



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 1: Church Information

1. Church Name Siler Presbyterian Church

Address 6301 Weddington - Monroe Road

Wesley Chapel, NC

Telephone (704) 821-7445 Fax (_____) _____

E-mail info@knotnavigators.com Website silerchurch.org

2. Presbytery: Presbytery of the Central Carolinas

Presbytery Ministerial Committee Liaison _____

3. Search Committee Chairman _____

Address _____

E-mail _____

Telephone (_____) _____

4. List all paid staff positions (use additional sheet if necessary)

Ken Thomas (Dr.T), Transitional Pastor Full time Part time

Crystal Henderson, Children's Ministry Full time Part time

Brett Wolfe, Youth Ministry Full time Part time

Hannah Smith, Office Administrator Full time Part time

Jon Sale, Music Director Full time Part time

Pamela Gambrell, Accompanist Full time Part time

Candi Bunch, A/V Technician Full time Part time

_____ Full time Part time

_____ Full time Part time

_____ Full time Part time



5. List all vacant positions

Position Available Lead Pastor Date of Vacancy Now

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>512</u>	<u>372</u>
B. Number of family units	<u>153</u>	<u>200</u>
C. Worship attendance	<u>300</u>	<u>191</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

12 % 0-11 10 % 12-18 2 % 19-24 8 % 25-34
9 % 35-49 30 % 50-64 29 % 65+

B. Occupation:

25 % Business 18 % Professional 3 % Trades
2 % Agriculture 5 % Stay-at-Home Parent 25 % Retired
22 % Other (Please Specify) Student

C. Educational level of adults

2 % some high school 20 % high school 60 % college 18 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 2 %
5 years or less 8 %
6-10 years 12 %
10 years or more 80 %



9. Racial/Ethnic composition of:

A. Congregation

1 % African-American _____ % Asian 97 % Caucasian _____ % Hispanic
2 % Other (Specify) Pac Is / Am Ind / Other

B. Community (within 5-mile radius of church)

12 % African-American 5 % Asian 72 % Caucasian 9 % Hispanic
2 % Other (Specify) Pac Is / Am Ind / Other

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 9,000 (Wesley Chapel); 500,000 (w/in 10mi. radius)

11. Church Programming—Worship

A. Worship Time

Average Worship Attendance

8:30am 86
11:00am 105

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Elders & Various Other Laity



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

8:30 Traditional; 11:00 Relaxed Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

8:30 Traditional; 11:00 Mostly Contemporary, w/ some traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 16* (see note, p.13)

B. Average attendance in Adult Education (Sunday) 80

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Leadership	12	12/yr	1
Pastoral Deacons	Cong'l Care	12	12/yr	3
Property Deacons	Property	12	12/yr	3
Worship Comm.	Worship Details	6-8	12/yr	2
Global & Local	Missions	4-6	12/yr	3
Siler Women	Bible & Work	50	9/yr	3
Fellowship Comm.	Fellowship	5-6	12/yr	3
Five Others	Various	18-20	varies	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 622,856 Last year's annual budget: \$ 603,139
(Attach a copy of current budget)

2. Percentage of income received toward budget: 103 %

3. Amount contributed for year 2022 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 13,000
B. EPC World Outreach Global Workers \$ 8,400
C. EPC Special Projects \$
D. Presbytery Per Member Asking \$ 15,000
E. Other Missions/Missionaries \$ 37,046

4. Property owned by church

A. Describe buildings and property (other than manse).

The church campus is located on 13.5 acres with over 30,000 sq ft of facility space. Besides an early 20th c. Sanctuary, the property includes a Fellowship Hall / Education Bldg, three additional Classroom Bldgs, and a Church Office Bldg.

B. Are your buildings adequate for your present program? [X] Yes [] No
If no, please explain:

C. Is a building program projected? [] Yes [X] No
If yes, describe what, when, and projected cost

D. Does the church own a manse? [] Yes [X] No

Condition: [] Good [] Fair [] Poor # of Bedrooms _____

Pastor's Office/Study: [X] In Church [] In Manse [] Not Provided

[] Other _____



6. Compensation:

A. The salary range we are prepared to offer:

Position: Lead Pastor \$ 85,000 (cash + housing)

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: 2022 - Transitional Pastor \$ - or - %

Position: 2021 - Lead Pastor \$ 2,772 or 2.4 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

Yes Pension (minimum 10% gross effective salary)

Yes Medical insurance

TBN Life insurance

Yes Social Security

Yes Travel/mileage

Yes Book allowance

Yes Study leave allowance (minimum 2 weeks)

Yes Annual vacation days (minimum 4 weeks)

TBN Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

Yes Other (Specify: Eligible for Sabbatical after 5-7 yrs. TBN.)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



15. In what ways does your church participate in ecumenical activities?

- * Siler hosts a weekly Community Bible Study;
- * Our pastor hosts a weekly fellowship & prayer time for area pastors;
- * We host a Slavic congregation in our facility. In previous years we have hosted a Korean Church and an Anglican Church.
- * Many of our Siler sponsored youth outreach and service activities include participation by other churches.

