



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

5. List all vacant positions

Position Available Sr Pastor Date of Vacancy 2/1/2015

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>32</u>	<u>19</u>
B. Number of family units	<u>18</u>	<u>13</u>
C. Worship attendance	<u>50</u>	<u>22</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

7 % 0-11 0 % 12-18 0 % 19-24 11 % 25-34
19 % 35-49 22 % 50-64 41 % 65+

B. Occupation:

0 % Business 41 % Professional 0 % Trades
0 % Agriculture 19 % Stay-at-Home Parent 30 % Retired
4 % Other (Please Specify) POST GRAD SCHOOL

C. Educational level of adults

7 % some high school 19 % high school 52 % college 22 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 15 %
5 years or less 22 %
6-10 years 19 %
10 years or more 41 %



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

9. Racial/Ethnic composition of:

A. **Congregation**

4 % African-American 11 % Asian 81 % Caucasian 4 % Hispanic
____ % Other (Specify) We have always had some non-white congregants.

B. **Community** (within 5-mile radius of church)

10 % African-American 10 % Asian 75 % Caucasian 5 % Hispanic
____ % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 400,000 Toledo metropolitan area

11. Church Programming—Worship

A. **Worship Time**

1PM

Average Worship Attendance

22 - COVID

B. Frequency of communion celebration: 12x (monthly) per year

C. How are members involved in planning and participation in the liturgy/worship?

8? Elders plan, but others read Scripture, pray, select music



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

We have a strong lean toward a traditional order of worship.

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Favor traditional hymn texts which direct Godward. Open to musical style.

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 2 (we only have two)

B. Average attendance in Adult Education (Sunday) 14

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session		3	5-6x Yr	3
Men's Bible Study	Education, Fellowship	5	Wkly	3
Women's Bible Study	Education, Fellowship	8	Wkly	3
Friday Prayers	Pray	7-10	Wkly	3
Outreach	Nursing Home Ministry	8	Monthly	3
Mission Committee	Lead mission focus	2-3	3x/yr	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



EPC

A Global Movement of Evangelical Presbyterian Churches

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 95000 Last year's annual budget: \$ 90000
(Attach a copy of current budget)

2. Percentage of income received toward budget: for 2019 we received 101% %

3. Amount contributed for year 2019 (most recent complete reporting year)

A. EPC Per Member Asking \$ 850

B. EPC World Outreach Global Workers \$ _____

C. EPC Special Projects \$ _____

D. Presbytery Per Member Asking \$ 400

E. Other Missions/Missionaries \$ 14500

4. Property owned by church

A. Describe buildings and property (other than manse).

We own no real property.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

We rent shared space from Lutheran Church of the Master (LCM). Very flexible arrangements. \$800/month

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

We have multi-year worth of expenses available in liquid assets. Our "budget" was \$90,000. We had \$90,000 in giving, but our expenses were significantly less.

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other We have been flexible based on preference



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

6. Compensation:

A. The salary range we are prepared to offer:

Position: Sr Pastor \$ 54,000 Salary / Housing

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

5,400 Pension (minimum 10% gross effective salary)

Yes Medical insurance

Possible Life insurance

Yes Social Security

Yes Travel/mileage

500 Book allowance

Yes Study leave allowance (minimum 2 weeks)

Yes Annual vacation days (minimum 4 weeks)

6? Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Other (Specify: We can be very flexible on most terms of employment.)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

15. In what ways does your church participate in ecumenical activities?

Our involvement has been limited, but even more so since we have been without a pastor. Individually, congregants are involved with various activities in the community.

16. Describe the strengths of your congregation.

We value the importance of the visible church. We understand and value church membership and the financial commitment that entails. There is solid support for ruling elders and the session. We attract people for whom Biblical preaching and the study of the Bible is important. We enjoy singing traditional hymns. We are very committed to the historical reformed tradition(s).

17. List specific problems with which your congregation struggles.

It may be that we are too resistant to change in unimportant or non-essential issues. How do we establish a relationship with a pastor that will help grow God's kingdom, and be mutually beneficial to the pastor and our congregation? The inability to solve this has resulted in loss of some members, although we have had new members join as well.

18. List major goals that the congregation has set for itself.

Remain and become more known as a church in this community as historically reformed. We want to establish a pastoral relationship that will help us grow individually, but also grow in numbers as we reach more families and individuals in our community. We want to strengthen each member's ability to share their faith and communicate the gospel effectively. We want to broaden our musical diversity.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

We had a pastor who had addictive substances dependencies. He resigned instead of being subject to Presbytery. The congregation has always gone above and beyond when dealing with pastoral issues, or supporting the pastor.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

There have been historic statements. We have revised these
If yes, Date completed in 2019/20.

If yes, attach copies of each statement or strategic plan the church has completed.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Humility- appreciates that he is learning like the rest of us.

Patience with his flock. A willingness to really get to know us.

The ability to preach in a way that feeds the mature, but also addresses unbelievers.

The ability to help church leaders (RE?) to understand and undertake steps to help Stonebridge realize its vision.

The ability to attract young families.

We want to broaden our musical diversity while keeping it simple and without making music or musicians the centerpiece of worship. This could include the use of Psalms, for example, or other recent compositions that are able to be sung by all ages. The service itself should convey a sense of awe about the God that we worship and the gravity of being in His presence, and at the same time encourage parents to bring children as young as possible to be present for as much of the service as possible with as little disruption as possible.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

Becoming a particular Church in 1999.

Working through the resignation of the substance dependent pastor.

Having three pastors over about 10 years and watching the membership shrink resulted in much self-awareness or self-analysis.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Absent a pastor or teaching elder since 2015, maintaining our sense of congregation and commitment to the EPC and our community has been interesting for sure.



EPC

A Global Movement of Evangelical Presbyterian Churches

Part 6: Other Information

1. List the last three individuals who held the position of Sr Pastor

Name	Dates of Service	
Andy Mohen	02/2005	to 05/2007
Austin Olive	06/2008	to 04/2010
Daniel Sonnenberg	06/2012	to 01/2015

2. Describe any significant factors about the church not covered in previous questions. (See addendum.) We have a committed core group. Three families remain from original founding congregation. We are committed to the EPC, but we are strongly inclined to men as teaching and ruling elders. Our strongest commitment is to Biblical, reformed preaching of the Word. We know we have a demographic challenge without younger families. Many of those who have children saw them grow up in this church, but are now adults and away from the area. We believe there is a real need or opportunity for a solidly reformed church in the Toledo area; perhaps even one that leans a bit more traditional in its worship style. We KNOW that we need to be willing change and be more flexible in non-essential areas. (SEE ATTACHED NARRATIVE)

Clerk of Session Abraham Lee Date 06/20/2020

Search Committee Chair Martin Rossol Date 06/20/2020

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org