



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

### *Contents*

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





**Part 1: Church Information**

1. Church Name Oreland Evangelical Presbyterian Church

Address 1119 Church Road

Oreland, PA 19075

Telephone ( 215 ) 887-7002 Fax ( 215 ) 887-0621

E-mail office@orelandpres.org Website orelandpres.org

2. Presbytery: Presbytery of the East

Presbytery Ministerial Committee Liaison Jose Rodriguez

3. Search Committee Chairman John Wynne

Address 1119 Church Road

Oreland, PA 19075

E-mail pastor.applicants@orelandpres.org

Telephone ( 215 ) 887-7002

4. List all paid staff positions (use additional sheet if necessary)

Robert Cummings, Transitional Pastor  Full time  Part time

Bethanne Curley, Church Administrator  Full time  Part time

Hannah Freeman, Communications Admin Asst  Full time  Part time

James Gordon, Custodian  Full time  Part time

Janie Brey, Director fo Preschool  Full time  Part time

Beth Jenkins, Director fo Music  Full time  Part time

Larry Schmidt, Facilities Manager  Full time  Part time

8-16 Preschool Teachers  Full time  Part time

Director Youth Ministry  Full time  Part time

Full time  Part time



5. List all vacant positions

Position Available Lead Pastor Date of Vacancy 2017

Position Available Director Youth Ministry Date of Vacancy 2020

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>342</u>	<u>216</u>
B. Number of family units	<u>220</u>	<u>152</u>
C. Worship attendance	<u>177</u>	<u>123</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

6 % 0-11    7 % 12-18    5 % 19-24    3 % 25-34  
10 % 35-49    18 % 50-64    51 % 65+

B. Occupation:

17 % Business    26 % Professional    5 % Trades  
1 % Agriculture    6 % Stay-at-Home Parent    42 % Retired  
3 % Other (Please Specify) missionaries / clergy

C. Educational level of adults

2 % some high school    18 % high school    50 % college    30 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 1 %  
5 years or less 6 %  
6-10 years 16 %  
10 years or more 77 %



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

9. Racial/Ethnic composition of:

A. **Congregation**

2 % African-American 1 % Asian 97 % Caucasian \_\_\_\_\_ % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

B. **Community** (within 5-mile radius of church)

11 % African-American 3.3 % Asian 78 % Caucasian 5 % Hispanic  
2.7 % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community 5,000 (Oreland), 19,000 (Springfield township)

11. Church Programming—Worship

A. **Worship Time**

10 am

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Average Worship Attendance**

123

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Frequency of communion celebration: 14 (1st Sunday of the month, Holy Thursday, Women's Retreat) per year

C. How are members involved in planning and participation in the liturgy/worship?

Pastor/Elders lead portions of worship, Worship Team plans



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional/Reformed with contemporary elements

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Traditional hymns with contemporary hymns interlaced

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 25

B. Average attendance in Adult Education (Sunday) 40-60

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	oversight/shepherding	9	monthly	2
Deacons	care/service/hospitality	9	monthly	3
Trustees	building/finance	10	bi-monthly	3
Ministry Teams	program support	14	monthly	3
Vacation Bible School	outreach/fellowship	25	annual	3
Small Groups	Bible study/fellowship	15	varies	3
Senior Fellowship	fellowship/outreach	10	monthly	3
Youth Fellowship	fellowship/outreach	5	weekly	3

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 913,116 Last year's annual budget: \$ 902,633  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 98.7 %

3. Amount contributed for year 2019 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 7,015
- B. EPC World Outreach Global Workers \$ 54,000
- C. EPC Special Projects \$ 3,940
- D. Presbytery Per Member Asking \$ 3,965
- E. Other Missions/Missionaries \$ 100,860

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary that seats approximately 380, Fellowship Hall, Education and office building, two parking lots.

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

Yes. In approximately five (5) years an unused, second manse may be replaced by a multiuse facility.

