The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

**Contents**

| Part 1: Church Information | Part 4: Leadership Expectations |
| Part 2: Financial/Church Campus Information | Part 5: Church History |
| Part 3: Church Characteristics | Part 6: Other Information |

Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: info@epc.org
Part 1: Church Information

1. Church Name  
   Langhorne Presbyterian Church
   Address  
   125 E. Gillam Ave
   Langhorne, PA 19047

   Telephone (215) 752-3200      Fax (____) ____________________________
   E-mail office@langhornepres.org      Website  www.langhornepres.org

2. Presbytery: East
   Presbytery Ministerial Committee Liaison  Joe Kim

3. Search Committee Chairman  Don Riemold
   Address  431 Leon Circle, Langhorne, PA 19053

   E-mail dreimold@LanghornePres.onmicrosoft.com
   Telephone (215) 499-3235

4. List all paid staff positions (use additional sheet if necessary)

   • Pastor
   • Director – Program Assistant
   • Director - Youth Ministries
   • Director - Music Ministries
   • Director - Contemporary Worship
   • Office Administrator
   • Bookeeper

   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
   □ Full time  □ Part time
5. List all vacant positions

Position Available Pastor Date of Vacancy July 1, 2020

Position Available ________________________________ Date of Vacancy ____________

Position Available ________________________________ Date of Vacancy ____________

6. Membership (state approximate numbers and percentages)

<table>
<thead>
<tr>
<th></th>
<th>Five years ago</th>
<th>Currently</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Number of church members</td>
<td>425</td>
<td>375</td>
</tr>
<tr>
<td>B. Number of family units</td>
<td>240</td>
<td>200</td>
</tr>
<tr>
<td>C. Worship attendance</td>
<td>275</td>
<td>250</td>
</tr>
</tbody>
</table>

7. Community Growth
   - [ ] Increasing
   - [x] Static
   - [ ] Declining

8. Profile of church members

A. Age:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0-11</td>
<td>13</td>
<td>%</td>
<td>12-18</td>
<td>7</td>
</tr>
<tr>
<td>19-24</td>
<td>6</td>
<td>%</td>
<td>25-34</td>
<td>17</td>
</tr>
<tr>
<td>35-49</td>
<td>12</td>
<td>%</td>
<td>50-64</td>
<td>17 invent</td>
</tr>
<tr>
<td>65+</td>
<td>26 invent</td>
<td>%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Occupation:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>10 invent</td>
<td>%</td>
<td>Professional</td>
<td>30</td>
</tr>
<tr>
<td>Agriculture</td>
<td>2</td>
<td>%</td>
<td>Stay-at-Home Parent</td>
<td>10 invent</td>
</tr>
<tr>
<td>Other (Please Specify)</td>
<td></td>
<td></td>
<td>Retired</td>
<td>25 invent</td>
</tr>
<tr>
<td>all others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. Educational level of adults

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Some high school</td>
<td>5</td>
<td>%</td>
<td>High school</td>
<td>40 invent</td>
</tr>
<tr>
<td>College</td>
<td>31 invent</td>
<td>%</td>
<td>Graduate school</td>
<td>20 invent</td>
</tr>
</tbody>
</table>

D. Percentage of members belonging to the congregation

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than one year</td>
<td>5</td>
</tr>
<tr>
<td>5 years or less</td>
<td>15 invent</td>
</tr>
<tr>
<td>6-10 years</td>
<td>15 invent</td>
</tr>
<tr>
<td>10 years or more</td>
<td>65 invent</td>
</tr>
</tbody>
</table>
9. Racial/Ethnic composition of:
   A. **Congregation**
      8% African-American 2% Asian 86% Caucasian 2% Hispanic
      ____% Other (Specify)________________________________________________________________________
   B. **Community** (within 5-mile radius of church)
      5% African-American 1% Asian 86% Caucasian 2% Hispanic
      2% Other (Specify)________________________________________________________________________

10. Community Setting (check as many as apply):
    Location
    □ Rural  □ Small Town  □ Metropolitan  ✔ Suburban  □ Inner City
    Function
    □ Industrial  □ Agricultural  □ Recreational  □ Military  □ College/University

