



A Global Movement of Evangelical Presbyterian Churches

## CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church  
ATTN: OFFICE OF THE STATED CLERK  
5850 T.G. Lee Blvd., Suite 510  
Orlando, FL 32822

Phone: 407-930-4239  
Fax: 407-930-4247  
E-mail: [info@epc.org](mailto:info@epc.org)





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**Part 1: Church Information**

1. Church Name Centerpoint Community Church

Address 515 Sunrise Avenue, Roseville CA, 95661

Telephone ( 916 ) 782-3186 Fax ( 916 ) 782-7249

E-mail apsc@centerpointroseville.org Website centerpointroseville.org

2. Presbytery: Presbytery of the Pacific - Southwest

Presbytery Ministerial Committee Liaison \_\_\_\_\_

3. Search Committee Chairman Kent MacDiarmid

Address 515 Sunrise Avenue, Roseville, CA 95661

E-mail apsc@centerpointroseville.org

Telephone ( 916 ) 782-3186

4. List all paid staff positions (use additional sheet if necessary)

- |                                      |   |   |
|--------------------------------------|---|---|
| <u>Senior Pastor</u>                 | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Program Directors (7)</u>         | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Program Directors (3)</u>         | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Administrative Assistants (4)</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Administrative Assistants (3)</u> | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Support Staff (3)</u>             | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time            |
| <u>Support Staff (2)</u>             | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| <u>Preschool Teachers (12)</u>       | <input type="checkbox"/> Full time            | <input checked="" type="checkbox"/> Part time |
| _____                                | <input type="checkbox"/> Full time            | <input type="checkbox"/> Part time            |
| _____                                | <input type="checkbox"/> Full time            | <input type="checkbox"/> Part time            |



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5. List all vacant positions

Position Available Assistant Pastor Date of Vacancy 9/26/2022

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

Position Available \_\_\_\_\_ Date of Vacancy \_\_\_\_\_

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>1039</u>	<u>879</u>
B. Number of family units	<u>700</u>	<u>495</u>
C. Worship attendance	<u>936</u>	<u>525</u>

7. Community Growth  Increasing  Static  Declining

8. Profile of church members

A. Age:

0 % 0-11    1 % 12-18    2 % 19-24    4 % 25-34  
7 % 35-49    28 % 50-64    58 % 65+

B. Occupation:

22 % Business    15 % Professional    10 % Trades  
\_\_\_\_ % Agriculture    5 % Stay-at-Home Parent    48 % Retired  
\_\_\_\_ % Other (Please Specify) \_\_\_\_\_

C. Educational level of adults

1 % some high school    39 % high school    45 % college    15 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 5 %  
5 years or less 15 %  
6-10 years 15 %  
10 years or more 65 %



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9. Racial/Ethnic composition of:

**A. Congregation**

\_\_\_\_\_ % African-American \_\_\_\_\_ % Asian \_\_\_\_\_ % Caucasian \_\_\_\_\_ % Hispanic  
\_\_\_\_\_ % Other (Specify) Some diversity but not tracked

**B. Community** (within 5-mile radius of church)

3 % African-American 11 % Asian 68 % Caucasian 18 % Hispanic  
\_\_\_\_\_ % Other (Specify) \_\_\_\_\_

10. Community Setting (check as many as apply):

Location

Rural     Small Town     Metropolitan     Suburban     Inner City

Function

Industrial     Agricultural     Recreational     Military     College/University

Approximate population of community Roseville 146,594

11. Church Programming—Worship

A. Worship Time

9:00 AM

10:30AM

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Average Worship Attendance

225

300

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Services planned by Sr. Pastor and Dir. of Worship Arts Member involvement: musicians, vocalists, choir, media & ushers



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Modified Presbyterian liturgy with different musical styles

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Blend of contemporary and traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 80

B. Average attendance in Adult Education (Sunday) \_\_\_\_\_

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
<b>Session</b>		<b>21</b>	Monthly	<b>1/2</b>
<b>Deacons</b>		<b>21</b>	Monthly	<b>1/2</b>
10 Session Committees		Varies	Monthly	<b>2/3</b>
16 Deacon Committees		Varies	Monthly	<b>2/3</b>
<b>Staff</b>			Weekly	<b>1</b>

\*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



**Part 2: Financial/Church Campus Information**

1. Current annual budget: \$ 2,330,000 Last year's annual budget: \$ 2,356,760  
(Attach a copy of current budget)

2. Percentage of income received toward budget: 97% %

3. Amount contributed for year \_\_\_\_\_ (most recent complete reporting year)

A. EPC Per Member Asking \$ 5000

B. EPC World Outreach Global Workers \$ \_\_\_\_\_

C. EPC Special Projects \$ \_\_\_\_\_

D. Presbytery Per Member Asking \$ 10,000

E. Other Missions/Missionaries \$ Global \$60,000 Local \$45,000

4. Property owned by church

A. Describe buildings and property (other than manse).

Two main buildings- Worship Center: seats 500 plus offices = 18K sq.ft. Family Life Center: multi-purpose room, classrooms, chapel, kitchen, dining room, = 40K sq.ft. Lot size: 4.6 acres with additional parking lot and small Annex building

