

Freeman Presbyterian Church

Pastor Job Description, 2021

Summary: The pastor is responsible for spiritual leadership of the church family, organizational supervision of the church programs, and oversight, along with the session, of church operations.

Primary Duties and Responsibilities:

- Preaching and leadership of worship: be the primary preacher of the word and leader in the congregation's worship life.
- Vision casting: ensure that the session, deacons, and FPC members are conducting our church family life and ministries in accordance with God's word and God's leadership.
- Spiritual development: supervise all ministries promoting the discipleship of adults within the congregation. Directly lead as required.
- Pay special attention to the organization and operation of small groups.
- Pastoral care: supervise all ministries providing compassion, care, counseling, and connection for every church family member and to personally make hospital and shut-in calls.
- Operational Leadership:
 - A) Lead and direct the session, deacons, and lay leaders of the congregation to ensure that our ministries are relevant and effective.
 - B) Lead and direct the session, deacons, and lay leaders of the congregation to ensure that certain aspects of the management and administration of operations are timely, responsive, and efficient.
 - C) Serve as moderator of the session and all congregational meetings. Fulfill and supervise all functions according to the EPC's Book of Order.
 - D) Communications: provide leadership and oversight of written and spoken communication with the congregation and within the community.

Primary Competencies and Abilities:

- A) See Timothy 3:1-7; Titus 1:6-9; 1Peter 5:1-4.
- B) Committed to discipleship.
- C) Committed to spiritual growth.
- D) Committed to worship and prayer.
- E) Committed to missions, outreach, and evangelism.
- F) Proven leadership abilities and management skills.
- G) Functionally organized, self-starting, and self-disciplined.
- H) Strong preaching and teaching gifts.
- I) Strong communication and personal relationship skills.
- J) Ability to develop and nurture a team approach to ministry.

Pastor Acknowledgement: _____ Date: _____

Personnel Approval: _____ Date: _____

Session Approval: _____ Date: _____