    Approximate population of community **Township - 45,000**

11. Church Programming—Worship
    A. **Worship Time**
       8:30 
       10:00 
       __________________________
       __________________________
       __________________________
       __________________________
       __________________________

    B. **Average Worship Attendance**
       50 
       200 
       __________________________
       __________________________
       __________________________
       __________________________
       __________________________

    B. **Frequency of communion celebration:** 14 __________________________ per year

    C. **How are members involved in planning and participation in the liturgy/worship?**
       6 - The two-service schedule was implemented in September 2019, replacing a 3-service schedule. The 10:00 a.m. service is now more intentionally varied in hymn and song style and accompaniment.
D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

8:30 - traditional 10:00 - blended/varied

E. Type of music used in worship (e.g., traditional, contemporary, variety)

8:30 - traditional 10:00 - blended/varied

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 50

B. Average attendance in Adult Education (Sunday) 60 (Thursday)

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose of Group</th>
<th>Number of members</th>
<th>Frequency of meetings</th>
<th>Leadership Role*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session</td>
<td>Oversight</td>
<td>13</td>
<td>Monthly</td>
<td>1</td>
</tr>
<tr>
<td>Deacons</td>
<td>Care and Compassion</td>
<td>12</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>Trustees</td>
<td>Building/Corporate</td>
<td>13</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>1. Administration/Stewardship</td>
<td>Management</td>
<td>8</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>2. Children's Ministry</td>
<td>Program</td>
<td>6</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>3. Congregational Life</td>
<td>Program</td>
<td>6</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>4. Discipleship / 5. Mission</td>
<td>Program</td>
<td>5/10</td>
<td>Monthly</td>
<td>3 + staff</td>
</tr>
<tr>
<td>6. Worship / 7. Youth</td>
<td>Program</td>
<td>8/7</td>
<td>6-mo/7-qtr</td>
<td>3 + staff</td>
</tr>
</tbody>
</table>

*Indicate leadership role expected by using the number below:
1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
Part 2: Financial/Church Campus Information

1. Current annual budget: $650,985 Last year’s annual budget: $650,745
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2018 (most recent complete reporting year)
   A. EPC Per Member Asking $10,000
   B. EPC World Outreach Global Workers
   C. EPC Special Projects
   D. Presbytery Per Member Asking
   E. Other Missions/Missionaries $200,000

4. Property owned by church
   A. Describe buildings and property (other than manse).
      Six acres, 27,000 square feet of building space: 250-seat sanctuary, 85-seat chapel, 12 class/meeting rooms, fellowship hall, kitchen, four restrooms, office area - four staff offices plus administrative area. Two parking lots with 175 parking spaces total.
   B. Are your buildings adequate for your present program? □ Yes □ No
      If no, please explain:

   C. Is a building program projected? □ Yes □ No
      If yes, describe what, when, and projected cost

   D. Does the church own a manse? □ Yes □ No
      Condition: □ Good □ Fair □ Poor # of Bedrooms ______
      Pastor’s Office/Study: □ In Church □ In Manse □ Not Provided □ Other _____________________________
6. Compensation:
   A. The salary range we are prepared to offer:
      
      | Position | Salary |
      |----------|--------|
      | Pastor   | Competitive |

      | Position | Salary |
      |----------|--------|
      | _______  | _______ |

      | Position | Salary |
      |----------|--------|
      | _______  | _______ |

      | Position | Salary |
      |----------|--------|
      | _______  | _______ |

   B. The average annual increase over the past three years is:
      
      | Position | Increase |
      |----------|----------|
      | Pastor   | _______  |

      | Position | Increase |
      |----------|----------|
      | _______  | _______ |

      | Position | Increase |
      |----------|----------|
      | _______  | _______ |

      | Position | Increase |
      |----------|----------|
      | _______  | _______ |

   C. Housing
      
      - Housing Allowance
      - Manse Only
      - Either of the Above

   D. Benefits and expenses
      
      - 11% Pension (minimum 10% gross effective salary)
      - Full Medical insurance
      - Negotiable Life insurance
      - SECA Share Social Security
      - ________ Travel/mileage
      - ________ Book allowance
      - 2 weeks/$2000 Study leave allowance (minimum 2 weeks)
      - 1 month Annual vacation days (minimum 4 weeks)
      - Negotiable Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)
      - ________ Other (Specify: Reimbursed Professional Expenses)
### Part 3: Church Characteristics

