Introduction

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Part 1 Church Information
Part 2 Building/Financial Information
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Part 4 Leadership Expectations
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Please return the completed document to:

Office of the Stated Clerk
Evangelical Presbyterian Church
5850 T.G. Lee Blvd. Suite 510
Orlando, FL 32822
Phone: (407) 930-4239
Fax: (407) 930-4247
E-mail: info@epc.org
Part 1: Church Information

1. Name: One Hope Presbyterian Church
   Address: 600 W. Garfield Dr. Longview TX 75602

   Telephone: (903) 738-2005         Fax: (____)
   E-mail: onehopelongview@gmail.com   Website: https://www.onehopelongview.com/

2. Presbytery: Gulf South
   Presbytery Ministerial Committee Liaison: Kory Duncan

3. Search Committee Chairman: Vance Freeman
   Address: ____________________________

   Telephone: (903) 399-3204         E-mail: vfreeman@freemanmillspc.com

4. List all paid staff positions

   Commissioned Pastor

   □ Full time  ✔ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

   □ Full time  □ Part time

Position Available: Immediately         Date of Vacancy: August 1, 2021
Position Available: ____________________ Date of Vacancy: __________

5. Membership (please state approximate numbers and percentages)

<table>
<thead>
<tr>
<th></th>
<th>Five years ago</th>
<th>Currently</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Number of church members</td>
<td>n/a</td>
<td>75</td>
</tr>
<tr>
<td>B. Number of family units</td>
<td>n/a</td>
<td>31</td>
</tr>
<tr>
<td>C. Worship attendance</td>
<td>n/a</td>
<td>125</td>
</tr>
<tr>
<td>D. Profile of church members</td>
<td>(1) Age:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>40% 0-11</td>
<td></td>
</tr>
<tr>
<td></td>
<td>13% 12-18</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10% 19-24</td>
<td></td>
</tr>
<tr>
<td></td>
<td>30% 25-34</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5% 35-49</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1% 50-64</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1% 65+</td>
<td></td>
</tr>
</tbody>
</table>
(2) Occupation:

30% Business  50% Professional  5% Trades  14% Stay-at-home parent
1% Agriculture  1% Retired  1% Other (Specify: ____________________)

(3) Educational level of adults

__% some high school  15% high school  60% college  25% graduate school

(4) Percentage of members belonging to the congregation:

Less than one year __20__% 
5 years or less __80__% 
6-10 years __na__% 
10 years or more __na__%

(5) Racial/Ethnic composition of congregation

___% Asian  ___% Hispanic  ___% African American  ___% Caucasian

20% Other / Specify: International faculty and students from university

6. Worship

A. Time          Average Attendance

10:00a


B. Frequency of communion celebration: ___52___ per year

C. How are members involved in planning and participation in the liturgy/worship?

We have a worship intern, three worship teams; two elders are involved in planning the worship; our liturgy is participatory, and members of the church read Scripture.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety):

We have a traditional style of liturgy with a call to worship, responsive prayers, prayer of illumination, Scripture readings, communion, confession, passing of the peace, prayers of the people, profession of faith, and a benediction. We follow the rhythm of the Christian calendar.

E. Type of music used in worship (e.g., traditional, contemporary, variety):

Blended music with contemporary songs, retuned hymns, and original songs. We do not have a choir; music style is acoustic with light acoustic percussion.
7. Church/Sunday School
   A. Average attendance in Church School (under 18 years) ______ na ______
   B. Average attendance in Adult Education (Sunday) ______ na ______

8. Community Setting (check as many as apply):

<table>
<thead>
<tr>
<th>Location</th>
<th>Function</th>
<th>Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rural</td>
<td>Industrial</td>
<td>Checked</td>
</tr>
<tr>
<td>Small town</td>
<td>College/University</td>
<td>Checked</td>
</tr>
<tr>
<td>Metropolitan</td>
<td>Agricultural</td>
<td>Static</td>
</tr>
<tr>
<td>Suburban</td>
<td>Recreational</td>
<td>Declining</td>
</tr>
<tr>
<td>Inner City</td>
<td>Military</td>
<td></td>
</tr>
</tbody>
</table>

Approximate population of community ______ 85,000 ______

Racial/Ethnic composition of community:

   1% Asian       25% Hispanic   25% African American   49% Caucasian
   ___% Other (Specify: ________________________________)

9. Program Information: List major boards, committees and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.):

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose of Group</th>
<th>Number of members</th>
<th>Frequency of meetings</th>
<th>*Leadership role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session</td>
<td></td>
<td>3</td>
<td>1/month</td>
<td>1</td>
</tr>
<tr>
<td>Deacon Board</td>
<td></td>
<td>7</td>
<td>1/month</td>
<td>2</td>
</tr>
<tr>
<td>Children's Ministry</td>
<td></td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Youth Education</td>
<td></td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Adult Education</td>
<td></td>
<td>3</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Worship Intern/Worship Teams</td>
<td></td>
<td>8</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

*Indicate leadership role expected by using the number below:
   1. Pastor takes primary initiative and responsibility.
   2. Pastor and laity share responsibility.
   3. Laity takes primary initiative and responsibility.
Part 2: Building/Financial Information

1. Current annual budget: $88,000 ________ Last year’s annual budget: $88,000 ________
   (Please attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for (last complete reporting year: ________________):
   A. EPC per member contribution $__________
   B. EPC World Outreach Missionaries $__________
   C. EPC Benevolence Askings $__________
   D. Presbytery giving $__________
   E. Other Missions/Missionaries $16,000

4. Property owned by church
   A. Describe buildings and property (other than manse).
      We rent space from a local ministry that serves the youth of Longview; they own the building. Our rent contributes to their ministry. The building was a former church. We use the space on Sundays and Wednesdays.

