The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information          Part 4: Leadership Expectations
Part 2: Financial/Church Campus Information   Part 5: Church History
Part 3: Church Characteristics          Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org
Part 1: Church Information

1. Church Name: Peace Presbyterian Church
   Address: 1521 N. Elms Rd.
   Flint, Michigan 49532
   Telephone (810) 230-9544
   Fax (____)
   E-mail: peacepresflint@gmail.com
   Website: peacepresflint.com

2. Presbytery: Midwest
   Presbytery Ministerial Committee Liaison

3. Search Committee Chairman: We don't really have a "chairman" - Janet Herwaldt
   Address: 2212 Chase Pointe Ct., Flushing, MI 48433
   E-mail: treelords@aol.com
   Telephone (81093) 938-4370

4. List all paid staff positions (use additional sheet if necessary)
   Pastor
   Full time □ Part time □
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
   □ Full time □ Part time
5. List all vacant positions

Position Available: **Pastor**

Date of Vacancy: **3/8/2020**

Position Available: ________________________

Date of Vacancy: ________________

Position Available: ________________________

Date of Vacancy: ________________

6. Membership (state approximate numbers and percentages)

A. Number of church members

   Five years ago: 31
   Currently: 21

B. Number of family units

   Five years ago: 5
   Currently: 18

C. Worship attendance

   Five years ago: 46
   Currently: 20

7. Community Growth

   □ Increasing
   □ Static
   □ Declining

8. Profile of church members

   A. Age:

   - 0% 0-11
   - 2% 12-18
   - 23% 19-24
   - 35-49
   - 2% 25-34
   - 50-64
   - 75% 65+

   B. Occupation:

   - 0% Business
   - 10% Professional
   - 0% Trades
   - 9% Agriculture
   - 0% Stay-at-Home Parent
   - 9% Retired
   - 0% Other (Please Specify)

   C. Educational level of adults

   - 0% some high school
   - 50% high school
   - 30% college
   - 2% graduate school

   D. Percentage of members belonging to the congregation

   - Less than one year: 0%
   - 5 years or less: 5%
   - 6-10 years: 20%
   - 10 years or more: 79%
9. Racial/Ethnic composition of:
   A. **Congregation**
      \[
      \begin{align*}
      &0 \% \text{ African-American} \quad 0 \% \text{ Asian} \quad 100 \% \text{ Caucasian} \quad 0 \% \text{ Hispanic} \\
      &0 \% \text{ Other (Specify)}
      \end{align*}
      \]

   B. **Community** (within 5-mile radius of church)
      \[
      \begin{align*}
      &40 \% \text{ African-American} \quad ? \% \text{ Asian} \quad 60 \% \text{ Caucasian} \quad ? \% \text{ Hispanic} \\
      &? \% \text{ Other (Specify)}
      \end{align*}
      \]

10. Community Setting (check as many as apply):
    Location
    - \[\square\] Rural
    - \[\square\] Small Town
    - \[\square\] Metropolitan
    - \[\checkmark\] Suburban
    - \[\square\] Inner City

    Function
    - \[\square\] Industrial
    - \[\square\] Agricultural
    - \[\square\] Recreational
    - \[\square\] Military
    - \[\square\] College/University

    Approximate population of community ?

11. Church Programming—Worship
   A. **Worship Time**
      \[
      10:45 AM
      \]

   B. **Average Worship Attendance**
      \[
      20
      \]

   B. **Frequency of communion celebration:** 12 times (monthly) per year

   C. **How are members involved in planning and participation in the liturgy/worship?**
      Pastor and music director do most; some do Scripture readings and give announcements
D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

More traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blended

12. Church Programming—Sunday School
   A. Average attendance in Church School (under 18 years) No Sunday School
   B. Average attendance in Adult Education (Sunday) No Sunday School at present

13. Church Programming—Organizations/Committees
   List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose of Group</th>
<th>Number of members</th>
<th>Frequency of meetings</th>
<th>Leadership Role*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session</td>
<td>Spiritual leadership, business</td>
<td>2</td>
<td>Monthly</td>
<td>1</td>
</tr>
<tr>
<td>Pastor Search Committee</td>
<td>Search for Pastor</td>
<td>5</td>
<td>Every 2 weeks</td>
<td>3</td>
</tr>
<tr>
<td>Revitalization Committee</td>
<td>Revitalization</td>
<td>3</td>
<td>Weekly</td>
<td>2</td>
</tr>
</tbody>
</table>

*Indicate leadership role expected by using the number below:
1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
Part 2: Financial/Church Campus Information

1. Current annual budget: $77,263  Last year’s annual budget: $86,318
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year ___________ (most recent complete reporting year)
   A. EPC Per Member Asking $529
   B. EPC World Outreach Global Workers $2400
   C. EPC Special Projects $2500
   D. Presbytery Per Member Asking $460
   E. Other Missions/Missionaries $_________

4. Property owned by church
   A. Describe buildings and property (other than manse).
      We own the building and surrounding property. Included in the building is the
      "Wolf Room" which doubles as a gym and activity center.

