



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

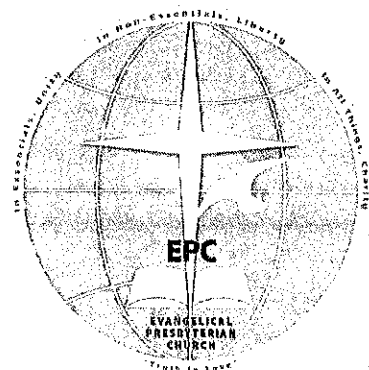
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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Brookdale Presbyterian Church

Address 203 South 31st Street

St. Joseph, MO 64501

Telephone (816) 279-0983 Fax () N/A

E-mail admin@brookdalechurch.org Website www.brookdalechurch.org

2. Presbytery: Mid-America

Presbytery Ministerial Committee Liaison Michael Werkheiser mike@citystl.org

3. Search Committee Chairman _____

Address 203 South 31st Street

St. Joseph, MO 64501

E-mail _____

Telephone () _____

4. List all paid staff positions (use additional sheet if necessary)

- | | | |
|--|---|---|
| <u>Director of Children's/Student Ministry</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Office Administrator</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Financial Secretary</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Audio/Visual Director</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Pianist</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Custodian</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |



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5. List all vacant positions

Position Available Pastor Date of Vacancy 10/01/2022

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>251</u>	<u>210</u>
B. Number of family units	<u>143</u>	<u>129</u>
C. Worship attendance	<u>226</u>	<u>115</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

1.3 % 0-11 1.2 % 12-18 7 % 19-24 12 % 25-34
15 % 35-49 25.5 % 50-64 38 % 65+

B. Occupation:

20 % Business 15 % Professional 20 % Trades
10 % Agriculture 5 % Stay-at-Home Parent 30 % Retired
____ % Other (Please Specify) _____

C. Educational level of adults

5 % some high school 25 % high school 60 % college 10 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 2 %
5 years or less 13 %
6-10 years 19 %
10 years or more 66 %



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9. Racial/Ethnic composition of:

A. **Congregation**

.2 % African-American _____ % Asian 99.8 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

6.8 % African-American 1.5 % Asian 83.5 % Caucasian 7.8 % Hispanic
.4 % Other (Specify) Pacific Islander

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 72,000

11. Church Programming—Worship

A. **Worship Time**

10:30 am

Average Worship Attendance

115

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

4-5 member worship team



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blended

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 16

B. Average attendance in Adult Education (Sunday) 25

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Church Leadership	9	1 per month	2
Deacons	Ministry	9	1 per month	3
Trustees	Manage property	9	1 per month	3
Ministry teams	Various	Varies	Varies	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 417,877 Last year's annual budget: \$ 472,685
(Attach a copy of current budget)

2. Percentage of income received toward budget: 69 %

3. Amount contributed for year 2023 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 3,661
B. EPC World Outreach Global Workers \$ 7,300
C. EPC Special Projects \$
D. Presbytery Per Member Asking \$ 3,390
E. Other Missions/Missionaries \$ 49,100

4. Property owned by church

A. Describe buildings and property (other than manse).

Church building - sanctuary, fellowship hall, classrooms, offices, etc.
Student Ministry Center with full size gymnasium and classrooms, office

B. Are your buildings adequate for your present program? [X] Yes [] No
If no, please explain:

C. Is a building program projected? [] Yes [X] No
If yes, describe what, when, and projected cost

D. Does the church own a manse? [] Yes [X] No

Condition: [] Good [] Fair [] Poor # of Bedrooms _____

Pastor's Office/Study: [X] In Church [] In Manse [] Not Provided

[] Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ Commensurate with experience

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

Yes Pension (minimum 10% gross effective salary)

Yes Medical insurance

Yes Life insurance

Yes Social Security

Yes Travel/mileage

Yes Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

6 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

Young Life offices on our property, deep historical relationship.
Bible Study Fellowship hosted at our church. Grief Share hosted at our church

Pivotal Point ministry supporter. Care Portal participant.

Community food kitchen supporter. Supports Pregnancy Resource Center.

Sleep in Heavenly Peace mattress ministry, Faith In Action, Neighborhood Elementary reading program. Sisters of Solace. Men's outreach breakfasts. Youth breakfasts for local highschoolers. Brookdale Dance Fitness at Student Ministry Center.

16. Describe the strengths of your congregation.

Friendliness. Welcoming to new people and easy to get involved. Commitment to the Gospel and the people. Church cherishes and seeks after God. Despite setbacks, we have hope, faith and trust in God. Congregation, Staff and Deacons provide consistent, mutual care. Longstanding and new small groups and Bible studies. A desire to learn. Energetic for an older congregation. A growing youth ministry. Missions minded, locally, nationally and internationally. Strong lay leadership. A praying church in and out of Sunday worship. Loving people where they are into maturity in Christ. A significant number of seasoned, mature gracious followers who serve, teach and shepherd throughout the church and community. Small town feel.

17. List specific problems with which your congregation struggles.

Connecting with our neighbors and neighborhood. Building a balanced ministry of discipleship and evangelism. Building numerical growth: Low numbers of baptisms and new converts. Sixty percent of the congregation is over 50. Covid did some damage on attendance. Fair amount of pastoral turnover for different reasons.

18. List major goals that the congregation has set for itself.

Stay the course biblically and theologically.
Practice Gospel grace and proclaim Gospel truth.
Love one another, newcomers, and strangers.
Call a new pastor.
Grow the church.
Support global mission.
Love and care for each other well.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 2016 (see website: www.brookdalechurch.org)

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Deep love for Jesus

Shepherd's heart, loving/caring for all members of the congregation and the lost

Teaching/preaching gifts, preferably expositional and winsome

Leadership skills, aware of his limitations and strengths

Committed to Reformed theology/confessions



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Decision to build/worship and stay in this neighborhood
2. Leave the PCUSA, enter into the EPC
3. Commitment to youth, and building the Student Ministry Center

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Navigating the conflict of two pastors that could not resolve their differences, resulting in both pastors resigning their positions.



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Part 6: Other Information

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
Rev. Rick Pratte	2019	to 2022
Rev. Bryan Gregory	2014	to 2018
Rev. Paul Gaug	2007	to 2012

2. Describe any significant factors about the church not covered in previous questions.
Brookdale has followed the EPC's Transitional Interim process and currently has a Transitional Pastor on staff.

Clerk of Session David Bolander Date 11/6/24

Search Committee Chair Brandon Furlong/Donna Smith Date 11/6/24

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org