (217) 222-2840 Fax: (217) 222-2410

E-mail: fpcq@comcast.net Website: fpcq.org

2. Presbytery: Rivers & Lakes Presbytery

Presbytery Ministerial Committee Liaison: Elder/Moderator pro-tem - Tom Dickerson

3. Search Committee Chairman: Brady Dreasler

Address: 3717 Lancaster Lane, Quincy, Illinois 62305

Telephone: (217) 242-6183 E-mail: bdreasler@gmail.com

4. List all paid staff positions

Open - Senior Pastor Full time Part time

Church Administrative Assistant Full time Part time

Church Bookkeeper Full time Part time

Janitorial Staff Full time Part time

_____ Full time Part time

_____ Full time Part time

_____ Full time Part time

_____ Full time Part time

_____ Full time Part time

Position Available: Senior Pastor Date of Vacancy: March 4, 2018

Position Available: _____ Date of Vacancy: _____

5. Membership (please state approximate numbers and percentages)

	<u>Five years ago</u>	<u>Currently</u>
A. Number of church members	<u>206</u>	<u>196</u>
B. Number of family units	<u>127</u>	<u>121</u>
C. Worship attendance	<u>168</u>	<u>104</u>

D. Profile of church members

(1) Age:

2% 0-11 4% 12-18 7% 19-24 8% 25-34 18% 35-49
18% 50-64 43% 65+

(2) Occupation:

12% Business 26% Professional 12% Trades 3% Stay-at-home parent
0% Agriculture 47% Retired 0% Other (Specify: _____)

(3) Educational level of adults

0% some high school 42% high school 41% college 16% graduate school

(4) Percentage of members belonging to the congregation:

Less than one year 1%
5 years or less 12%
6-10 years 26%
10 years or more 60%

(5) Racial/Ethnic composition of congregation

1% Asian 0% Hispanic 1% African American 98% Caucasian
 % Other / Specify: _____

6. Worship

A.	Time	Average Attendance
	<u>9:30 am</u>	<u>100</u>
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

B. Frequency of communion celebration: 12-14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Planning/Participation - Through committee involvement,, reading morning scriptures, special music presentations, contemporary music presentations, choir, offerings, and communion.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety):

Liturgy varies but leans traditional. There has been an attempt more recently to include life applications to sermon content.

E. Type of music used in worship (e.g., traditional, contemporary, variety):

Blended, includes hymns, choir September - May, contemporary praise music each week, and special music occasionally.

7. Church/Sunday School

A. Average attendance in Church School (under 18 years) 14

B. Average attendance in Adult Education (Sunday) 23

8. Community Setting (check as many as apply):

- | <u>Location</u> | <u>Function</u> | <u>Growth</u> |
|--|--|--|
| <input type="checkbox"/> Rural | <input checked="" type="checkbox"/> Industrial | <input type="checkbox"/> Growing |
| <input type="checkbox"/> Small town | <input checked="" type="checkbox"/> College/University | <input checked="" type="checkbox"/> Static |
| <input checked="" type="checkbox"/> Metropolitan | <input checked="" type="checkbox"/> Agricultural | <input type="checkbox"/> Declining |
| <input type="checkbox"/> Suburban | <input type="checkbox"/> Recreational | |
| <input type="checkbox"/> Inner City | <input type="checkbox"/> Military | |

Approximate population of community 40,000

Racial/Ethnic composition of community:

1.2% Asian 1.5% Hispanic 5.6% African American 89% Caucasian

2% Other (Specify: mixed)

9. Program Information: List major boards, committees and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.):

Name	Purpose of Group	Number of members	Frequency of meetings	*Leadership role
Session	Leadership	12	monthly	2
Deacons	Leadership/service	10	monthly	3
Music/Worship	Leadership/worship	6	monthly	2
Finance	Financial review/recomm	5-6	monthly	3
Missions	Mission giving/programming	7	quarterly	3
Christian Education	Educational programming	6	monthly	2
Outreach	Outreach, website, comm	6	monthly	2
Personnel	Human resource function	4	as needed	2

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.

Part 2: Building/Financial Information

1. Current annual budget: \$369,333.00 Last year's annual budget: \$400,899.00

(Please attach a copy of current budget)

2. Percentage of income received toward budget: _____%

3. Amount contributed for (last complete reporting year: _____):

A. EPC per member contribution \$40

B. EPC World Outreach Missionaries \$ _____

C. EPC Benevolence Askings \$ _____

D. Presbytery giving \$ _____

E. Other Missions/Missionaries \$ _____

4. Property owned by church

A. Describe buildings and property (other than manse).

Main floor of building includes narthex, sanctuary, large balcony with storage, parlor, five classrooms, kitchenette, four restrooms, music storage room, janitor storage room, and one closet. Lower level includes vestibule, fellowship hall with stage, kitchen, large storage room, four offices, storage room for office equipment, closet for records, two nursery rooms, two pre-school rooms, utility room, and four restrooms.

