



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Introduction

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return the completed document to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org



Part 1: Church Information

1. Name: Middle Sandy EPC
 Address: 4306 Homeworth Road, PO Box 153
Homeworth, OH 44634
 Telephone: (330) 525-7840 Fax: () _____
 E-mail: middlesandy@frontier.com Website: https://middlesandychurch.org/index.html

2. Presbytery: Alleghenies
 Presbytery Ministerial Committee Liaison: Bob Stauffer

3. Search Committee Chairman: RE Scott Mason
 Address: 3640 South Union Ave.
Alliance, OH 44601
 Telephone: (330) 823-1055 E-mail: masonss@mountunion.edu

4. List all paid staff positions

<u>Pastor</u>	<input checked="" type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u>Custodian</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Secretary</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Organist</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Treasurer</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
_____	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
_____	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
_____	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
_____	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time

Position Available: Pastor Date of Vacancy: 9/1/2019

Position Available: _____ Date of Vacancy: _____

5. Membership (please state approximate numbers and percentages)

	<u>Five years ago</u>	<u>Currently</u>
A. Number of church members	<u>128</u>	<u>108</u>
B. Number of family units	<u>72</u>	<u>61</u>
C. Worship attendance	<u>82</u>	<u>50</u>

D. Profile of church members

(1) Age:

4% 0-11 6% 12-18 6% 19-24 9% 25-34 12% 35-49
28% 50-64 35% 65+

(2) Occupation:

18% Business 15% Professional 10% Trades 3% Stay-at-home parent
3% Agriculture 36% Retired 15% Other (Specify: Student)

(3) Educational level of adults

___% some high school ___% high school ___% college ___% graduate school

(4) Percentage of members belonging to the congregation:

Less than one year 3%
5 years or less 20%
6-10 years 10%
10 years or more 67%

(5) Racial/Ethnic composition of congregation

2% Asian ___% Hispanic ___% African American 98% Caucasian
___% Other / Specify: _____

6. Worship

A.	Time	Average Attendance
	<u>10:30a</u>	<u>50</u>
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?
The worship committee is responsible for planning special services and is involved in the planning of the typical service. Congregation members fill the pulpit when the pastor is on leave.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety):
Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety):
Mainly traditional

7. Church/Sunday School

A. Average attendance in Church School (under 18 years) 2

B. Average attendance in Adult Education (Sunday) 25

8. Community Setting (check as many as apply):

- | <u>Location</u> | <u>Function</u> | <u>Growth</u> |
|--|--|---|
| <input checked="" type="checkbox"/> Rural | <input type="checkbox"/> Industrial | <input type="checkbox"/> Growing |
| <input checked="" type="checkbox"/> Small town | <input type="checkbox"/> College/University | <input type="checkbox"/> Static |
| <input type="checkbox"/> Metropolitan | <input checked="" type="checkbox"/> Agricultural | <input checked="" type="checkbox"/> Declining |
| <input type="checkbox"/> Suburban | <input type="checkbox"/> Recreational | |
| <input type="checkbox"/> Inner City | <input type="checkbox"/> Military | |

Approximate population of community 481

Racial/Ethnic composition of community:

 % Asian % Hispanic % African American 99% Caucasian

 % Other (Specify: _____)

9. Program Information: List major boards, committees and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.):

Name	Purpose of Group	Number of members	Frequency of meetings	*Leadership role
Session	Provide spiritual and earthly l	7	monthly	1
Christian Education	Provide the educational prog	6	monthly	3
Finance	Financial responsibility	4	monthly	3
Missions	Plan mission giving	3	monthly	3
Pastoral Concerns	Provide aid to needy	5	monthly	3
Property	Maintenance of church	5	monthly	3
Worship	Planning worship services	6	monthly	2
Nominating	Nominate prospective officer	6	as needed	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.

Part 2: Building/Financial Information

1. Current annual budget: \$ 150819 Last year's annual budget: \$ 154229

(Please attach a copy of current budget)

2. Percentage of income received toward budget: 85 %

3. Amount contributed for (last complete reporting year: 2018):

A. EPC per member contribution \$ 1465

B. EPC World Outreach Missionaries \$ 1500

C. EPC Benevolence Askings \$ _____

D. Presbytery giving \$ _____

E. Other Missions/Missionaries \$ 12471

4. Property owned by church

A. Describe buildings and property (other than manse).

The church consists of the sanctuary (built in 1963) and the educational wing (built in 1997). The sanctuary seats approximately 250. The sanctuary portion of the building also contains 1 classroom, the pastor's study and the church office, a fellowship hall with a newly remodeled kitchen and a storage room. The education wing holds 4 classrooms, the church parlor and the nursery. The property encompasses 7.25 acres, including a pavilion and baseball field.

