The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information  Part 4: Leadership Expectations
Part 2: Financial/Church Campus Information  Part 5: Church History
Part 3: Church Characteristics  Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org
Part 1: Church Information

1. Church Name **Alder Evangelical Presbyterian Church**
   Address **50125 School Rd E (Mail: PO Box 1299)**
   Eatonville, Wa 98328

   Telephone (_____)(None) Fax (____)(None)
   E-mail (None) Website (None)

2. Presbytery: **Pacific Northwest**
   Presbytery Ministerial Committee Liaison **Jamie Richard**

3. Search Committee Chairman **Daniel Boettcher**
   Address **PO Box 953**
   Eatonville, Wa 98328

   E-mail **meboettcher2@yahoo.com**
   Telephone (253) 318-6811

4. List all paid staff positions (use additional sheet if necessary)
   Pastor
   Yard Upkeep
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
   [ ] Full time [ ] Part time
5. List all vacant positions

Position Available **Pastor (part time)** Date of Vacancy 9/30/2019

Position Available __________________________ Date of Vacancy __________

Position Available __________________________ Date of Vacancy __________

6. Membership (state approximate numbers and percentages)

<table>
<thead>
<tr>
<th></th>
<th>Five years ago</th>
<th>Currently</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Number of church members</td>
<td>24</td>
<td>26</td>
</tr>
<tr>
<td>B. Number of family units</td>
<td>8</td>
<td>10</td>
</tr>
<tr>
<td>C. Worship attendance</td>
<td>20</td>
<td>20</td>
</tr>
</tbody>
</table>

7. Community Growth  [ ] Increasing  [✓] Static  [ ] Declining

8. Profile of church members

A. Age:

   ___ % 0-11  ___ % 12-18  ___% 19-24  ___ % 25-34
   20  % 35-49  60  % 50-64  20  % 65+

B. Occupation:

   4 ___% Business  1 ___% Professional  5 ___% Trades
   30 ___% Agriculture  ____% Stay-at-Home Parent  30 ___% Retired
   30 ___% Other (Please Specify)  Recreational - Park Service

C. Educational level of adults

   ___ % some high school  90 ___% high school  10 ___% college  ____ % graduate school

D. Percentage of members belonging to the congregation

   Less than one year  1 ___%
   5 years or less  4 ___%
   6-10 years  ____ %
   10 years or more 95 ___%
9. Racial/Ethnic composition of:

A. Congregation

_____ % African-American 12 % Asian 88 % Caucasian _____ % Hispanic

_____ % Other (Specify)__________________________________________________________

B. Community (within 5-mile radius of church)

5 % African-American 10 % Asian 75 % Caucasian 10 % Hispanic

_____ % Other (Specify)__________________________________________________________

10. Community Setting (check as many as apply):

Location

☑ Rural ☐ Small Town ☐ Metropolitan ☐ Suburban ☐ Inner City

Function

☐ Industrial ☑ Agricultural ☑ Recreational ☐ Military ☐ College/University

Approximate population of community 300________________________________________

11. Church Programming—Worship

A. Worship Time  Average Worship Attendance
Sunday 10:30-11:30  20

____________________
____________________
____________________
____________________
____________________
____________________

B. Frequency of communion celebration: 12 ________________________________ per year

C. How are members involved in planning and participation in the liturgy/worship?

Lay Persons: open service, preach when needed, provide special events (music, movies)
D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Traditional

12. Church Programming—Sunday School
   A. Average attendance in Church School (under 18 years) none
   B. Average attendance in Adult Education (Sunday) three

13. Church Programming—Organizations/Committees
   List major boards, committees, and organizations that are part of your church and
   frequency of meetings (monthly, weekly, etc.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose of Group</th>
<th>Number of members</th>
<th>Frequency of meetings</th>
<th>Leadership Role*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Movie Night</td>
<td>Outreach</td>
<td>10</td>
<td>monthly</td>
<td>3</td>
</tr>
<tr>
<td>Bible Study</td>
<td>Education</td>
<td>3</td>
<td>weekly</td>
<td>3</td>
</tr>
<tr>
<td>Beach Retreat</td>
<td>Fellowship</td>
<td>10</td>
<td>yearly</td>
<td>3</td>
</tr>
</tbody>
</table>

*Indicate leadership role expected by using the number below:
   1. Pastor takes primary initiative and responsibility.
   2. Pastor and laity share responsibility.
   3. Laity takes primary initiative and responsibility.
Part 2: Financial/Church Campus Information

1. Current annual budget: $42.8K 
   Last year’s annual budget: $42.2K 
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 100% 

3. Amount contributed for year: $42.2K 
   (most recent complete reporting year)
   A. EPC Per Member Asking $621
   B. EPC World Outreach Global Workers $NA
   C. EPC Special Projects $NA
   D. Presbytery Per Member Asking $567
   E. Other Missions/Missionaries $9,700

4. Property owned by church
   A. Describe buildings and property (other than manse).
      The main church building is aprox. 40ft x 55ft, 2story with a basement; a small storage building aprox. 8ft x 15ft sits beside it. The church lot is aprox. 1 acre nestled in trees by Alder Lake.
   B. Are your buildings adequate for your present program? Yes ☐ No ☐
      If no, please explain:

