

Brookdale Presbyterian Church

Position Description

Title: Pastor/Head of Staff

Purpose: Provide spiritual shepherding, ministry direction and oversight to the congregation and staff of Brookdale Church

Accountability: The Pastor is accountable to the Session and to Mid-America Presbytery

Responsibilities:

- Guide the worship life of the church so that worship services have integrity and enable worshipers to enter into God's presence.
- Maintain personal spiritual growth by disciplined study and worship.
- Preach relevant, biblically-based sermons which nourish and challenge believers and invite unbelievers into a relationship with Jesus Christ.
- Supervise, develop, and empower the staff to become an effective team, each member reaching his or her potential; lead weekly staff meetings to provide opportunities for joint decision-making and team accountability.
- In conjunction with the deacons, elders, and lay persons, provide pastoral care to church members: visiting those who are hospitalized, in nursing home care or home bound.
- Counsel church members when needed, and be available for spiritual support in crisis situations.
- Participate in teaching ministries, including the confirmation class and membership class, which clarify what it means to be a Christian, a Presbyterian, and a member of Brookdale Church.
- Lead the Session as moderator in matters of vision, future direction and present ministry.
- Work with and serve as a resource to various ministry teams within the church.
- Conduct requested funerals and weddings as true worship services; provide God-centered pre-marital counseling.
- Facilitate open communication within the church.
- Advise the Board of Trustees in caring for the building and grounds, including repairs, maintenance, insurance and legal matters.
- Participate responsibly in the larger church within the St. Joseph area, and in the Mid-America Presbytery.

Experience and Education:

- Master of Divinity degree from an accredited institution of Reformed Theology
- Ordination by the Evangelical Presbyterian Church (or transferable ordination)
- Prefer experience as a Pastor, including supervision of staff members and ministry leaders

Qualifications:

- Deep love for Jesus
- Leadership skills, aware of limitations and strengths
- Discerning
- Effective communicator
- Approachable
- Professional, able to maintain confidentiality.
- Preaches expositionally
- Committed to the Gospel, reformed theology, and the confessions
- Has a Shepherd's heart, loving/caring for all members of the congregation and the lost.
- Mission minded

1 Peter 5:1-4***Shepherd the Flock of God***

5 So I exhort the elders among you, as a fellow elder and a witness of the sufferings of Christ, as well as a partaker in the glory that is going to be revealed: ² shepherd the flock of God that is among you, exercising oversight, not under compulsion, but willingly, as God would have you; not for shameful gain, but eagerly; ³ not domineering over those in your charge, but being examples to the flock. ⁴ And when the chief Shepherd appears, you will receive the unfading crown of glory.