   B. Are your buildings adequate for your present program?
      ☑ Yes ☐ No If no, please explain:

   C. Is a building program projected?
      ☐ Yes ☑ No If yes, describe what and when and projected cost:

   D. Does the church own a manse?
      ☐ Yes ☑ No
      Condition: ☐ Good ☐ Fair ☐ Poor ☐ Number of bedrooms: ________
      Office/study: ☐ In Church ☐ In Manse ☐ Not provided ☐ Other: ______________
6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor
Position: $60-80k
Position: $ __________

B. The average annual increase over the past three years is:

Position: commissioned pastor
Position: $0 or __% 
Position: $ __________ or __% 

C. Housing

☑ Housing allowance
☐ Manse only
☐ Either of the above

D. Benefits and expenses:

Yes Pension (minimum 10% gross effective salary)
Yes Medical insurance
Yes Life insurance
Yes Social Security
Yes Travel/mileage
Yes Book allowance
Yes Study leave allowance
Yes Annual vacation

8 Number of worship services (in addition to vacation and study leave) for which pastor is provided relief (per year)

_________ Other (Specify: _________________________)
Part III: Church Characteristics

Circle the number that most closely describes the current congregation characteristics and future goals:

<table>
<thead>
<tr>
<th>Our congregation...</th>
<th>Currently</th>
<th></th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Agree</td>
<td>Disagree</td>
<td>Agree</td>
</tr>
<tr>
<td>1. Supports the pastor.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>2. Readily shares their gifts with the rest of the congregation.</td>
<td>□ 1</td>
<td>✔️ 2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>3. Places a high priority on sound biblical preaching.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>4. Gladly welcomes visitors and new members.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>5. Is involved in local evangelistic ministries.</td>
<td>□ 1</td>
<td>✔️ 2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>6. Is often found living their faith in their communities.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>7. Has a spirit of unity.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>8. Cares about each other.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>9. Looks to its Session for leadership.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>10. Ministers well to members who are hurting.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>11. Uses members’ gifts in its worship.</td>
<td>□ 1</td>
<td>✔️ 2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>12. Contains people willing and able to lead the congregation.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>13. Is capable of change when and where appropriate.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
<tr>
<td>14. Is spiritually alive.</td>
<td>✔️ 1</td>
<td>2 3 4</td>
<td>✔️ 1</td>
</tr>
</tbody>
</table>
15. In what ways does your church participate in ecumenical activities?
   
   We do not participate in many ecumenical activities, not because we are opposed to them but mostly because we don't have the bandwidth.

16. Describe the strengths of your congregation:
   
   We are welcoming, hospitable, serious about Christian discipleship, serious about loving our community, intellectually curious, concerned about the needs of the city, from a variety of Christian backgrounds, and committed to the local body of Christ.

17. List specific problems with which your congregation struggles:
   
   We are a young church with an underdeveloped infrastructure; are leaders are all bi-vocational with demanding full-time jobs.

18. List major goals that this congregation has set for itself:
   
   We want to empower our congregation to live lives of hospitality (extending to others the grace we have received in Christ) with the own families, their neighborhoods, workplaces, schools, and communities.
19. Has there ever been disciplinary action taken against a pastor of your congregation?
   □ Yes    □ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?
   □ Yes    □ No

   If you answered "Yes" to either 19 or 20, please explain:

21. Have you completed a mission statement, vision statement and/or a strategic plan for your congregation?
   □ Yes    Date: __________________     □ No

   If yes, please attach copies.
Part 4: Leadership Expectations

22. What five key characteristics/gifts/skills should a person bring to the position?
   • Cultivate a personal relationship with God that evidences attentiveness to His word, His mission, and His work within and through His church.

   • Orient One Hope Presbyterian in its active participation in the life and mission of God by equipping the church to attend to God in Scripture reading, prayer, discipleship, and corporate worship.

   • Oversee the planning and conducting of all worship services, including the regular administration of the sacraments. It is expected that sermons will be expository and that our corporate worship will be attuned to the rhythm and seasons of the Christian calendar. Our corporate worship is liturgical in nature, enabling the participation of the entire congregation in singing, prayer, Scripture reading, and fellowship. The minister is expected to preach 44 times a year (morning services).

   • Provide and oversee proactive pastoral care through spiritual direction and hospitality, including (but not limited to) visitation of newborns, and those who are hospitalized.

   • Encourage the growth of the members of One Hope Presbyterian to find their place within the life and ministry of the church.
Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?
   In 2012, three families left First Pres Longview (PCUSA) and gathered to discern what God would have for them, their families in Longview. In our Sunday times of prayer, the Lord added to our number (and not from the people at First Pres) weekly until we needed to find a bigger place to worship.
   In 2014 we became a particularized church in the EPC.
   In May 2016, we found ourselves in a financial position to be able to search for a full-time pastor.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?
   In 2016 we hired a full-time pastor. He was unable to be ordained in the EPC, so we are entering into the process of searching for a new pastor.
Part 6: Other Information

1. List the last three persons in this position:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Liebengood (commissioned pastor)</td>
<td>2012 to 2016</td>
</tr>
<tr>
<td>Scott Ketrow</td>
<td>2016 to 2018</td>
</tr>
<tr>
<td>Kelly Liebengood</td>
<td>2018 to present</td>
</tr>
</tbody>
</table>

2. Other significant factors about our church not covered in previous questions:

We encourage churches to list their openings on the EPC Ministry Staff Opportunities List (www.epc.org/mso). For more information or to send your posting e-mail epchurch@epc.org.

EPC Church Information Form 2015