B. Are your buildings adequate for your present program?

Yes No If no, please explain:

C. Is a building program projected?

Yes No If yes, describe what and when and projected cost:

D. Does the church own a manse?

Yes No

Condition: Good Fair Poor Number of bedrooms: _____

Office/study: In Church In Manse Not provided Other: _____

6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ range of total package \$79,000

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Senior Pastor \$ _____ or 2 %

Position: _____ \$ _____ or _____ %

C. Housing

Housing allowance

Manse only

Either of the above

D. Benefits and expenses:

standard EPC pack: Pension (minimum 10% gross effective salary)

standard EPC pack: Medical insurance

standard EPC pack: Life insurance

standard EPC pack: Social Security

negotiable Travel/mileage

negotiable Book allowance

1 week Study leave allowance

4 weeks Annual vacation

47 Number of worship services (in addition to vacation and study leave)
for which pastor is provided relief (per year)

_____ Other (Specify: conference travel, cell phone, discretic)

Part III: Church Characteristics

Circle the number that most closely describes the current congregation characteristics and future goals:

Our congregation...	<u>Currently</u>				<u>Goal</u>			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

15. In what ways does your church participate in ecumenical activities?

Quincy Ministerial Alliance, Blessing Hospital Chaplain Program, Operation Christmas Child, Horizons Social Services, Community Back-to-School Fair, Crop Walk, March for Jesus, Bible study small groups, Wednesday night Faith Kids and Faith Builders (50% of participants attend other churches or are not presently associated with a church), church sponsored Boy and Girl Scout troops, Moms2Moms group, Great Escape, Vacation Bible School, Ursa Camp (50% of participants attend other churches or are not presently associated with a church), other local and seasonal missions opportunities.

16. Describe the strengths of your congregation:

- Long term and new members dedicated to revival and unity.
- Christ centered and led by Holy Spirit through Bible based teaching.
- Financially supportive of programming, missions, and critical initiatives.
- Genuine desire by many to use time and talents to grow church family.
- Encouraging and financial supportive of youth programming.
- Caring, compassionate and friendly members of all ages.

17. List specific problems with which your congregation struggles:

As with many churches, leadership has been challenged with lack of vision, organization, communication, planning and execution of programs. A strategic plan implemented by Session two years ago succeeded for awhile, but interest in the plan diminished over time. While remaining financially solvent, giving and attendance have been inconsistent. Complacency and inaccurate perceptions have been issues.

While the church has struggled during the past few years with leadership decisions that proved to be divisive, the Session is newly committed to moving forward together. Session is taking responsibility and making great strides in fostering volunteerism and ministering to the needs of the congregation. Session is engaged in ways to place the church body on a path of recommitment, renewal and growth, and more importantly, the congregation senses change.

18. List major goals that this congregation has set for itself:

- Enriching spiritual growth within congregation.
- Revitalizing programs for children, youth, and young families.
- Encouraging outreach and shepherding programs.
- Fostering more community involvement through local mission opportunities.
- Communicating vision for church renewal through prayer.

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain:

21. Have you completed a mission statement, vision statement and/or a strategic plan for your congregation?

Yes Date: August, 2016 No

If yes, please attach copies.

Part 4: Leadership Expectations

22. What five key characteristics/gifts/skills should a person bring to the position?

- 1) Be a relationship builder who projects God's love for people of all ages and abilities. Be approachable, confidential, positive, and friendly.
- 2) Be a dynamic preacher and teacher who delivers Gospel centered sermons with relevant life application messages.
- 3) Be led by God, Jesus, and the Holy Spirit and always dependent on prayer.
- 4) Be committed to pastoral care with frequent and consistent visitation, showing empathy and compassion for others and their spiritual needs.
- 5) Be a leader in both the church and community by inspiring, invigorating, and encouraging others to share their time and talents. Mentor teamwork and have strong communication, administrative, and time management skills.

Part 5: Church History

1 What do you consider to be the three most important events in the history of your church?

- Challenges of encouraging church growth during recent professional leadership changes and growth of non-denominational churches in community.
- Release of FPC from PCUSA in November, 2007 and acceptance into EPC in January, 2008.
- Celebration of FPC's heritage during 175th Anniversary in January, 2015.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The loss of membership to non-denominational churches prompted Session to recommend taking two church services with distinctly different styles of worship to one blended service three years ago. While the transition was difficult, the congregation has committed to set aside personal preferences to move forward in unity and share God's love with others and the community.

Part 6: Other Information

1. List the last three persons in this position: Position: Senior Pastor

<u>Name</u>	<u>Dates of Service</u>
<u>Rodney Bakker</u>	<u>1994</u> to <u>2018</u>
<u>Roger Ruhman</u>	<u>1981</u> to <u>1992</u>
<u>Paul Beran</u>	<u>1969</u> to <u>1980</u>

2. Other significant factors about our church not covered in previous questions:

Clerk of Session
Date: _____

Chair, Search Committee
Date: _____

We encourage churches to list their openings on the EPC Ministry Staff Opportunities List (www.epc.org/mso). For more information or to send your posting e-mail epchurch@epc.org.