



Amazing Grace Church
5632 Wilson Mills Rd.
Highland Heights, OH 44143
www.amazingepc.com
www.facebook.com/AmazingEPC/

Amazing Grace Evangelical Presbyterian Church is a small but vibrant congregation in the eastern suburbs of Cleveland, Ohio. We are seeking a pastor who has been ordained, or is qualified to be received or ordained in the Evangelical Presbyterian Church (EPC).

For more information about Amazing Grace Church, view our **Church Information Form**.

Position Purpose

1. Proclaim the word of God, interpret and preach the bible, and proclaim salvation through Jesus Christ alone.
2. Help individuals discover their spiritual gifts and then inspire and motivate them to dedicate and use those gifts for God's glory.
3. Pray frequently and fervently for our congregation to seek to do the will of God.
4. Guide and lead church officers in establishing church policies in accordance with the Word of God and The Book of Order.

General Responsibilities

1. Proclaim the Word through preaching and teaching to enhance the congregation's understanding of the Bible and its application to their lives.
2. Administer the sacraments of Baptism and Communion.
3. Encourage people to engage in genuine worship and service to God, equipping and enabling them to serve in the local church and in their mission to the world.
4. Help the congregation grow spiritually and in numbers.
5. Develop and encourage lay leadership through mentoring.
6. Take an active role in interpreting and teaching the scripture and theological concepts to officers, leaders, confirmands, new members, and all who are interested in learning.
7. Actively support the Christian Education and Youth ministries and help them to grow.
8. Motivate the congregation by example to reach out to the spiritually lost in the community.
9. Be willing to try new methods of serving and attracting people.
10. Counsel engaged couples and conduct wedding ceremonies.
11. Conduct funerals of members and their families.

Congregational Care Responsibilities

1. Shepard the congregation, caring for those who are present and contacting those who are absent,
2. Provide care, along with the Deacons, Stephen Ministers and others. To visit those hospitalized, shut-in, or in need of Pastoral Care, offering counseling or referrals as necessary.
3. Participate in various fellowship opportunities in the church.
4. Promote harmony and effective communication with the staff, Session, and the congregation.

Leadership Responsibilities

1. Help the Session and congregation to develop a vision and then work toward implementing it.
2. Work with the different ministries to develop programs and studies that spread God's word.
3. Participate in and direct the training of leaders in the church.

Administration Responsibilities

1. Moderate Session, meet with ministry teams, and provide officer training.
2. Supervise staff and have regularly scheduled meetings that foster communication among the entire staff.
3. Make a special effort to oversee, train, and mentor the Youth Director (s), as needed.
4. Maintain some regular office hours.
5. Serve on Presbytery committees that match the Pastor's talents and gifts.
6. Arrange for alternate Pastoral care coverage when not available.
7. Plan, coordinate, and implement regular and special services.

Personal Effectiveness

1. Be a visionary.
2. Be open and caring displaying Christian love to all.
3. Strive to initiate and build lasting relationships with all members.
4. Listen to and consult with the leaders of the church as well as other members.
5. Be open to constructive criticism if a problem arises and deal with conflict in a way that results in a mutually satisfactory solution.
6. Be aware of, and pursue educational opportunities for personal and professional growth.

Accountability

1. The pastor acts under the authority of the Book of Order and Scriptures and, along with the Session, exercises spiritual supervision and leadership of the local church.

To Apply: Email your information to Search Committee Chair Mark Richard at mark@richardconsulting.org.

- Personal Information Form
- Resume
- Links to Sermons/Classes

US Mail applications may be sent to:

Pastoral Search Committee Chair
Amazing Grace Church
5632 Wilson Mills Rd.
Highland Heights, OH 44143