B. Are your buildings adequate for your present program?  Yes  No  
If no, please explain:

C. Is a building program projected?  Yes  No  
If yes, describe what, when, and projected cost

D. Does the church own a manse?  Yes  No

Condition:  Good  Fair  Poor # of Bedrooms \_\_\_\_\_

Pastor's Office/Study:  In Church  In Manse  Not Provided

Other \_\_\_\_\_



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Assistant Pastor \$ \$70-80,000/year

Position: \_\_\_\_\_ \$ \_\_\_\_\_

Position: \_\_\_\_\_ \$ \_\_\_\_\_

B. The average annual increase over the past three years is:

Position: Sr. Pastor \$ \_\_\_\_\_ or 3 %

Position: Associate Pastor \$ \_\_\_\_\_ or 3 %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

Position: \_\_\_\_\_ \$ \_\_\_\_\_ or \_\_\_\_\_ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

11% Pension (minimum 10% gross effective salary)

100% Medical insurance

\$100,000 Life insurance

No Social Security

\$600/yr Travel/mileage

\$500/yr Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

2 Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

\$1000 Other (Specify: Study Leave Allowance)



**Part 3: Church Characteristics**

*Check the box that most closely describes the current congregation characteristics and future goals*

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4





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15. In what ways does your church participate in ecumenical activities?

Participate in and at times host Presbytery meetings. Send delegates to GA every year. Pastors occasionally meet with and are in communication with other EPC pastors. Many ruling elders are involved in Presbytery and GA committees. We support a number of missions that are also supported by other local churches. Centerpoint is involved in monthly community prayer, National Day of Prayer and we host Community Bible Study, Divorce care and other non-denominational support programs.

16. Describe the strengths of your congregation.

1. Value biblically literate and theologically sound preaching and teaching
2. Small groups are a strong part of our church life
3. Emphasize and support mission programs both locally and globally.
4. A multi-generational congregation with a variety of worship styles, settings and programs for Christian growth and relationships.
5. Thriving Pre-school and Children's ministry programs
6. Strong adult Christian education courses
7. Financially faithful congregation with good budgeting and church management
8. Centerpoint has mentored a significant number of pastors, missionaries, educators

17. List specific problems with which your congregation struggles.

1. Decreased attendance and involvement after the effects of the pandemic
2. Slowly decreasing attendance and membership pre-pandemic
3. Not attracting and retaining jr. high, high school, college-aged and young adults
4. Growing our base of leaders and volunteers
5. The church location is in an older area that is not growing in population
6. Persuading regular attenders of the benefits of church membership

18. List major goals that the congregation has set for itself.

1. Determining what the post-covid church looks like and utilizing technology to reach the unchurched.
2. Enrich and enhance our junior high, senior high, college and young adult groups
3. Identifying visitors and making them feel welcome
4. Increase participation in mission programs
5. Increase small group participation
6. Encourage greater participation in adult Christian education programs
7. Grow the pool of church leaders



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes     No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes     No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes     No

If yes, Date completed 2011

If yes, attach copies of each statement or strategic plan the church has completed.



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#### **Part 4: Leadership Expectations**

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1. Lead a Christ-centered life that reflects His love, compassion and teachings. Assist in leading our congregation while navigating family and community life with humility, grace and humor.

2. Demonstrate excellent interpersonal skills in order to build and maintain effective teams and quality relationships while inspiring and motivating others when both leading teams and serving as a team member.

3. Leadership skills: Ability to lead and motivate various ministries and teams including Small Group ministry, Children's and Christian Education ministries (middle and high school, college and young adult programs), Adult Education as well as Women's and Men's ministries.

4. Missional at heart: Value both community and global missions as an extension of God's love for all.

5. Provide inspirational and dynamic biblical preaching and teaching within the Reformed tradition that includes life applications to inspire and grow us deeper in our faith and walk with the Lord.



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### **Part 5: Church History**

1. What do you consider to be the three most important events in the history of your church?

1. Changing denominational affiliation to EPC from PCUSA to emphasize our commitment to Biblical authority.
2. Changing our name to Centerpoint Community Church to be more inviting to the community.
3. Creating a more contemporary worship style with setting, music and light refreshments in a relaxed atmosphere in the multi purpose room (Worship Cafe) but with the same church-wide sermon message.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

1. The impact of COVID on the life of our church.



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**Part 6: Other Information**

1. List the last three individuals who held the position of Assistant Pastor

Name	Dates of Service
<u>This is a new position for Centerpoint</u>	_____ to _____
_____	_____ to _____
_____	_____ to _____

2. Describe any significant factors about the church not covered in previous questions.

1. Many new programs were launched with the outbreak of Covid. (Daily devotions, live streaming of worship service and virtual church events)
2. We are very near to William Jessup University - one of the top ten Christian universities on the West Coast.
3. Many and varied mission activities, both local and global. Centerpoint has been sending mission teams to Mexico, Haiti, Uganda and domestically.

Clerk of Session Jennifer Harrington Date \_\_\_\_\_

Search Committee Chair Kent MacDiarmid Date \_\_\_\_\_

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at [www.epc.org/mso](http://www.epc.org/mso). For more information or to send your posting, email [info@epc.org](mailto:info@epc.org)