



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Lighthouse Evangelical Presbyterian Church

Address P.O. Box 345, 336 W. Main Street, Richmond, OH 43944

Telephone (740) 765-4175 Fax () _____

E-mail lighthouseepc2012@gmail.com Website lighthouseonthehill.org

2. Presbytery: Presbytery of the Alleghenies

Presbytery Ministerial Committee Liaison Rev. Eric Toohey

3. Search Committee Chairman Timothy Jones

Address 145 Kings Drive, Steubenville, OH 43952

E-mail jtimnancy@gmail.com

Telephone (740) 424-3602

4. List all paid staff positions (use additional sheet if necessary)

- | | | |
|--|---|---|
| <u>Secretary/Treasurer</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Custodian</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Senior Pastor - Vacant Position *</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>* Transitional Pastor in place</u> | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| _____ | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |



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5. List all vacant positions

Position Available Senior Pastor Date of Vacancy 6/23/2019

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>27</u>	<u>42</u>
B. Number of family units	<u>22</u>	<u>30</u>
C. Worship attendance	<u>45</u>	<u>60</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

15 % 0-11 10 % 12-18 15 % 19-24 10 % 25-34
15 % 35-49 20 % 50-64 15 % 65+

B. Occupation:

20 % Business 15 % Professional 30 % Trades
10 % Agriculture 10 % Stay-at-Home Parent 15 % Retired
_____% Other (Please Specify) _____

C. Educational level of adults

5 % some high school 75 % high school 15 % college 5 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 15 %
5 years or less 5 %
6-10 years 10 %
10 years or more 70 %



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9. Racial/Ethnic composition of:

A. **Congregation**

_____ % African-American _____ % Asian 100 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

2 % African-American 1 % Asian 96 % Caucasian 0 % Hispanic
1 % Other (Specify) Unknown

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 439

11. Church Programming—Worship

A. **Worship Time**

10:30

Average Worship Attendance

50-70

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Pastor, Elders, Worship Team (6-10 total)



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

A blend of Contemporary and Traditional Lectionary

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Contemporary and Traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 10 -15

B. Average attendance in Adult Education (Sunday) 7-15

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Weekly Prayer	Pray	5	weekly	1,2
Weekly Bible Study	Study Scripture	20	weekly	1,2
Education Committee	Curriculum	5	yearly	3
Worship Committee	Planning guidelines	5-10	yearly	3
Evangelism Committee	Outreach	Everyone	as needed	3
Fellowship Committee	Events & Gatherings	Everyone	as needed	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 114,000 Last year's annual budget: \$ 94,000
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2020 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 966
- B. EPC World Outreach Global Workers \$ 1,000
- C. EPC Special Projects \$ 0
- D. Presbytery Per Member Asking \$ 609
- E. Other Missions/Missionaries \$ 5,000

4. Property owned by church

A. Describe buildings and property (other than manse).

Church Building, Caring Closet Building, Grounds (17 acres) with Playground and Shelter House.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ Total Package 60,000 to 65,000

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Senior Pastor \$ _____ or 3 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

Yes Pension (minimum 10% gross effective salary)

Yes Medical insurance

Yes Life insurance

Yes Social Security

Yes Travel/mileage

Yes Book allowance

Yes Study leave allowance (minimum 2 weeks)

Yes Annual vacation days (minimum 4 weeks)

2 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

8 Other (Specify: Total 8 Sundays, including Vac/Study Leave)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

We periodically worship with our sister church, Starkdale EPC of Wintersville, Ohio. We have in the past participated in ecumenical activities with local churches.

16. Describe the strengths of your congregation.

We have true love for the Triune God and the redemption we share in Christ Jesus. We are obedient to the Lord Jesus Christ's commands to proclaim the Gospel throughout the world and to make disciples of all nations. We embrace and follow the Great Commission. Ephesians 2:10 "For we are His workmanship, created in Christ Jesus for good works, which God prepared beforehand that we should walk in them". As a church we are family focused, steadfast in our faith, we are loving to one another and welcoming to visitors.

17. List specific problems with which your congregation struggles.

Communication within the church. Our goal is improve evangelism and outreach to the community.

18. List major goals that the congregation has set for itself.

To find a new Senior Pastor. Continue to grow in righteousness. Teach our families the Word of God. Continue to think and act biblically. Carry out the decrees of God and the Great Commission. Extend the forgiveness and reconciliation of Christ to others, both in and outside of the fellowship.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

Not Applicable

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed February 2020

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Desirable attributes for a Pastor:

- A) Expository Preaching, Sound Reformed/Biblical Theology, Calvinist
- B) Knowledge & Wisdom in Teaching
- C) Genuine Faith with Evidence of Conversion
- D) Administration (Leading and Directing), Sound Judgment in practical matters.
- E) Sound Biblical Counseling from cradle to grave.
- F) Evangelism and Hospitality

* A detailed Pastor's Job Description will be made available upon request.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1) Our faithful God blessed us by providing the means to pay off the mortgage on the building and property, as of January 2012.

2) The Caring Closet of Lighthouse Evangelical Presbyterian Church first opened its doors to the community on October 10, 2015. That day 77 families were served. We thank God for providing all that was needed and for bringing in those who were able to shop for their families at no cost. Our plan has been to have a free clothing giveaway 3 times per year, in March, August and November. The donations of good, gently used clothing from our community have been generous. We do not have any conditions for participation, so anyone can come and get clothes at no cost. If anyone has an immediate need such as fire, flood or other sudden emergency, they are ministered to at that time.

3) In the Lord's sovereignty, He brought this body through two church splits and refined her to a more loving, Christ centered and reformed body of believers.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The COVID-19 health crisis that affected the whole church and stopped us from worshipping as a church family. Per the Governor's Office and County Health Department, we stopped all church gatherings on Sunday, March 22nd. It was with great joy on Sunday, May 10th that we returned to corporate worship.



Part 6: Other Information

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Brent Holladay</u>	<u>2/2002</u>	to <u>11/2006</u>
<u>Darren Edgington</u>	<u>6/2008</u>	to <u>6/2012</u>
<u>Anthony Bianchini</u>	<u>1/2013</u>	to <u>6/2019</u>

2. Describe any significant factors about the church not covered in previous questions.

- Gained thirteen new members.
- Confessional Baptism of a new member.
- Added more vocalists and liturgists to the Praise Team.
- Installed new security cameras and organized a Security Team.
- Employed a part time church secretary and treasurer.
- Established two mid-weekly events (Bible Study and prayer meeting).
- Hosted a professional seminar on church security and concealed carry weapons. (63 people in attendance)
- Installed a new digital sign.
- Constructed a new audio system control booth at the back of the sanctuary.
- Structured the Session into four committees designed to involve church members in decision making. Those four committees are Education, Fellowship, Worship and Evangelism.
- Updated the church website.

Mission:

The Mission of Lighthouse Evangelical Presbyterian Church is to shine Christ's truth, peace, and salvation to our world and to equip the next generation with the gospel of Jesus Christ.

Motto:

Lighthouse Presbyterian Church is Christ centered, Family focused, and Mission minded.

Clerk of Session Timothy Jones Sr, R.E. Date 08/24/2020

Search Committee Chair Timothy Jones Sr Date 08/24/2020

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org