   B. Are your buildings adequate for your present program? Yes  No
      If no, please explain:

   C. Is a building program projected? Yes  No
      If yes, describe what, when, and projected cost

   D. Does the church own a manse? Yes  No
      Condition:  Good  Fair  Poor  # of Bedrooms ______
      Pastor’s Office/Study:  In Church  In Manse  Not Provided
      Other ________
6. Compensation:
   A. The salary range we are prepared to offer:
      
      | Position       | TBD |
      |----------------|-----|
      | Pastor         | $   |
      |                |     |
      |                |     |
      |                |     |

   B. The average annual increase over the past three years is:
      Our last pastor was only with us for about 1 year.
      
      | Position       | $     or ___ % |
      |----------------|-------------|
      |                | $           or ___ % |
      |                | $           or ___ % |
      |                | $           or ___ % |

   C. Housing
      - [ ] Housing Allowance
      - [ ] Manse Only
      - [ ] Either of the Above

   D. Benefits and expenses
      - [ ] 10% Pension (minimum 10% gross effective salary)
      - [ ] Medical insurance
      - [ ] Life insurance
      - [ ] Social Security
      - [ ] Travel/mileage
      - [ ] Book allowance
      - [ ] Study leave allowance (minimum 2 weeks)
      - [ ] Annual vacation days (minimum 4 weeks)
      - [ ] Number of worship services per year for which pastor is provided relief
            (in addition to vacation and study leave)
      - [ ] Other (Specify: _________________________________)

EPC Church Information Form, 2019-09 Update
### Part 3: Church Characteristics

*Check the box that most closely describes the current congregation characteristics and future goals*

<table>
<thead>
<tr>
<th>Our congregation...</th>
<th>Currently Agree</th>
<th>Currently Disagree</th>
<th>Goal Agree</th>
<th>Goal Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supports the pastor.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>2. Readily shares their gifts with the rest of the congregation.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>3. Places a high priority on sound biblical preaching.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>4. Gladly welcomes visitors and new members.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>5. Is involved in local evangelistic ministries.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>6. Is often found living their faith in their communities.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>7. Has a spirit of unity.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>8. Cares about each other.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>9. Looks to its Session for leadership.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>10. Ministers well to members who are hurting.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>11. Uses members’ gifts in its worship.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>12. Contains people willing and able to lead the congregation.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>13. Is capable of change when and where appropriate.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
<tr>
<td>14. Is spiritually alive.</td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
<td>[ ] 1 [ ] 2 [ ] 3 [ ] 4</td>
<td></td>
</tr>
</tbody>
</table>
15. In what ways does your church participate in ecumenical activities?
   In the past, our church has had combined services with other EPC churches - such as on Good Friday. Some have participated in the National Day of Prayer events.

16. Describe the strengths of your congregation.
   Faithfulness, friendly, welcoming to visitors, have a desire to grow and be a healthy church that makes a difference by being in our community, share the gospel and the love of Christ

17. List specific problems with which your congregation struggles.
   Church vitality, declining membership

18. List major goals that the congregation has set for itself.
   Revitalization of the church
   Become better equipped to make disciples and reach our in our community
   Become a vital church community so that we can more effectively share the love of Christ
19. Has there ever been disciplinary action taken against a pastor of your congregation?
   □ Yes    □ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?
   □ Yes    □ No

If you answered “Yes” to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?
   □ Yes    □ No

   January 2019

   If yes, Date completed ________________________________

   If yes, attach copies of each statement or strategic plan the church has completed.
Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?
   Vision and passion for the lost
   Drive and energy
   People skills
   Supportive
   Collaborator - Team player

This is our mission statement:
Peace Presbyterian Church exists to Make Disciples who, by faith and by God’s power, love God and love their neighbors. We do this by Joyfully Worshipping God on Sunday mornings, Humbly Growing together to Christian maturity, Radically Welcoming neighbors into our lives, and Generously Serving our community with our time and money.
Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?
   The founding of our church
   The move to our present location in Clayton Township
   Celebrating our 100th anniversary in October 2019

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?
   The most challenging - two pastoral searches within 2 years
   The most interesting - God's sustaining us through so many challenges and difficulties
Part 6: Other Information

1. List the last three individuals who held the position of Pastor

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Winter</td>
<td>October 2018 to February 2020</td>
</tr>
<tr>
<td>David Galbraith</td>
<td>June 1998 to October 2018</td>
</tr>
<tr>
<td>Philip Burch</td>
<td></td>
</tr>
</tbody>
</table>

2. Describe any significant factors about the church not covered in previous questions.

We do not have a mortgage. Our church is paid for!
We are centrally located between three communities.
We are about 10 miles outside of the city of Flint, and our water comes from Detroit!
We are very small, but we have a group of people who have a great desire to see our church become a vital influence in our community for the kingdom of God.

Janet Herwaldt, Joanne Wahl
Clerk of Session ___________________________ Date 2/20/2020

Search Committee Chair ___________________________ Date

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org