*Check the box that most closely describes the current congregation characteristics and future goals*

<table>
<thead>
<tr>
<th>Our congregation...</th>
<th>Currently Agree</th>
<th>Currently Disagree</th>
<th>Goal Agree</th>
<th>Goal Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supports the pastor.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>2. Readily shares their gifts with the rest of the congregation.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>3. Places a high priority on sound biblical preaching.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>4. Gladly welcomes visitors and new members.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>5. Is involved in local evangelistic ministries.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>6. Is often found living their faith in their communities.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>7. Has a spirit of unity.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>8. Cares about each other.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>9. Looks to its Session for leadership.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>10. Ministers well to members who are hurting.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>11. Uses members’ gifts in its worship.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>12. Contains people willing and able to lead the congregation.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>13. Is capable of change when and where appropriate.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
<tr>
<td>14. Is spiritually alive.</td>
<td>![Box 1]</td>
<td>![Box 2]</td>
<td>![Box 3]</td>
<td>![Box 4]</td>
</tr>
</tbody>
</table>
15. In what ways does your church participate in ecumenical activities?

- Ministerium activities, primarily Good Friday and Easter Sunrise worship
- We worship annually with the local First Baptist Church and maintain other program contacts with FBC throughout the year
- Youth Director works with consortium of area youth workers
- Pastor has been involved in local ministerium and presbytery
- Much of our local and international mission is in concert with ecumenical partners

16. Describe the strengths of your congregation.

- Welcoming - New members comment on the caring welcome they have received
- Youth program - The past 18 months have seen a tripling in participation levels and an increase in the depth of discipleship and spiritual growth
- Children's programs - Many of our new members are younger parents who have been drawn to LPC by its children's programs
- Music - LPC's music program consists of five active choirs, a worship team, and many talented soloists and other musicians who help enrich our worship life
- Missions - We employ a "Jerusalem, Judea and Samaria, Ends of the Earth" model including mission trips and work days to volunteering with local mission agencies https://www.langhornepres.org/mission/
- Membership – Aside from the departure of several families when we moved to the EPC, LPC has maintained a healthy and stable number of members
- Financial support - In 2019 LPC received 100% of its budget, which allowed for a competitive pastoral salary, maintenance of a beautiful historic property, and generous contributions to missions. We are a generous congregation when a need is identified.
- Spiritual longing – LPC has a growing desire for biblical knowledge and theological competence
- Location – LPC is close to educational institutions such as Cairn University, Princeton University and Seminary, and Westminster Seminary

17. List specific problems with which your congregation struggles.

- Resistance to change - Change is sometimes perceived as a threat;
- Misunderstandings about the role of the staff and pastor - Many LPC members come from other than Presbyterian backgrounds or no church participation at all; some view the pastor and staff as employees to be managed and supervised rather than as leaders to be followed
- Greater comfort with management than with leadership
- Allegiances to staff or other personalities rather than to mission and ministry - mostly a past tense issue with previous staff members exacting an inappropriately high level of loyalty in exchange for support and approval.
- Evangelism - Understanding and implementing evangelism in today's culture
- Church discipline - Leaders in the church have difficulty engaging in biblical church discipline
- Communication - Leaders can do better communicating the decisions of the church to the congregation

18. List major goals that the congregation has set for itself.

- To maintain a vital and creative worship life responsive to our time and community
- To encourage relational evangelism at work, home, school and community
- To provide adult discipleship classes and programs that lead to increased knowledge of scripture, an understanding of Reformed Theology, and practical strategies for living as Christians in the 21st Century
- To encourage the continued growth and development of our youth program
- To strengthen the ties between our children's program and Christian nurture in the home
- To create a leadership training program for Elders that encourages Spiritual growth and equips them to provide Christ-centered care
- To transition to new pastoral leadership in a deliberate and proactive way that is responsive to the current and future needs of the congregation
- For Elders to provide a Shepherding Model of Spiritual care for the congregation that will result in the culture of Spiritual caring for one another throughout the church
19. Has there ever been disciplinary action taken against a pastor of your congregation?
☐ Yes  ☐ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?
☐ Yes  ☐ No

