



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the pastor and the congregation, this is an opportunity for self-study and evaluation of current ministry and goals. This calls for honesty, effort, and open communication.

This Church Information Form (CIF) presents the local congregation’s history, challenges, and goals. It is our hope that this will help facilitate the search process by assisting both the church in focusing on future directions and applicants in gaining some sense of the nature and uniqueness of this congregation.

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org.

Guidance for church-based human resources questions such as background checks, personnel policy manuals, and more is available at the Office of the General Assembly by contacting Marti Ratcliff at marti.ratcliff@epc.org or 407-930-4263.

Contents

Part 1: Church Information	Part 4: Leadership Expectations
Part 2: Financial/Church Campus Information	Part 5: Church History
Part 3: Church Characteristics	Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





EPC

A Global Movement of Evangelical Presbyterian Churches

Part 1: Church Information

1. Church Name Christ Community Evangelical Presbyterian Church

Address 809 Smelter Ave. NW, Great Falls, MT 59404

Telephone (406) 453-9010 Fax (_____) _____

E-mail info@christcommunitygf Website www.christcommunitygf.com

2. Presbytery West

Presbytery Ministerial Committee Liaison David Baer, Josh King

3. Search Committee Chairman Tim Wilkinson

Address 809 Smelter Ave. NW, Great Falls, MT 59404

E-mail wilkinsonfinehomes@gmail.com

Telephone (406) 788-3741

4. List all paid staff positions (use additional sheet if necessary)

- None Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time
- _____ Full time Part time



5. List all key volunteer positions

Lyle Miller - worship leader
Lorinda Greyn - office manager
Jim & Edith Palmer - Janitorial crew
Randy Pope & Tim Wilkinson - Bible Study

6. List all vacant positions

Position Available Church Planting Pastor Date of Vacancy 1/10/2022

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

7. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>35</u>	<u>12</u>
B. Number of family units	<u>12</u>	<u>9</u>
C. Worship attendance	<u>50</u>	<u>30</u>

8. Community Growth Increasing Static Declining

9. Profile of church members

A. Age:

0 % 0-11 1 % 12-18 0 % 19-24 0 % 25-34
1 % 35-49 6 % 50-64 3 % 65+



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

B. Occupation:

9 % Business 9 % Professional 36 % Trades
 % Agriculture 18 % Stay-at-Home Parent 18 % Retired
9 % Other (Please Specify) High School student

C. Educational level of adults

 % some high school 73 % high school 18 % college 9 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 9 %
5 years or less 27 %
6-10 years 55 %
10 years or more 0 %

10. Racial/Ethnic composition of:

A. Congregation

0 % African-American 0 % Asian 96 % Caucasian 0 % Hispanic
4 % Other (Specify) Native American

B. Community (within 5-mile radius of church)

3 % African-American 1 % Asian 81 % Caucasian 5 % Hispanic
10 % Other (Specify) Native American

11. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community: 83



12. Worship

A. Worship Time	Average Worship Attendance	Worship Style
<u>10:30</u>	<u>30</u>	<u>liturgical</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?
All aspects of the worship service are conducted by members with the exceptions of the sermon and sacraments

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)
variety

E. Type of music used in worship (e.g., traditional, contemporary, variety)
variety

13. Ministry Programs

- A. Average attendance in Church School (under 18 years): 0
- B. Average attendance in Adult Education (Sunday): 9
- C. Average involvement in Small Groups: 0



14. Organizational Structure

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Pulpit Committee	Pastoral search	5	weekly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 62 Last year's annual budget: \$ _____
(Attach a copy of current budget)
2. Percentage of income received toward budget: 56.00 %



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

3. Amount contributed for year (most recent complete reporting year)

- A. EPC Percentage of Income \$ _____
- B. EPC World Outreach Global Workers \$ _____
- C. EPC Special Projects \$ _____
- D. Presbytery Per Member Asking/Percentage of Income \$ _____
- E. Other Missions/Missionaries \$ _____

4. Property owned by church

A. Describe buildings and property (other than manse), including condition.

1960's era church building with traditional sanctuary with large foyer, nursery, Sunday school rooms and office, along with a lower level, recently remodeled Fellowship Hall.

- B. Are your buildings adequate for your present program? Yes No
If no, please explain:

- C. Is a building program or capital project projected? Yes No
If yes, describe what, when, and projected cost

- D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

5. Compensation:

A. The salary range we are prepared to offer:

Position: Church Planting Pastor \$ 44,400

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

_____ Retirement Plan (minimum 10% gross effective salary)

_____ Medical insurance (EPC medical coverage required for full-time TEs)

_____ Life insurance

_____ Social Security

_____ Travel/mileage

_____ Book allowance

_____ Study leave allowance (minimum 2 weeks)

_____ Annual vacation days (minimum 4 weeks)

_____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Sabbatical frequency and length _____

_____ Other (Specify: _____)

E. The church participates in the EPC's medical benefits plan Yes No

F. The church participates in the EPC's retirement plan Yes No



Part 3: Church Characteristics

Check the box that most closely describes the current characteristics of the congregation.

