

Fremont Presbyterian Church

Job Description

ASSISTANT PASTOR FOR MISSION AND EVANGELISM



DATE: March 2024

REPORTS TO: Executive Minister

OVERALL RESPONSIBILITY

The Assistant Pastor for Mission and Evangelism leads the church in developing a vision for and teaching the mission of God which includes the creation and implementation of strategies and ministries to spread the gospel of Jesus Christ in word and service. This person will provide vision, pastoral leadership, support, and coordination of the Mission and Evangelism ministries. In addition, this person will mobilize the Fremont congregation into increased mission and evangelism engagement with both our local and global communities. These responsibilities are accomplished primarily through collaboration with other individuals and teams.

SPECIFIC RESPONSIBILITIES

Collaboration

- Collaborates with teams, staff and elders to develop a vision for the Mission of Christ in the current cultural context
- Develops and collaborates with teams to coordinate and lead mission and evangelism ministries
- Develops and collaborates with Fremont ministries to engage in partnerships with our local and global communities
- Collaborates with ministry leaders and teams to create a culture of evangelism and mission involvement within the church community
- Collaborates with the Fremont Communications staff to promote the vision and efforts for mission and evangelism and to build a culture of engagement among the congregation

Mission and Community Engagement

- Provides vision, pastoral leadership, support, training, creative input and collaborative oversight for mission ministry teams; attends regular meetings of the teams and special events sponsored by the teams; identifies team leaders and equips them to lead the respective ministry teams; and works closely with team leaders to recruit and equip team members, develop the teams, and focus the ministries
- Develops and coordinates a program of mission support, including providing resources and information on mission opportunities both locally and worldwide
- Creates an overall strategy to encourage Fremont members, staff, and Session to see that discipleship includes viewing their lives as missional, such as teaching classes, providing special retreats or seminars, and collaboration with student and children's ministries

- Oversees and supports short-term mission projects and trips, including both local and worldwide opportunities
- Develops and nurtures strategic relationships/partnerships between Fremont and global ministries, local ministries and other local churches
- Ensures consistent incorporation of mission opportunities and celebrations in worship services
- Facilitates the identification, approval and promotion of special offerings in coordination with the respective ministry teams, the Session and the Communications staff

Evangelism and Community Engagement

- Develops an evangelism leadership team and works with the team to create an overall strategy for evangelism at Fremont
- Provides ongoing pastoral leadership, support, training, creative input, and collaborative oversight for the evangelism ministry
- Organizes and leads gatherings of ministry leaders to craft unified and comprehensive outreach and evangelism efforts, including teaching them how evangelism can be incorporated into their ministries
- Trains and equips the Fremont family to actively share the Gospel locally and globally
- Assists Fremont staff in incorporating evangelism into all programs/events

Pastoral

- Participates regularly in worship; preaches at the request of the Pastor/Head of Staff
- Teaches classes and seminars in conjunction with the Adult Education Team and other ministries
- Prays for the congregation and provides pastoral support to members as needed
- Officiates at baptisms, weddings and funerals/memorials
- Participates in and provides leadership for weekly Staff Chapel in conjunction with other Executive Team members
- Participates regularly in Presbytery of the Pacific Southwest meetings, activities and ministries

Communication

- In conjunction with team leaders, communicates the activities, needs, and concerns of each ministry team to the Session including the completion and submission of a monthly Ministry Team Summary Report
- Communicates the vision, priorities, and decisions of the Session to the various mission and evangelism teams
- Communicates mission and evangelism news, opportunities, needs, and celebrations with the congregation

Administration

- Collaborates with the various mission and evangelism teams to develop annual budgets; communicates budgetary needs, requests and plans to the Session
- Tracks and records interactions with congregation members in the church database
- Develops long-term strategies and annual ministry plans; prioritizes the goals of the various mission and evangelism ministries, including community engagement
- Supervises applicable staff members, including regular meetings, goal setting and annual evaluations

Direct Staff Supervision

- Mission Coordinator

Relationship

- Meets regularly with the Senior Pastor, the Executive Minister, leadership staff, and all mission and evangelism ministry team leaders
- Participates in all Session meetings (as a non-voting member) and all staff and leadership retreats
- Utilizes personal relationships with individuals and small groups to further mission and evangelism efforts

EVALUATION

- This position is evaluated annually by the Head of Staff and the Personnel Committee

QUALIFICATIONS

- A strong and growing relationship with Jesus Christ
- A passion for people and a vision for reaching the world for Christ through sharing the Gospel and shepherding the flock of Jesus
- Understands and exhibits cultural humility
- An eagerness to engage the unchurched with the Gospel in multiple cultural environments
- A relational and outgoing communicator who is able to interact positively with a wide variety of personalities and applies Biblical truth in interactions with the congregation and individuals
- A demonstrated history in developing partnerships with missionaries, mission organizations, and community groups and in recruiting, leading, equipping, and supporting volunteer ministry teams
- A willingness to receive instruction and submit to the leadership of the Session and the supervision of the Head of Staff.
- An organized and self-motivated multi-tasker
- Ordained in the Evangelical Presbyterian Church or ordainable in the EPC with a MDiv from an accredited seminary
- 3-5 years proven experience in pastoral leadership

APPLICATION INFORMATION

Application Requirements

- Send a resume and a completed EPC Personal Information Form (PIF) to the Pastor Search Committee, attention of Kim Vagadori at kimberleehomer@yahoo.com.
- Please include a written response to the question, "Why do you feel God might be leading you to Sacramento, and more specifically, to Fremont Presbyterian Church?"

More information about Fremont Presbyterian can be found at www.fremontpres.org.