



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Lebanon Presbyterian Church

Address 123 N East Street

Lebanon, OH 45036

Telephone (513) 932-2751 Fax ()

E-mail admin@lebanonpresbyterian.org Website lebanonpresbyterian.org

2. Presbytery: Midwest Presbytery

Presbytery Ministerial Committee Liaison Pastor Josh Hanson (419-423-5947)

3. Search Committee Chairman Mike Schneider

Address 3585 Harvest Ridge

Morrow, Ohio 45152

E-mail admin@lebanonpresbyterian.org

Telephone (513) 259-6205

4. List all paid staff positions (use additional sheet if necessary)

Senior Pastor Full time Part time

Associate Pastor of Pastoral Care & Family Ministry Full time Part time

Minister of Worship & Music Full time Part time

Student Ministry Director Full time Part time

Church Business Administrator Full time Part time

Office Coordinator Full time Part time

Children's Ministry Leader Full time Part time

Finance Secretary Full time Part time

Creative & Digital Designer Full time Part time

Student Ministry Assistant Full time Part time



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5. List all vacant positions

Position Available Senior Pastor Date of Vacancy FY 2024

Position Available Accompanist Date of Vacancy 7/2022

Position Available Office Coordinator Date of Vacancy 1/2023

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>632</u>	<u>518</u>
B. Number of family units	<u>351</u>	<u>343</u>
C. Worship attendance	<u>355</u>	<u>451 (includes live-stream)</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

0 % 0-11 3 % 12-18 6 % 19-24 6 % 25-34
11 % 35-49 24 % 50-64 50 % 65+

B. Occupation:

n/a % Business n/a % Professional n/a % Trades
n/a % Agriculture n/a % Stay-at-Home Parent n/a % Retired
n/a % Other (Please Specify) _____

C. Educational level of adults

n/a % some high school n/a % high school n/a % college n/a % graduate school

D. Percentage of members belonging to the congregation

Less than one year 3 %
5 years or less 28 %
6-10 years 17 %
10 years or more 52 %



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9. Racial/Ethnic composition of:

A. **Congregation**

1 % African-American .5 % Asian 98.5 % Caucasian % Hispanic
 % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

6.6 % African-American 2.9 % Asian 85.3 % Caucasian 3.3 % Hispanic
1.8 % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 71,147

11. Church Programming—Worship

A. **Worship Time**

Average Worship Attendance

8:30 am

151

10 am

69

11 am

74

live-stream

180 (approximate individuals)

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

prayers, choir, scripture reading, AV, ushers, greeters, praise band, Worship Team



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

8:30 & 10 traditional; 11 contemporary

E. Type of music used in worship (e.g., traditional, contemporary, variety)

8:30 & 10 traditional; 11 modern

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 58

B. Average attendance in Adult Education (Sunday) 86

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	governing body	17	mo.	2
Deacons	church officers	21	mo.	3
Adult Ministry	adult studies	9	mo	3
Student/Youth Ministry	youth programs	12	mo.	3
Children's Ministry	children's program	8	mo.	3
Finance Team	oversee finances	10	mo.	3
Reach Out	engages community	6	mo.	3
Missions	oversee missions	9	mo.	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 1,345,226.75 Last year's annual budget: \$ 1,325,111.47
(Attach a copy of current budget)

2. Percentage of income received toward budget: _____ 100 %

3. Amount contributed for year 2022 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 12,811
- B. EPC World Outreach Global Workers \$ 23,052
- C. EPC Special Projects \$ 0
- D. Presbytery Per Member Asking \$ 7,241
- E. Other Missions/Missionaries \$ 243,581

4. Property owned by church

A. Describe buildings and property (other than manse).

In the buiding are the Sanctuary, classrooms, multipurpose room, kitchens, offices and preschool. Our property sits on one city block and contains two smaller parking lots and a small playground. We also own three neighboring houses.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

Just in beginning stages of looking at campus - possibly adding parking and new entrance.

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ \$90 -100K (salary/housing)

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Senior Pastor \$ _____ or 4.3 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

yes Pension (minimum 10% gross effective salary)

yes Medical insurance

yes Life insurance

yes Social Security

yes Travel/mileage

yes Book allowance

3 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

8 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

yes Other (Specify: business allowance)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

Actively supports Family Promise (lodging/ meals for the homeless)
Reach Out Ministry
Good Friday Walk of the Cross
Warren County Food Bank
Feed Nicaragua
Drilled wells and built a school In Kenya
Provided resettlement for 2 Afghan families in Lebanon
Sent short term mission teams to Mexico, Africa and hurricane disaster assistance
Lead regional cluster group of EPC pastors

16. Describe the strengths of your congregation.

A Christ-centered/Scripture-based congregation
Committed lay leadership and volunteers
A welcoming and loving church
Exceptional care for those in need, crisis and grieving
Strong local and global mission ministry
Financial giving
Sound Biblical preaching and teaching
Gifted musicians in the congregation

17. List specific problems with which your congregation struggles.

Attracting and retaining young families
Prayer ministries

18. List major goals that the congregation has set for itself.

Family Ministry focus
Implementation of the recent Long Range Planning work
Prayer Ministry



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed February 2015 located on our website

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?
 1. Preach Biblical, Christ-centered sermons that will invite people of all ages to deeper faith, devotion, and love for God. Such preaching should inspire a call to action in the daily lives of the congregation.
 2. Demonstrate a Shepherd's heart through endearing relationships and deep pastoral care with all ages.
 3. A team player able to collaborate with Session/lay leadership and able to recruit, equip and support members for team ministries.
 4. Must have proven experience in family ministry and demonstrate a love for children, youth and adults of all ages.
 5. An engaging personality with a gift for outreach and evangelism for those outside of the church.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. \$5.6 million Building expansion between 1999-2007
2. 75 year engagement in the Yucatan region of Mexico that began with the first missionaries who translated the New Testament into the Mayan language and continues today with short term missionary teams.
3. Uniting with the EPC in 2012

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Shepherding the congregation during the current Covid-19 pandemic



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Part 6: Other Information

1. List the last three individuals who held the position of Senior Pastor

Name	Dates of Service
<u>Peter Larson</u>	<u>February 2003</u> to <u>Present</u>
<u>William Cain</u>	<u>September 1989</u> to <u>June 2001</u>
<u>William Johnson</u>	<u>June 1974</u> to <u>January 1988</u>

2. Describe any significant factors about the church not covered in previous questions.

1. The love of Christ is very deep and real in the congregation.
2. LPC has a long tradition of egalitarianism in its leadership.
3. We are seeking a Pastor who will establish roots and make a long term commitment toward developing relationships and being part of our church family and community.

Clerk of Session Carolyn Lucke Date 4/4/23

Search Committee Chair Mike Schneider Date 4/4/23

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org