   C. Is a building program projected? Yes ☐ No ☒
      If yes, describe what, when, and projected cost

   D. Does the church own a manse? Yes ☐ No ☒
      Condition: ☐ Good ☒ Fair ☐ Poor # of Bedrooms 1
      Pastor’s Office/Study: ☐ In Church ☐ In Manse ☐ Not Provided
      ☒ Other Small apartment second floor of the church
6. Compensation:
   A. The salary range we are prepared to offer:
      Position: Pastor (part time) $24K - $26K
      Position: ____________________________ $________________________
      Position: ____________________________ $________________________

   B. The average annual increase over the past three years is:
      Position: Pastor (housing allowance) $0.00 or 0___%
      Position: Note: We paid the previous pastors fixed $pastors fixed or ___%
      Position: mortgage which did not $change rather or ___%
      Position: than a part time salary. $________________________ or ___%

   C. Housing
      □ Housing Allowance
      □ Manse Only
      □ Either of the Above

   D. Benefits and expenses
      X ______ Pension (minimum 10% gross effective salary)
      X ______ Medical insurance
      X ______ Life insurance
      X ______ Social Security
      X ______ Travel/mileage
      X ______ Book allowance
      X ______ Study leave allowance (minimum 2 weeks)
      X ______ Annual vacation days (minimum 4 weeks)
      X ______ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)
      X ______ Other (Specify: ______________________________________________)
**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

<table>
<thead>
<tr>
<th>Our congregation...</th>
<th>Currently Agree</th>
<th>Currently Disagree</th>
<th>Goal Agree</th>
<th>Goal Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Supports the pastor.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>2. Readily shares their gifts with the rest of the congregation.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>3. Places a high priority on sound biblical preaching.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>4. Gladly welcomes visitors and new members.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>5. Is involved in local evangelistic ministries.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>6. Is often found living their faith in their communities.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>7. Has a spirit of unity.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>8. Cares about each other.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>9. Looks to its Session for leadership.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>10. Ministers well to members who are hurting.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>11. Uses members’ gifts in its worship.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>12. Contains people willing and able to lead the congregation.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>13. Is capable of change when and where appropriate.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>14. Is spiritually alive.</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
</tbody>
</table>
15. In what ways does your church participate in ecumenical activities?

We have joint Christmas and Easter services with other local churches, and attend other joint special programs. For many years we have conducted a joint VBS with other local churches.

16. Describe the strengths of your congregation.

Loyalty - Faithfulness - Productive:
We care for each other.
We don't expect our pastor to do everything. Lay leaders willing to preach and/or assist the pastor in other ways. The church is good about reaching out to encourage or help others.
Support missions with time and money.
Prayer ministry.
Large percent of the congregation have studied the Bible alot.

17. List specific problems with which your congregation struggles.

Lots of old people; few people under 30 years, hence no children.
No sunday school for children
Not enough committed people to do all the work.
Most of the young people grow up and move away.

18. List major goals that the congregation has set for itself.

Find a pastor
Attract young people
VBS
Support several missionaries
Annual church retreat
Unite with other local churches for special events
Continue to preach Christ and Him crucified
19. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes  ☐ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes  ☐ No

If you answered “Yes” to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☐ Yes  ☐ No

If yes, Date completed __________________________

If yes, attach copies of each statement or strategic plan the church has completed.
Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?
   
   Godliness, vision, organizer, commitment, energetic, humorous, caring, humble
   Able to connect and relate to all ages
   Scripture based sermons
   Able to meet with people in need
   Help us connect with the greater church
Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1) Leaving the PCUSA and joining the EPC; we are finally in step theologically with our denomination.
2) Sponsoring a Laotian refugee family which years later lead two of our church members to start a mission in Thailand/Laos to reach out to those tribe people.
3) The construction of Alder Dam (1941-46) that flooded the original townsite; the church building was then moved to its present location.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

1) Trying to get a pastor when we are short of young people to serve on the session. The search committee is only made up of the session members.
2) Candidates come and see how small we are and take a quick glance at the community and lose interest. Meanwhile other small local churches seem to be growing.
3) Starting a church Bible Study fellowship satellite discussion group.
Part 6: Other Information

1. List the last three individuals who held the position of Pastor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brett Singleton</td>
<td>2011 to 2019</td>
</tr>
<tr>
<td>Martin Ives</td>
<td>2009 to 2011</td>
</tr>
<tr>
<td>Zane Gamewell</td>
<td>2007 to 2009</td>
</tr>
</tbody>
</table>

2. Describe any significant factors about the church not covered in previous questions.

Alder Presbyterian Church was founded by German immigrant siblings, Earnest, Charles and Emily Boettcher back in 1904. The church has never had a full time pastor. It used to be a yoked parish with the pastor traveling between the three towns of Packwood, Mineral and Alder; presently, it is stand alone. In 1945 the formerly thriving logging community of Alder was flooded as the result of building a dam; many of the local people then moved away. In the ’40s and ’50s Pastor Shaughnessy served the parish towns. In the ’60s Pastor Gerald Groves took over the parish serving the three towns. Pastor Don Gamewell came next for eight years; he had the largest following with 45 members in 1979. In between these pastors there were others short term pastors; including one female who actually lived in the top floor of the church.

MISSION STATEMENT

Alder Presbyterian Church is a close knit group of Christians that enjoy gathering together to share their lives, worship God, corporately pray for each other, learn from the Bible and seek God and His encouragement. Therefore, it is our purpose to spread the gospel by inviting others to join us, by personally witnessing to others, by practicing hospitality, by assisting those in need in our community and by supporting the work of the church worldwide.

Clerk of Session ___ Daniel Boettcher ___________ Date 2019/20

Search Committee Chair ___ Daniel Boettcher ___________ Date 2019/20

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org