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms 6

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other \_\_\_\_\_



**EPC**

A Global Movement of Evangelical Presbyterian Churches

**CHURCH INFORMATION FORM**

6. Compensation:

A. The salary range we are prepared to offer:

Position: Lead Pastor \$ 45,000 - 60,000

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: staff \$ \_\_\_\_\_ or 3 %

Position: staff \$ \_\_\_\_\_ or 2.1 %

Position: staff \$ \_\_\_\_\_ or 2.2 %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

10% gross Pension (minimum 10% gross effective salary)

gold plan Medical insurance

meets epc Life insurance

SECA suppliment Social Security

2800 Travel/mileage

included in study leave Book allowance

2 wks, \$2,000 Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

tbd Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

\_\_\_\_\_ Other (Specify: \_\_\_\_\_)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

15. In what ways does your church participate in ecumenical activities?

1. Offer an annual Christmas cantata with other area churches and their musicians to our surrounding communities; 2. Prepare and serve Whosoever Gospel Mission dinners and eat with men of mission several times a year; 3. Donate food to New Life Glenside Church food cupboard and serve homeless persons at the Glenside church's monthly meal; 4. Helped construct an additional home for a local ministry supporting single mothers and their children; 5. Fund-raise for a local pregnancy center; 6. Involve youth on hunger walks

16. Describe the strengths of your congregation.

1. Appreciates biblically-based expository preaching; 2. Supports a dedicated music program with a Director of Music; 3. Prays for each other regularly, assisted by prayer chain & bulletin; bi-monthly corporate prayer meetings; and prayer time with anointing with oil by church leaders before each celebration of the Lord's Supper; 4. Faithful and generous in support of the church and its budget through monetary contributions; 5. Supported missionaries average 20 visits/year in Sunday School, Worship, and VBS to engage the congregation and promote awareness; 6. Provides a dedicated Sunday School hour for children of all ages and adults; 7. Delivers a well-attended and staffed VBS to area children each summer

17. List specific problems with which your congregation struggles.

1. Membership and attendance have been steadily declining for 10 years. A significant amount of new members have not been added and attendance by a younger demographic has dropped. As a result of this, children's Sunday school attendance is declining  
2. Many members do not attend worship services on a regular basis  
3. Members seem to have a level of apathy about participating in church activities or in service to the church, particularly in childcare and on church boards or in other leadership positions.  
4. Regular missional engagement of the local community is weak

18. List major goals that the congregation has set for itself.

To be a family of faith without walls or borders that cultivates disciples of our Lord and Savior Jesus Christ who are fully connected in authentic relationships to God, one another, and the community, missionally engaged in loving service to our neighbors, and testifying by the Word and Spirit towards the renewal and vitality of all persons.



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed August 2020

If yes, attach copies of each statement or strategic plan the church has completed.



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Strong, biblically-based expository preaching and teaching with application that connects the congregation to Jesus

2. Leadership skills to develop and encourage church members to become strong disciples of Jesus Christ

3. A strong desire to coach the active, missional outreach of the church, especially in evangelism to the young neighbors

4. A priority for the continuing education of the church from birth to death

5. Desire a pastor who loves God first, and because of that love, shows that love to the congregation, and inspires the congregation through that action



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

1. The establishment of the Oreland Presbyterian Church Nursery and Preschool. The nursery and preschool has existed for over 50 years as a ministry to young children and families in the community.

2. The move from association with Prebyterian Church U.S.A (PCUSA) to the Evangelical Presbyterian Church (EPC).

3. The continuity and stability of church leadership. We have had only three senior pastors in the history of the church, which was established in 1950: Jim Caraher, Charles Murray, and Jim Farrell.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

The lack of a lead pastor's leadership for the last three years.



**Part 6: Other Information**

1. List the last three individuals who held the position of Lead Pastor

Name	Dates of Service	
<u>Dr. Jim A Farrell</u>	<u>1994</u>	to <u>2017</u>
<u>Charles K Murray</u>	<u>1963</u>	to <u>1992</u>
<u>James C Caraher</u>	<u>1951</u>	to <u>1962</u>

2. Describe any significant factors about the church not covered in previous questions.

We are an older church. We need to attract and engage a wider demographic to grow and immerse ourselves in our community and our neighborhood.

Clerk of Session Alan S Myers Date \_\_\_\_\_

Search Committee Chair John Wynne Date \_\_\_\_\_

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)