If you answered “Yes” to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?
☐ Yes  ☐ No

If yes, Date completed ________________________________

If yes, attach copies of each statement or strategic plan the church has completed.
Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

• Ability to lead and inspire congregation and staff with a vision for the local church that is Reformed, evangelical, and missional
• Hunger to know and share God's Word in teaching and preaching
• Awareness of changing cultural settings and trends to encourage effective evangelism and community engagement
• Ability to lead elders, deacons, and others as shepherds of the flock, joining them in providing care, encouragement and support
• Practices faith, hope, and love in his personal and family life and is willing to protect his personal and family life from the demands of his position or the congregation
Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

We rejoice in LPC’s 130-year history and the legacy of faith and witness. While helping define who we are today, most of those years are accessible to us only in archives and in memories more and more subject to the ravages of time. Rather than focus on the past 130 years, it may be more helpful to think about the past 30 years.

LPC experienced numerical growth in the late 1980s and 90s, reflecting the building of new neighborhoods and developments in our area, a dynamic ministry to children and families, and transfer growth from other congregations in the area. The lay leadership of the church tended to be young and the pastoral leadership was energetic and gospel-focused.

By the early 2000s, growth had slowed and staff leadership, especially, lost some of its focus. The pastor was less engaged and some of the program staff worked at cross purposes with the vision of the pastor and the Session, creating pockets of competing loyalties. Nevertheless, God continued to work in the life of LPC. Particularly notable was the Alpha program and its presence in the life of the congregation for a five-year period. New and renewed commitments to Christ were made in the context of Alpha.

After 23 years at LPC, the pastor left parish ministry for the mission field in 2005. A long interim period following the pastor's departure exacerbated issues around staff loyalties, competing commitments, and some of the contentious issues facing our former denomination and the culture itself.

Twelve years of our current pastor’s tenure have been marked by the sometimes painful resolution of some of the issues facing our congregation. Staff changes were difficult and became the fodder for gossip and division. Under the pastor’s leadership, the session articulated its faith in the LPC Faith Statement. A long, though finally grace-filled journey, brought LPC to its new denominational home in the EPC. Today LPC is a healthy congregation eager for the future God has in store for us.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

LPC’s journey to the EPC was long and deliberate, beginning with decisions made in 2000 and 2001. When it became clear that the EPC was the right denominational home for LPC, we vowed that our dismissal from the PCUSA would be gracious in fact and not in name only. Through the careful and wise leadership of the Session and the pastor, it was, indeed, a grace-filled process, from our departure from the PCUSA with tears and goodwill to our reception in the EPC that felt so much like a homecoming. While not all LPC members chose to make the journey to the EPC, the vast majority has, with our several congregational votes all being more than 93% positive.
Part 6: Other Information

1. List the last three individuals who held the position of _________________

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Teague</td>
<td>2008 to Present</td>
</tr>
<tr>
<td>Charles Wright</td>
<td>1982 to 2005</td>
</tr>
<tr>
<td>Blair Monie</td>
<td>1975 to 1981</td>
</tr>
</tbody>
</table>

2. Describe any significant factors about the church not covered in previous questions.

As LPC enters another season of transition, our life together is marked by:

• Clarity in its commitment to Christ and the gospel as articulated in our Faith Statement and the EPC's Essentials of our Faith
• A worship life centered on Biblical preaching and a multi-generational and diverse musical program
• A well-supported mission program built around a "Jerusalem, Judea and Samaria, to the ends of the earth" model
• A growing children's ministry program
• Renewed and healthy youth ministry under the leadership of a gifted full-time youth director
• Discipleship ministries that oversee strong men’s and women’s programs, mid-week Bible studies and classes and more
• A steady stream of visitors who become actively involved members
• Willing volunteers and sustaining financial support

LPC is not a perfect church, but it is a healthy church. Its next season of mission and ministry promises to be an exciting one.

Clerk of Session _Richard Stover_ __________________________ Date ____________

Search Committee Chair _Don Reimold_ __________________________ Date ____________

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org