

FPO Assistant/Associate Pastor (Full-time) - Job Description

Description

Assistant/Associate Pastor (Full-time / 40+ hours per week)

Note: Potential transition from Assistant to Associate Pastor after 24 months

Job Purpose

First Presbyterian Church, Opelika (FPO) thrives as it embodies its mission: *to multiply & grow disciples of Jesus through Gospel-centered Worship, Gospel-saturated Community, Gospel-shaped Service, & Gospel-motivated Mission*. The Asst/Assoc Pastor will carry out the following responsibilities as a shepherd leader of FPO while supporting the Senior Pastor, and relationally implementing FPO's vision & core values.

Accountability

Reports to Senior Pastor & FPO Session

Responsibilities

Spiritual Formation & Community Life

- Lead in planning, implementing, overseeing, and evaluating a comprehensive program of Spiritual Formation/Christian education for all generations of the FPO family (along with the Pastor of Youth & FPOkids Director).
- Plan, cultivate, and evaluate the organizational structure for formation/education and community life. Examples include Connect Hour, Community Groups, Teacher Leadership Training, etc.
- Lead in the selection, training, and coordination of lay leaders for teaching ministry to adults as well as Community Groups leaders at FPO.
- Prepare and promote content and materials to equip and inform the FPO family in the areas of spiritual formation/education and community life within the FPO family.
- Provide staff oversight and serve as a resource to the Men's & Women's ministry teams.

Service & Mission

- Provide vision and leadership for developing a culture of gospel-shaped service within the family of FPO.
- Lead collective envisioning, development, and implementation of an outreach ministry plan for the purpose of equipping and leading the FPO family in gospel-motivated mission.
- Connect members with opportunities to serve within the community of FPO and in the community at large.

Pastoral Care & Leadership

- Assist in identifying and welcoming visitors, as well as equipping other members of FPO to do the same.
- Assist in assimilating new members into the community life of FPO.
- Enjoys preaching and teaching the Word of God (primarily through expository preaching) and administering the Sacraments (the Lord's Supper & Baptism) as needed.
- Regularly lead congregation in worship (non-musical components of worship service) as assigned by the Senior Pastor.
- Officiate at special services such as weddings, funerals, etc. as needed.
- Assist in the shepherding & visitation ministry of the FPO Elders.
- Pursues continuing education for personal spiritual growth as well as growth in ministry leadership.
- Regularly participate as a member of the Central South Presbytery and General Assembly of the EPC.
- Perform other pastoral duties as assigned by the Senior Pastor.

Skills/Qualifications

- Must have a saving knowledge of the Lord Jesus and seek to cultivate a growing relationship with Him
- Must be male and ordained (or ordainable/seeking ordination) as a Teaching Elder by the EPC as established in the EPC Book of Government.
- Must maintain a healthy relationship with God that exemplifies a disciplined plan of personal & family worship to include: prayer, Bible study and financial giving.
- Must be committed to loving and caring for his family.
- Must be actively involved in the life of the church.
- Must have strong communication skills and ability to interact with a multi-generational church family.
- Must have high personal credibility, with a strong set of values consistent with FPO's church culture, and commitment to maintain appropriate confidentiality
- Must have a Christ-like attitude and professional demeanor with a sincere desire to help others and to lead and serve on a team.
- Demonstrated administrative skills
- Demonstrated commitment to missions and outreach, advancing the gospel to unreached groups
- Experience developing, coordinating, or leading Christian education and spiritual formation programs

Email EPC PIF form, resume (with references), and cover letter to our Search Team - office@firstpresopelika.org