



**EPC**

*A Global Movement of Evangelical Presbyterian Churches*

**CHURCH INFORMATION FORM**

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





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**Part 1: Church Information**

1. Church Name Turner County Evangelical Presbyterian Church

Address 28201 463rd Ave

Davis, SD 57021

Telephone ( 605 ) 647-5543 Fax (      )                     

E-mail turnercopres@hotmail.com Website turnercountyepc.org

2. Presbytery: Great Plains

Presbytery Ministerial Committee Liaison Rev. Tony Toth

3. Search Committee Chairman Brad Rops

Address 45984 282nd St

Davis, SD 57021

E-mail bdrops@hotmail.com

Telephone ( 605 ) 659-4505

4. List all paid staff positions (use additional sheet if necessary)

janitor

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time

\_\_\_\_\_

Full time  Part time



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5. List all vacant positions

Position Available Pastor Date of Vacancy August 2022

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	_____	<u>66</u>
B. Number of family units	_____	<u>32</u>
C. Worship attendance	_____	<u>32</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

10 % 0-11    16 % 12-18    10 % 19-24    7 % 25-34  
18 % 35-49    21 % 50-64    18 % 65+

B. Occupation:

6 % Business    22 % Professional    18 % Trades  
18 % Agriculture    2 % Stay-at-Home Parent    21 % Retired  
13 % Other (Please Specify) students

C. Educational level of adults

3 % some high school 70 % high school 27 % college 0 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 6 %  
5 years or less 9 %  
6-10 years 21 %  
10 years or more 64 %



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9. Racial/Ethnic composition of:

**A. Congregation**

\_\_\_\_\_ % African-American \_\_\_\_\_ % Asian 100 % Caucasian \_\_\_\_\_ % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

**B. Community (within 5-mile radius of church)**

\_\_\_\_\_ % African-American \_\_\_\_\_ % Asian 100 % Caucasian \_\_\_\_\_ % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community rural

11. Church Programming—Worship

A. Worship Time

9:30/10:30

Average Worship Attendance

32

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Frequency of communion celebration: 6 per year

C. How are members involved in planning and participation in the liturgy/worship?

music selection, song leaders, advent readings, occasional scripture reading and children's message



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

variety

**12. Church Programming—Sunday School**

A. Average attendance in Church School (under 18 years) 3

B. Average attendance in Adult Education (Sunday) 20

**13. Church Programming—Organizations/Committees**

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
worship committee	prepare communion, find pulpit supply			pastor & laity
building/grounds committee	upkeep of church property			pastor & laity
outreach/missions committee	missionary support, local outreach			pastor & laity
education	Sunday school, VBS			pastor & laity
hospitality committee	Potlucks, funerals, special events			pastor & laity

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ \_\_\_\_\_ Last year's annual budget: \$ 70,983  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2022 (most recent complete reporting year)

A. EPC Per Member Asking \$ 1656

B. EPC World Outreach Global Workers \$ \_\_\_\_\_

C. EPC Special Projects \$ \_\_\_\_\_

D. Presbytery Per Member Asking \$ 1080

E. Other Missions/Missionaries \$ 4600

4. Property owned by church

A. Describe buildings and property (other than manse).

garage/shed

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms 3

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other \_\_\_\_\_



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6. Compensation:

A. The salary range we are prepared to offer:

Position: pastor \$ 30-36,000

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

yes Pension (minimum 10% gross effective salary)

yes Medical insurance

yes Life insurance

\_\_\_\_\_ Social Security

yes Travel/mileage

yes Book allowance

yes Study leave allowance (minimum 2 weeks)

yes Annual vacation days (minimum 4 weeks)

\_\_\_\_\_ Number of worship services per year for which pastor is provided relief  
(in addition to vacation and study leave)

\_\_\_\_\_ Other (Specify: \_\_\_\_\_)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





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15. In what ways does your church participate in ecumenical activities?

- Part of the Lennox Area Ministerial Association
- Community wide 4th of July worship service in the Lennox Park
- Love INC (In the Name of Christ)
- Community worship service to kick off the Turner County Fair
- Food pantries and clothing drives

16. Describe the strengths of your congregation.

Biblically based  
Faith alone in Christ alone  
Music / singing  
Welcoming  
Prayer  
Hospitality  
Servant hearts

17. List specific problems with which your congregation struggles.

Consistent attendance by all members  
Small numbers  
Limited budget

18. List major goals that the congregation has set for itself.

Finding a shepherd to lead us  
Grow in numbers and in faith  
Thrive, not just survive  
Unity and love  
Become more engaged and active in missions  
Home visitation  
Improving communication



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed 2016

If yes, attach copies of each statement or strategic plan the church has completed.



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**Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

- 1) Strong biblical teaching that is relevant, understandable and applicable
- 2) A shepherd's heart for people of all ages
- 3) Spiritual leadership
- 4) Community and missions involvement
- 5) Humble and empathetic



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### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

- 1) Leaving the PCUSA for the EPC
- 2) Long history of missions support
- 3) Building and paying off a new church building in 1981

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Continuing worship and ministry without a pastor

We have had two contract pastors in the past 3 years. The first was a lay pastor who moved to another part of the state for a job opportunity. The second was a student pastor. He struggled with social interactions and was more focused on reaching out via the internet and mailings than through personal connections. We worked with our Presbytery's liason and the Ministerial Committee to try to resolve issues. Six months into his one year contract, Session asked him to step aside with pay.



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**Part 6: Other Information**

1. List the last three individuals who held the position of called Pastor

Name	Dates of Service	
<u>Jeffrey Spencer (EPC)</u>	<u>2013</u>	to <u>2019</u>
<u>John Armstrong (PCUSA)</u>	<u>2006</u>	to <u>2012</u>
<u>Kim Alten (PCUSA)</u>	<u>1998</u>	to <u>2003</u>

2. Describe any significant factors about the church not covered in previous questions.

- 1) four new adult members joined in 2023
- 2) will soon have seven children under the age of three
- 3) close proximity to Sioux Falls
- 4) on-site manse with utilities provided

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_

Search Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)