

CENTERPOINT COMMUNITY CHURCH
JOB DESCRIPTION

JOB TITLE: ASSISTANT PASTOR OF SPIRITUAL FORMATION

WAGE/HOUR STATUS: EXEMPT

GENERAL REQUIREMENTS:

The role and requirements of the office of Assistant Pastor at Centerpoint are as described in the Evangelical Presbyterian Church (EPC) Book of Order, Chapter 9, and as more fully set forth in, but not necessarily limited by, this job description.

Centerpoint's Assistant Pastor shall....

- Love the Lord, our God, with all of his/her heart, soul, mind and strength and be an all-in, sold-out follower of Jesus Christ as her/his Lord and Savior
- Love the Church and her people
- Affirm without exception or reservation the *Essentials of Faith* of the Evangelical Presbyterian Church
- Affirm without exception or reservation the ordination vows for the office of Assistant Pastor in the Evangelical Presbyterian Church
- Live a life above reproach, sound in the faith, wise in the things of God, and discrete in all things. Centerpoint's Assistant Pastor shall exhibit a lifestyle that is an example to all, both in and outside the church
- Equip the church and her people to fulfill the Great Commission and to live out Centerpoint's commitment to be a missionary outpost for Jesus Christ to the world.

POSITION SUMMARY:

In partnership with the Senior Pastor and the church leadership team the Assistant Pastor of Spiritual Formation advances Centerpoint's vision by helping the church invest in the life-long process of learning to live and love like Jesus Christ. The Pastor leads a wide-ranging approach to intergenerational discipleship and spiritual formation that invites each person, visitor, member, and staff to grow in faith and use their gifts within the church and throughout the world.

ASSISTANT PASTOR OF SPIRITUAL FORMATION (Cont'd)

ESSENTIAL FUNCTIONS:

[Note: Some of these oversight duties can be, and are, accomplished through delegation to Ministry Directors.]

- Coordinate with the Director of Small Groups to ensure Centerpoint's small group ministry continues to flourish by encouraging formation of new groups while providing current leaders with tools and materials for sustained participation and assimilation.
- Direct, lead and encourage the Children's ministry team to maintain their passion for sharing the love of Jesus Christ with each child.
- Direct Centerpoint's Christian Education ministry, including middle and high school, college and young adult programs as well as facilitate a wide range of adult education offerings ranging from programs for those outside the faith to those who are spiritually mature Christians.
- Direct both the Women's and Men's ministry teams providing opportunities to engage in spiritual growth, mission and service while developing and nurturing personal relationships with our Lord Jesus Christ.
- Coordinate with the Senior Pastor to assist in providing pastoral care, crisis response and wedding and memorial service needs of the congregation.
- Preach at least 10 times per year and on such other occasions as needed by the Senior Pastor.
- Pray for Centerpoint and its members.
- Attend Presbytery and General Assembly meetings in rotation with the Senior Pastor.
- Have Christ-affirming relationships with staff, Centerpoint members, attendees, and the community.
- Maintain a courteous Christ-like attitude in dealing with people within and outside Centerpoint. Have an engaging personality and develop strong relational bonds.

ASSISTANT PASTOR OF SPIRITUAL FORMATION (Cont'd)

PROFESSIONAL AND EDUCATIONAL QUALIFICATIONS:

- Master of Divinity (M.Div.) degree from an accredited seminary that meets the requirements of the Book of Order G. 11-2(G)
- At least three (3) years of professional ministry experience in a church setting.
- Passion for leadership in spiritual formation and discipleship
- Excellent interpersonal skills in order to build effective teams and quality relationships. Centerpoint functions in a strong team environment requiring the Assistant Pastor to inspire and motivate others while both leading teams and serving as a team member.

PERSONAL DEVELOPMENT

- Promote spiritual, emotional, and physical development and well-being through spiritual disciplines, vacation, and other means for obtaining rest and renewal.
- Participate in courses, seminars, and other professional development activities utilizing study leave.

9/25/2022