B. Are your buildings adequate for your present program?

Yes No If no, please explain:

C. Is a building program projected?

Yes No If yes, describe what and when and projected cost:

D. Does the church own a manse?

Yes No

Condition: Good Fair Poor Number of bedrooms: _____

Office/study: In Church In Manse Not provided Other: _____

6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ \$40000+ (depending on experie

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Pastor \$ 1000 or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing allowance

Manse only

Either of the above

D. Benefits and expenses:

4000 Pension (minimum 10% gross effective salary)

12000 Medical insurance

_____ Life insurance

_____ Social Security

3000 Travel/mileage

100 Book allowance

600 Study leave allowance

4 weeks Annual vacation

4 Number of worship services (in addition to vacation and study leave)
for which pastor is provided relief (per year)

_____ Other (Specify: _____)

Part III: Church Characteristics

Circle the number that most closely describes the current congregation characteristics and future goals:

Our congregation...	<u>Currently</u>				<u>Goal</u>			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

15. In what ways does your church participate in ecumenical activities?

1. We are involved with local ministry groups (Acts II, Singspiration, West Branch Ministerial Association).
2. We have joint services/activities with the Reading Church (Easter sunrise, Bible School)
3. We work with other churches to support the Alliance Pregnancy Center, Christina House (for battered women) and the Tobin Center (youth prison ministry).
4. We share a mission trip with Damascus United Methodist Church.
5. We run a week-long local mission opportunity called SHINE, which repairs local homes.

16. Describe the strengths of your congregation:

1. Middle Sandy is a praying church. We have seen the Lord work in amazing ways through the power of prayer.
2. We are a mission minded congregation, supporting both local and global missions.
3. We have a strong Biblical base, supported by both a strong Sunday School program and Biblically sound preaching.
4. We are blessed with an excellent music ministry. We have many talented musicians in our congregation who share their talents with others.
5. The congregation cares for those in need, both within and outside of the church family.

17. List specific problems with which your congregation struggles:

1. Middle Sandy struggles to get younger people to join.
2. We struggle with change and supporting new ideas.
3. We have had difficulties reaching out to inactive members and members of the local community.
4. The congregation can be "cliquey" which can lead to communication issues.

18. List major goals that this congregation has set for itself:

1. Become the center of the Homeworth community. Have the congregation take an active role in doing more in this local area.
2. Build stronger children's and youth programs. This would tie into the first goal as it would bring more families to the church.
3. Improving communication among the Church members.
4. Develop better stewardship programs, encourage tithing.
5. Continue the spiritual growth of the church family, not simply a membership growth.

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain:

21. Have you completed a mission statement, vision statement and/or a strategic plan for your congregation?

Yes Date: _____ No

If yes, please attach copies.

Part 4: Leadership Expectations

22. What five key characteristics/gifts/skills should a person bring to the position?
1. Effective preaching from Scripture.
 2. Pastoral care for the elderly and shut-ins.
 3. Strong leadership
 4. Ability to be visible and active in the community.
 5. Encourages others to develop their spiritual gifts.

Part 5: Church History

- 1 What do you consider to be the three most important events in the history of your church?
 1. Building the new sanctuary in 1963 and the education wing in 1995.
 2. Joining the Evangelical Presbyterian Church in 2007.
 3. The anniversary celebrations for 150 and 175 years....(and soon for 200 years in 2021!)

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

We began a local mission activity called SHINE. It involves repairing homes in the local community for those in need. The church raises the money throughout the year and organizes teams to go out to the sites. This occurs one week in the summer. In the past three years, we have redone roofs, sided houses, repaired steps, painted, stained and landscaped.

Part 6: Other Information

1. List the last three persons in this position: Position: Pastor

<u>Name</u>	<u>Dates of Service</u>
<u>Rev. Tracy Edwards</u>	<u>2015</u> to <u>2018</u>
<u>Rev. Thomas Sawyer</u>	<u>1995</u> to <u>2015</u>
<u>Rev. Robert Neill</u>	<u>1990</u> to <u>1993</u>

2. Other significant factors about our church not covered in previous questions:

Carolyn Slingerland
Clerk of Session
Date: 8/18/2019

Scott Mason
Chair, Search Committee
Date: 8/18/2019

We encourage churches to list their openings on the EPC Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org.