



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





5. List all vacant positions

Position Available Pastor Date of Vacancy 3/8/2020

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>31</u>	<u>21</u>
B. Number of family units	<u>5</u>	<u>18</u>
C. Worship attendance	<u>46</u>	<u>20</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

0 % 0-11 0 % 12-18 0 % 19-24 0 % 25-34
2 % 35-49 23 % 50-64 75 % 65+

B. Occupation:

0 % Business 10 % Professional 0 % Trades
0 % Agriculture 0 % Stay-at-Home Parent 9 % Retired
 % Other (Please Specify) _____

C. Educational level of adults

0 % some high school 50 % high school 30 % college 2 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 0 %
5 years or less 5 %
6-10 years 20 %
10 years or more 79 %



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9. Racial/Ethnic composition of:

A. **Congregation**

0 % African-American 0 % Asian 100 % Caucasian 0 % Hispanic
0 % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

40 % African-American ? % Asian 60 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community ? _____

11. Church Programming—Worship

A. **Worship Time**
10:45AM

Average Worship Attendance
20

B. Frequency of communion celebration: 12 times (monthly) per year

C. How are members involved in planning and participation in the liturgy/worship?

Pastor and music director do most; some do Scripture readings and give announcements



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

More traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blended

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) No Sunday School

B. Average attendance in Adult Education (Sunday) No Sunday School at present

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Spiritual leadership, business	2	Monthly	1
Pastor Search Committee	Search for Pastor	5	Every 2 weeks	3
Revitalization Committee	Revitalization	3	Weekly	2

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 77,263 Last year's annual budget: \$ 86,318
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year _____ (most recent complete reporting year)

- A. EPC Per Member Asking \$ 529
- B. EPC World Outreach Global Workers \$ 2400
- C. EPC Special Projects \$ 2500
- D. Presbytery Per Member Asking \$ 460
- E. Other Missions/Missionaries \$ _____

4. Property owned by church

A. Describe buildings and property (other than manse).

We own the building and surrounding property. Included in the building is the "Wolf Room" which doubles as a gym and activity center.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

In the past, our church has had combined services with other EPC churches - such as on Good Friday. Some have participated in the National Day of Prayer events.

16. Describe the strengths of your congregation.

Faithfulness, friendly, welcoming to visitors, have a desire to grow and be a healthy church that makes a difference by being in our community, share the gospel and the love of Christ

17. List specific problems with which your congregation struggles.

Church vitality, declining membership

18. List major goals that the congregation has set for itself.

Revitalization of the church

Become better equipped to make disciples and reach out in our community

Become a vital church community so that we can more effectively share the love of Christ



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No January 2019

If yes, Date completed _____

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Vision and passion for the lost

Drive and energy

People skills

Supportive

Collaborator - Team player

This is our mission statement:

Peace Presbyterian Church exists to **Make Disciples** who, by faith and by God's power, love God and love their neighbors. We do this by **Joyfully Worshipping** God on Sunday mornings, **Humbly Growing** together to Christian maturity, **Radically Welcoming** neighbors into our lives, and **Generously Serving** our community with our time and money.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

The founding of our church

The move to our present location in Clayton Township

Celebrating our 100th anniversary in October 2019

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The most challenging - two pastoral searches within 2 years

The most interesting - God's sustaining us through so many challenges and difficulties



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Part 6: Other Information

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Andrew Winter</u>	<u>October 2018</u>	<u>February 2020</u>
<u>David Galbraith</u>	<u>June 1998</u>	<u>October 2018</u>
<u>Philip Burch</u>		

2. Describe any significant factors about the church not covered in previous questions.

We do not have a mortgage. Our church is paid for!
 We are centrally located between three communities.
 We are about 10 miles outside of the city of Flint, and our water comes from Detroit!
 We are very small, but we have a group of people who have a great desire to see our church become a vital influence in our community for the kingdom of God.

Clerk of Session Janet Herwaldt, Joanne Wahl Date 2/20/2020

Search Committee Chair _____ Date _____

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org