



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





EPC

A Global Movement of Evangelical Presbyterian Churches

Part 1: Church Information

1. Church Name Alder Evangelical Presbyterian Church

Address 50125 School Rd E (Mail: PO Box 1299)

Eatonville, Wa 98328

Telephone () (None) Fax () (None)

E-mail (None) Website (None)

2. Presbytery: Pacific Northwest

Presbytery Ministerial Committee Liaison Jamie Richard

3. Search Committee Chairman Daniel Boettcher

Address PO Box 953

Eatonville, Wa 98328

E-mail meboettcher2@yahoo.com

Telephone (253) 318-6811

4. List all paid staff positions (use additional sheet if necessary)

Pastor _____

Full time Part time

Yard Upkeep _____

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time

Full time Part time



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

5. List all vacant positions

Position Available Pastor (part time) Date of Vacancy 9/30/2019

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>24</u>	<u>26</u>
B. Number of family units	<u>8</u>	<u>10</u>
C. Worship attendance	<u>20</u>	<u>20</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

____ % 0-11 ____ % 12-18 ____ % 19-24 ____ % 25-34
20 % 35-49 60 % 50-64 20 % 65+

B. Occupation:

4 % Business 1 % Professional 5 % Trades
30 % Agriculture ____ % Stay-at-Home Parent 30 % Retired
30 % Other (Please Specify) Recreational - Park Service

C. Educational level of adults

____ % some high school 90 % high school 10 % college ____ % graduate school

D. Percentage of members belonging to the congregation

Less than one year 1 %
5 years or less 4 %
6-10 years ____ %
10 years or more 95 %



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

9. Racial/Ethnic composition of:

A. Congregation

_____ % African-American 12 % Asian 88 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. Community (within 5-mile radius of church)

5 % African-American 10 % Asian 75 % Caucasian 10 % Hispanic
_____ % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 300

11. Church Programming—Worship

A. Worship Time

Sunday 10:30-11:30

Average Worship Attendance

20

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Lay Persons: open service, preach when needed, provide special events (music, movies)



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) none

B. Average attendance in Adult Education (Sunday) three

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Movie Night	Outreach	10	monthly	3
Bible Study	Education	3	weekly	3
Beach Retreat	Fellowship	10	yearly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



EPC

A Global Movement of Evangelical Presbyterian Churches

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 42.8K Last year's annual budget: \$ 42.2K
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 42.2K (most recent complete reporting year)

A. EPC Per Member Asking \$ 621

B. EPC World Outreach Global Workers \$ NA

C. EPC Special Projects \$ NA

D. Presbytery Per Member Asking \$ 567

E. Other Missions/Missionaries \$ 9,700

4. Property owned by church

A. Describe buildings and property (other than manse).

The main church building is aprox. 40ft x 55ft, 2story with a basement; a small storage building aprox. 8ft x 15ft sits beside it. The church lot is aprox. 1 acre nestled in trees by Alder Lake.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms 1

Pastor's Office/Study: In Church In Manse Not Provided

Other Small apartment second floor of the church



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor (part time) \$ \$24K - \$26K

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Pastor (housing allowance) \$ 0.00 or 0 %

Position: Note: We paid the previous \$ pastors fixed or _____ %

Position: mortgage which did not \$ change rather or _____ %

Position: than a part time salary. \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

X _____ Pension (minimum 10% gross effective salary)

X _____ Medical insurance

X _____ Life insurance

X _____ Social Security

X _____ Travel/mileage

X _____ Book allowance

X _____ Study leave allowance (minimum 2 weeks)

X _____ Annual vacation days (minimum 4 weeks)

X _____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

X _____ Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



EPC

A Global Movement of Evangelical Presbyterian Churches

15. In what ways does your church participate in ecumenical activities?

We have joint Christmas and Easter services with other local churches, and attend other joint special programs. For many years we have conducted a joint VBS with other local churches.

16. Describe the strengths of your congregation.

Loyalty - Faithfulness - Productive:

We care for each other.

We don't expect our pastor to do everything. Lay leaders willing to preach and/or assist the pastor in other ways. The church is good about reaching out to encourage or help others.

Support missions with time and money.

Prayer ministry.

Large percent of the congregation have studied the Bible alot.

17. List specific problems with which your congregation struggles.

Lots of old people; few people under 30 years, hence no children.

No sunday school for children

Not enough committed people to do all the work.

Most of the young people grow up and move away.

18. List major goals that the congregation has set for itself.

Find a pastor

Attract young people

VBS

Support several missionaries

Annual church retreat

Unite with other local churches for special events

Continue to preach Christ and Him crucified



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 2012

If yes, attach copies of each statement or strategic plan the church has completed.



EPC

A Global Movement of Evangelical Presbyterian Churches

Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Godliness, vision, organizer, commitment, energetic, humorous, caring, humble

Able to connect and relate to all ages

Scripture based sermons

Able to meet with people in need

Help us connect with the greater church



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

- 1) Leaving the PCUSA and joining the EPC; we are finally in step theologically with our denomination.
- 2) Sponsoring a Laotian refugee family which years later lead two of our church members to start a mission in Thailand/Laos to reach out to those tribe people.
- 3) The construction of Alder Dam (1941- 46) that flooded the original townsite; the church building was then moved to its present location.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

- 1) Trying to get a pastor when we are short of young people to serve on the session. The search committee is only made up of the session members.
- 2) Candidates come and see how small we are and take a quick glance at the community and lose interest. Meanwhile other small local churches seem to be growing.
- 3) Starting a church Bible Study fellowship satellite discussion group.



Part 6: Other Information

1. List the last three individuals who held the position of Pastor

Name	Dates of Service	
<u>Brett Singleton</u>	<u>2011</u>	to <u>2019</u>
<u>Martin Ives</u>	<u>2009</u>	to <u>2011</u>
<u>Zane Gamewell</u>	<u>2007</u>	to <u>2009</u>

2. Describe any significant factors about the church not covered in previous questions.

Alder Presbyterian Church was founded by German immigrant siblings, Earnest, Charles and Emily Boettcher back in 1904. The church has never had a full time pastor. It used to be a yoked parish with the pastor traveling between the three towns of Packwood, Mineral and Alder; presently, it is stand alone. In 1945 the formerly thriving logging community of Alder was flooded as the result of building a dam; many of the local people then moved away. In the '40s and '50s Pastor Shaughnessy served the parish towns. In the '60s Pastor Gerald Groves took over the parish serving the three towns. Pastor Don Gamewell came next for eight years; he had the largest following with 45 members in 1979. In between these pastors there were others short term pastors; including one female who actually lived in the top floor of the church.

MISSION STATEMENT

Alder Presbyterian Church is a close knit group of Christians that enjoy gathering together to share their lives, worship God, corporately pray for each other, learn from the Bible and seek God and His encouragement. Therefore, it is our purpose to spread the gospel by inviting others to join us, by personally witnessing to others, by practicing hospitality, by assisting those in need in our community and by supporting the work of the church worldwide.

Clerk of Session Daniel Boettcher Date 2019/20

Search Committee Chair Daniel Boettcher Date 2019/20

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org