Our congregation...	Agree		Disagree	
1. Is spiritually vibrant	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Demonstrates love for the pastor and his/her family	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Readily shares their gifts with the rest of the congregation	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Places a high priority on sound biblical preaching	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Effectively integrates newcomers	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is engaged in evangelism	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4
7. Is often found living their faith in their communities	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Has a spirit of unity	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Cares about each other	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Is supportive of the Session and pastoral leadership	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Ministers well to members that are hurting	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Uses members' gifts in worship	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Contains people willing and able to lead the congregation	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is capable of change when and where appropriate	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
15. Is connected to and prayerful about what God is doing in the global church	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4

16. How are elders and deacons initially trained and equipped for ministry?

Presently we are participating in leadership training through our EPC appointed session, by going through the leadership training book, and now going through the Westminster Larger Catechism. We are going through the Westminster Confession of Faith in Discipleship Class with all that are interested.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

We are presently under the leadership of an EPC appointed session and will work through them with any necessary discipline issues.

18. In what ways does your church participate in ecumenical activities?

We are trying to join together with another church to offer our Types & Shadows youth program to their youth.

19. Describe the strengths of your congregation.

We have developed a strong bond of community and fellowship.
We have a core group that is committed to developing a reformed presence for Great Falls by developing our mission church into a particular church in the EPC.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

20. List specific problems with which your congregation struggles.

Lack of a permanent pastor.

We have a need for other churches to come alongside of us financially so we can adequately support a full time church planting minister.

Re-establishing a children's and youth ministries.

21. List major goals that the congregation has set for itself.

Reaching out to other churches asking to be added to their missions giving budget.

Growing from a mission church into a particular church in the EPC

Obtaining a full-time pastor and developing a local session.

Re-establishing our children's & youth ministries.

22. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

23. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

If you answered “Yes” to either 22 or 23, please explain.

The most recent pastor was forced to resign over a grievous moral failure with respect to unfaithfulness in his marriage.

24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed _____

If yes, enter each statement or strategic plan (or attach copies if space below is limited).



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

A thorough understanding of the Gospel and its daily application in believers' lives, along with a strong desire to share the gospel with unbelievers.

Ability to lead the congregation in becoming a particular church in the EPC.

The ability to preach, primarily through expository teaching, while challenging mature believers and nurturing younger believers.

A servant leader, supporting individuals mentally, physically, and spiritually.

Exhibit integrity, relational skills, confidence, and humility.

Ultimately, we are searching for a teaching elder who desires to expand the influence of the doctrines of grace and effectively reach the community of Great Falls with the gospel of Jesus Christ.

2. What are five key gifts/skills/abilities a person should bring to this position?

Evangelism to help us grow our church from a mission church to a particular church.

Ability to teach the word of God

A sense for meeting the needs of people (relational skills)

Integrity

The ability to train leadership in the congregation

3. What are the primary pastoral duties for the position? (Attach a position description)

Christ Community Evangelical Presbyterian Church is seeking a teaching elder who is passionate about reaching the community of Great Falls for Christ. The ideal candidate will have a thorough understanding of the Gospel and its daily application in believers' lives, along with a strong desire to share the gospel with unbelievers. They will lead the congregation in becoming a particular church in the EPC and possess the ability to preach, primarily through expository teaching, while challenging mature believers and nurturing younger believers. A servant leader, the teaching elder will seek to support individuals mentally, physically, and spiritually. He will exhibit integrity, relational skills, confidence, and humility. Ultimately, we are searching for a teaching elder who desires to expand the influence of the doctrines of grace and effectively reach the community of Great Falls with the gospel of Jesus Christ.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Establishment of the church in 1963.
2. Retirement of the long-serving pastor.
3. The moral failure, lack of repentance, and sudden resignation of our most recent pastor.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The moral failure of our most recent pastor. We suffered not just the trauma of such an event but the loss of members and lay-staff.

We lost our worship team - he was the song leader and guitarist and his affair was with the pianist. We lost our tech person/pastoral intern as he was the spouse of the pianist. Lastly, we lost our social media presence because everything was under the pastor's personal accounts.

All of this has brought our core group closer together with a more defined purpose of making a success of our church.



EPC

A Global Movement of Evangelical Presbyterian Churches

Part 6: Other Information

1. List the last three individuals who held this position

Name	Dates of Service	
Duane Deshner - current interim pastor	6/2022	to 6/2023
Greg Selmon	12/2014	to 1/2022
Ray Larson	12/2009	to 12/2013

2. Describe any significant factors about the church not covered in previous questions.



Statement of Acknowledgment

The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC’s Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC’s Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:
 - 81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. *(Minutes of the 1st General Assembly, 1-32)*
 - 81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. *(Minutes of the 1st General Assembly, 1-36)*
 - 88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:
 1. Missionaries laboring in cooperative agreements with mission agencies;
 2. Ministers laboring in institutional agencies providing their own group insurance plan;
 3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
 4. Ministers without call, and ministers laboring less than 20 hours in a place of ministry. *(Minutes of the 8th General Assembly, 8-24)*

For information about EPC benefits through BRI, see www.epc.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session _____ Date _____

Search Committee Chair Tim Wilkinson Date 6/13/2023