



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name New Cut Presbyterian Church

Address 2617 New Cut Church Road

Lancaster, SC 29720

Telephone (803) 286-8922 Fax (_____) _____

E-mail NewCutPastor@comporium.net Website www.NCEPC47.org

2. Presbytery: Central Carolinas

Presbytery Ministerial Committee Liaison Butch Hill

3. Search Committee Chairman Joe H. Ghent, Jr.

Address 2305 New Cut Circle

Lancaster, SC 29720

E-mail jghent@comporium.net

Telephone (803) 287-2101

4. List all paid staff positions (use additional sheet if necessary)

Pastor _____

Full time Part time

Custodian _____

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time



5. List all vacant positions

Position Available Pastor Date of Vacancy June 2020

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>57</u>	<u>37</u>
B. Number of family units	<u>37</u>	<u>29</u>
C. Worship attendance	<u>28</u>	<u>18</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

0 % 0-11 5 % 12-18 13 % 19-24 5 % 25-34
20 % 35-49 16 % 50-64 41 % 65+

B. Occupation:

8 % Business 16 % Professional 11 % Trades
2 % Agriculture _____ % Stay-at-Home Parent 41 % Retired
18 % Other (Please Specify) Homebound

C. Educational level of adults

3 % some high school 62 % high school 23 % college 12 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 2 %
5 years or less 13 %
6-10 years 20 %
10 years or more 66 %



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9. Racial/Ethnic composition of:

A. Congregation

_____ % African-American _____ % Asian 100 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. Community (within 5-mile radius of church)

23.2 % African-American _____ % Asian 74.4 % Caucasian 4.9 % Hispanic
_____ % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 107,000

11. Church Programming—Worship

A. Worship Time

10:00am

Average Worship Attendance

18

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Elders participate, including serving Communion and conduct worship service, as well as, children sermons. Children/youth serve as acolytes and assist with A/V support. Ushers volunteer from the membership. Welcome and announcements



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blended

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 0

B. Average attendance in Adult Education (Sunday) 9

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Provide spiritual leadership and administrative/financial management of the church	5	monthly	1
Music/Worship	Provision of music in worship and special events (wedding/funerals) and training	3	As needed	1
Stewardship/Finance	Prepares/presents the annual budget to Session and congregation	4	As needed	3
Christian Education	Provides VBS, Wednesday night Children's group teachers annually and review/evaluation	2	As needed	2
Building & Grounds	Provides maintenance, repairs, upgrades and upkeep on all grounds, buildings and grounds	4	As needed	3
Presby Women	Women's ministry	8	Monthly	3
Presby Men	Men's ministry	4	Monthly	3
Nominating	Submits names to Session to serve as elders	3	4X/year	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 107,072 Last year's annual budget: \$ 107,362
(Attach a copy of current budget)

2. Percentage of income received toward budget: 80 %

3. Amount contributed for year _____ (most recent complete reporting year)

A. EPC Per Member Asking \$ 1,012

B. EPC World Outreach Global Workers \$ 3,000

C. EPC Special Projects \$ 0

D. Presbytery Per Member Asking \$ 905

E. Other Missions/Missionaries \$ 13,700

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary, Education classes, fellowship hall, playground/walking trail, cemetery

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

Not at this time, but there is an established Building Fund.

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ 35-60K

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Pastor \$ _____ or 2 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

X Pension (minimum 10% gross effective salary)

X Medical insurance

X Life insurance

X Social Security

X Travel/mileage

X Book allowance

X Study leave allowance (minimum 2 weeks)

X Annual vacation days (minimum 4 weeks)

Negotiable Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

HOPE of Lancaster, AGAPE International Missions, Missionary Outreach, Thornwell Children's Home, Dimes for HOPE

16. Describe the strengths of your congregation.

Giving, spiritual, patient, educated, compassionate, mission-focused, welcoming

17. List specific problems with which your congregation struggles.

Aging congregation

18. List major goals that the congregation has set for itself.

Pastoral search



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed "Caring enough to share the Gospel."

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Preaching and Teaching

Pastoral Care, including Hospital and Emergency Visitation

Congregational Development and Revitalization

Evangelism

Children and Youth Ministry

Communication

Congregational Fellowship

Small Church Ministry

New Cut is seeking a pastor who searches the Word of God and preaches it, whose theological views are rooted in the scriptures. We seek a pastors who is humble and full of the Holy Spirit, a pastor who is passionate about His work, and his or her calling, love God and God's people and wants to live and go to work here!



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

Under the leadership of Dr. Sam Martin, built new sanctuary in 1965
Transitioning from a yoked congregation to full time pastor in 1992
Entering the EPC, Mid-Atlantic 2015

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Transitioning from a pastor of 22 years to moving forward with a pastoral search (18 months) in the PC (USA), while leaving the PC USA(March 2015) and entering the EPC(May 2015 and continuing pastoral search simultaneously).

Adapting to the challenges associated with Covid-19, as well as, an ongoing pastoral search.



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Part 6: Other Information

1. List the last three individuals who held the position of _____

Name	Dates of Service
TE Brian Martin	November 2015 to February 2018
TE Benjamin Williams-Transitional	May 2018 to May 2019
TE Andy Byers	October 2019 to June 2020

2. Describe any significant factors about the church not covered in previous questions.

Clerk of Session _____ Date 12/5/2022

Search Committee Chair _____ Date _____

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org