16. Describe the strengths of your congregation.

Siler is a loving, multi-generational church whose members support each other and pray for each other. When a need or a struggle is identified, we quickly step in to help each other. We have strong ties to each other as a church family and welcome new believers. We are eager to grow in knowledge and in spirit. We have a strong emphasis upon biblical teaching and the application of God's Word.

We have a strong leadership with our Elders who are eager to follow God's direction for Siler. We believe this includes Gospel outreach into the community and a family-focused ministry.

17. List specific problems with which your congregation struggles.

How to advance our call to fulfill the Great Commission individually and corporately.
Establishing a balance between preferences in worship styles and locations.

18. List major goals that the congregation has set for itself.

Our ministry should have a strong focus on Family and fulfilling the Great Commission. Some elements of this will include the following:

- (1) Provide ministry to and support for marriages, single adults, families, teens, and children. We will use this as a way to outreach to the community as well as a way to serve those within Siler;
- (2) Train our adults in how to initiate pre-evangelism conversations;
- (3) Train our members to share the Gospel in natural and effective ways;
- (4) Improve our presence in the community (e.g., signage, website, and community engagement activities).



19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

One deacon was asked to remove himself from the board due to infidelity approximately 20 years ago

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 2022

If yes, attach copies of each statement or strategic plan the church has completed.



Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

PERSONAL SPIRITUAL INTEGRITY. Has a personal daily quiet time with the Lord in prayer, meditation and studying the Word. He is a faithful believer who seeks God's guidance through all areas of his life, based upon a biblical foundation.

COMMUNICATION. Has strong verbal and written communication skills. Has a passion for and is skilled at preaching and teaching the Gospel. Must have good interpersonal skills and be a good listener.

LEADERSHIP. An enthusiastic, outgoing, engaging leader who is eager to lead Siler forward in the path of achieving God's will for our congregation. Able to inspire and encourage the leadership of the church. Has strong management skills for leading Siler's staff; a dynamic team builder who coaches staff individually to strengthen and grow their skills and competencies.

DISCIPLESHIP. Makes a priority to resource and encourage the ongoing discipleship endeavors in and through Siler.

LOVE AND COMPASSION. Must have a love for the Lord, His Word, and His work. Be a skilled shepherd with a genuine compassion for the flock as well as have a passion for reaching unbelievers with the good news of Jesus Christ..

QUALIFICATIONS:

1. Reformed in theology with a Master of Divinity or higher from an accredited seminary.
2. Minimum of 5 years of effective ministerial experience, in the role of either Senior Pastor or Associate Pastor, with major preaching responsibilities.
3. Direct management and leadership experience.
4. Holds theological alignment with and adheres to the Westminster Confession of Faith and without exception to the EPC's Essentials of Our Faith.
5. Agrees with an egalitarian view of church leadership.
6. Ordained by the EPC or must be willing to be ordained by the EPC.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

The organization of Siler in 1895, with a long series of part-time pastors until its first full-time pastor in 1978.

Moving to the EPC from the PC(USA) to the EPC in 2013.

The passing of Siler's Pastor Bruce Powell in December, 2021 after a 29-year-long pastorate, and the subsequent transitional period under the guidance of our current transitional pastor.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Dealing with the legitimate concerns and the less-rational fears induced by COVID have forced a series of adjustments and experiments for how to attempt to do effective ministry.

Pastor Bruce's passing started a process which, with the assistance of a transitional pastor, has begun a process by our Session for discerning the Lord's will. As a result, a sharper focusing of Siler's mission and ministries is becoming increasingly clear.

Our transitioning to a more forward-looking and outward-aiming focus has become a positive challenge for Siler. We are looking for a Lead Pastor who will further assist us as we seek to align our structure and ministries to help us better accomplish the mighty call to the work of Christ's kingdom in our time!



Part 6: Other Information

1. List the last three individuals who held the position of Lead Pastor

Name	Dates of Service	
Rev. Bruce M. Powell	06/1992	to 12/2021
Rev. Vernon H. Dodd	06/1978	to 08/1990
Rev. A. Merrell Keith	10/1965	to 1976

2. Describe any significant factors about the church not covered in previous questions.

(A) Note on pg. 5 (12a) regarding "Sunday School Attendance under 18 years:" Siler's teen and children's discipleship ministries extend beyond the Sunday morning numbers. Ministries during the week include discipleship groups at Chick-fil-a, elementary school Good News Club, Sunday evening programs, as well as at other venues. Teens: overall 55 (30 weekly avg.); Children: overall 101 (50 weekly avg.).

(B) Church Staff are spiritually-minded, & mutually supportive;

(C) Discipleship Groups: We have various groups of adults that focus on discipleship, as well as children & youth ministries, that are actively discipling those both inside & outside Siler;

(D) Attached is the Mission & Vision Statement, as requested on p. 10

(E) Additional documents will be provided to candidates under closer consideration.

These include Siler's:

1. Staff Job Descriptions
2. Latest Budget
3. Manual of Operations
4. Employee Handbook

Clerk of Session Burt Lutz Date 4-18-2023

Search Committee Chair Ray Jones Date 4-18-2023

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org