



First Armenian Presbyterian Church

First Armenian Presbyterian Church in Fresno, California, seeks to fill the position of Associate Pastor.

The Associate Pastor provides leadership and guidance for Family & Adult Ministries. As a Minister of the Word and Sacrament, the Associate Pastor will occasionally lead worship, administer the sacraments, preach, and participate in the overall planning, development, pastoral oversight, evaluation, and mission advancement of ministries that meet the congregation's needs.

Eligible candidates must be ordained in the EPC or immediately ordainable in the EPC.

How to apply:

Prospective candidates should send their Personal Information Form and additional requirements listed below by **April 1st** to:

FAPC

c/o PSC Chair (Hagop Afarian)

430 S. 1st Street

Fresno, CA 93702

or by e-mail (preferred) to **PSC@fapcfresno.com**.

Requested Application Documents:

Statement of faith and Ministry Philosophy

Resume/PIF

3 letters of recommendation and contact info from:

Ordained Pastor

Mentor/Discipler

Mentee/Disciple

Links to video footage of sermons/teaching

Contact info

Application Deadline: April 1st 2022

Additional information about our church is available on our web page at:

First Armenian Presbyterian Church – Fresno, Ca (fapc.church)

First Armenian Presbyterian Church Position Description
Associate Pastor for Family & Adult Ministries

STATUS:	Full time pastoral position
PURPOSE:	To provide spiritual leadership and shepherding to First Armenian Presbyterian Church, particularly in the areas of Family & Adult Ministries.
CONFIDENTIALITY:	This is a confidential position that may have access to confidential information
ACCOUNTABILITY:	The position is supervised by the Pastor with additional accountability to the Session. This position will be required to actively participate in goal setting and review sessions for his specific job on a quarterly basis with the Pastor and Session.
SUPERVISION:	This position does not supervise any other staff, however will lead and facilitate ministry teams.

DETAILS OF POSITION PURPOSE

This position provides leadership and guidance for Family & Adult Ministries. The Associate Pastor must be a professing Christian and an active disciple maker. The Associate Pastor will affirm and demonstrate support for the mission, values, and beliefs of First Armenian Presbyterian as he comes in contact with volunteers, staff, members of the congregation, church leaders, the public, and service providers.

KEY QUALIFICATIONS

- Heart for Armenians
- Humble/Teachable/Welcomes Input
- Experience and Practice in Discipleship of Others
- Tenacious Focus on Executing Plans
- Encourager
- Trustworthy
- High View of Scripture
- Desire and ability to motivate large teams towards a goal

JOB RESPONSIBILITIES

- I. Function: Provides Spiritual Shepherding / Leadership to First Armenian Presbyterian Members
- A. As a Teaching Elder, the Associate Pastor will occasionally lead worship, administer the sacraments, preach, and be involved with other aspects of the pastoral office as assigned by the Pastor and the Session.
 - B. Preaches, disciples, evangelizes, leads in the observance of the sacraments.
 - C. Provides pastoral care, in coordination with the Pastor and others in the church, for hospital and home visitations, counseling, marriages, and funerals.
 - D. Provides other aspects of the pastoral office as assigned by and in cooperation with the Pastor and Session of Ruling Elders.

II. Function: Family & Adult Ministry Leader for the Congregation

- A. In conjunction with the Pastor and Session, casts the long-range Family & Adult Ministries plan.
- B. Focuses preaching on transformation and growth.
- C. Supports the vision and mission of the church, handing off ministry to lay-leaders.
- D. Equips and encourages lay leaders to be actively involved in meaningful ministries; continues to mentor them to reach a skill level that enables them to effectively use their gifts; and connects with them periodically in a meaningful setting to evaluate how they are doing and to explore what they might do as a next step in growing their ministries.
- E. Assists the Pastor in the management of communication, including social media outlets and overall web presence, and other media forms.
- F. Reach the un-connected and un-churched individuals throughout the local Armenian community.
- G. Inspire and equip our church community in valuing individual and group evangelism for the Kingdom of God.
- H. With the Pastor, train staff and congregation in the practice of evangelism. Serve as a subject-matter-expert on matters related to evangelism and outreach.
- I. Support opportunities for the congregation to engage in relationships with God's people through mission trips and local acts of service.

III. Function: Member of Session

- J. Serves as member of Session.
- K. Maintains efficient and effective lines of communication between self, staff, elders and other ministry leaders.

EDUCATION, EXPERIENCE AND ABILITIES REQUIRED

- Must meet Ordination Requirement for the Evangelical Presbyterian Church denomination
- Must have basic computer skills including Word, Email
- Ability to work with members of the staff, the congregation, the Session, and various committees and ministries in the development and operation of an effective Family & Adult Ministry
- Must be fluent in Armenian (Speaking, Reading, and Writing)
- Must have graduated from an accredited Seminary with minimum MDiv
- Recommended to have served in another AEUNA or Armenian Evangelical church
- Recommended to have 5 years of pastoral experience

MINIMUM ADMINISTRATIVE REQUIREMENTS

- Monthly Session Meetings.
- Quarterly goal / vision setting meetings with Pastor, Session, Director of Worship and Music, volunteer ministry leaders, and Personnel Advisor.
- Weekly working meeting with the Pastor and staff to set priorities and coordinate ministry activities.