



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Covenant Presbyterian Church

Address 124 Old Farms Road

Telephone (860) 480 Fax (7174)

E-mail mattblazer@cpcbarn.org Website www.cpcbarn.org

2. Presbytery: POTE

Presbytery Ministerial Committee Liaison Ken Buck

3. Search Committee Chairman Matt Blazer

Address 124 Old Farms Road

Stmsbury, CT. 06070

E-mail mattblazer@cpcbarn.org

Telephone (860) 4807174

4. List all paid staff positions (use additional sheet if necessary)

- | | | |
|-------------------------------------|---|---|
| <u>Lead Pastor</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Youth Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Communications Director</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Property Caretaker</u> | <input checked="" type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>Children's Ministry Director</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Catalyst for Outreach</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>Executive Administrator</u> | <input type="checkbox"/> Full time | <input checked="" type="checkbox"/> Part time |
| <u>_____</u> | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>_____</u> | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |
| <u>_____</u> | <input type="checkbox"/> Full time | <input type="checkbox"/> Part time |



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5. List all vacant positions

Position Available Assistant Pastor of Church Planting Date of Vacancy 9/2023

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>150</u>	<u>175</u>
B. Number of family units	<u>80</u>	<u>90</u>
C. Worship attendance	<u>140</u>	<u>140</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

11 % 0-11 12 % 12-18 2 % 19-24 10 % 25-34
40 % 35-49 25 % 50-64 10 % 65+

B. Occupation:

30 % Business 30 % Professional 10 % Trades
____ % Agriculture 20 % Stay-at-Home Parent 10 % Retired
____ % Other (Please Specify) _____

C. Educational level of adults

100 % some high school 100 % high school 90 % college 75 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 8 %
5 years or less 20 %
6-10 years 40 %
10 years or more 32 %



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9. Racial/Ethnic composition of:

A. **Congregation**

_____ % African-American _____ % Asian 90 % Caucasian 5 % Hispanic
5 % Other (Specify) South African, English

B. **Community** (within 5-mile radius of church)

1 % African-American 1 % Asian 97 % Caucasian 1 % Hispanic
_____ % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 20,000 (Amidst 2,000,000)

11. Church Programming—Worship

A. **Worship Time**

9:00

10:30

Average Worship Attendance

25

115

B. Frequency of communion celebration: 15 per year

C. How are members involved in planning and participation in the liturgy/worship?

25



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

9:00 is contemplative. Episcopalian in style, but welcoming of all voices in multiple times of prayer. 10:30 is contemporary, but with various forms of prayer.

E. Type of music used in worship (e.g., traditional, contemporary, variety)

9:00 - hymns. 10:30 - Psalms, hymns, and spiritual songs (contemporary)

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 40

B. Average attendance in Adult Education (Sunday) NA

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Elders	oversight and undershepherding	10	1/month	1
Deacons	Sympathy and Service	9	10/year	3
Trustees	Land and building oversight	9	10/year	3
Women's Ministry	Discipleship	5	1/month	3
Men's Ministry	Discipleship	5	2-3/year	2
Youth Ministry	FUN and Discipleship	5	1/month	3
Children's Ministry	Planning and prayer	5	1/month	3
Retreat Ministry	Outreach to Anti-trafficking groups	8	8/year	2

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 475,000 Last year's annual budget: \$ 450,000
(Attach a copy of current budget)

2. Percentage of income received toward budget: 101 %

3. Amount contributed for year 2021 (most recent complete reporting year)

A. EPC Per Member Asking \$ 0

B. EPC World Outreach Global Workers \$ _____

C. EPC Special Projects \$ _____

D. Presbytery Per Member Asking \$ 1200

E. Other Missions/Missionaries \$ 35,000

4. Property owned by church

A. Describe buildings and property (other than manse).

Retreat House with apartment for staff. Manse for Youth Director. Manse for Caretaker. Hayloft Sanctuary (seats 200). Celebration hall sanctuary (seats 350)

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms 4

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Assistant Pastor of Church Planting \$ 75,000

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

10% Pension (minimum 10% gross effective salary)

10,000 Medical insurance

25,000 Life insurance

- Social Security

1500 Travel/mileage

500 Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

- Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

 Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

The town frequently asks all clergy to lead vigils and some holiday celebrations (MLK, Thanksgiving).

16. Describe the strengths of your congregation.

Mature believers in Christ who know that the proof of that is their love and obedience to God and their love for neighbor. With so little Christian influence or activity nearby they stand together with energy to worship, serve, and evangelize.

17. List specific problems with which your congregation struggles.

We have lost sight of the importance of new Christians, especially in New England. Through past successes we overly rely upon the Youth Ministry for this (and a large daycamp in the Summer). Furthermore, through various ways we came to have more acreage than is good for maximizing mission. Ergo: idols of land and youth ministry.

18. List major goals that the congregation has set for itself.

To bring in 10 Rescue Groups per year to our retreat house for their rest and encouragement in the Gospel. We define a rescue group as any group that goes after the categories Jesus outlined in Matthew 25.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

We have had multiple elders step down (in agreement with the request from 2-3 other elders) for: an accident that left the victim at a lower capacity for a period of time. Alcoholism. Pornography addiction.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed _____

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?
Preaching, leadership, servant, hospitality, and prayer.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Founding of it (1961)
2. Move out of the PCUSA (2008)
3. Repurposing of Retreat House to combat trafficking

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Other than covid? The change from using the manse for the pastor into using it for the church planting residency.



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Part 6: Other Information

1. List the last three individuals who held the position of NA

Name	Dates of Service
_____	_____ to _____
_____	_____ to _____
_____	_____ to _____

2. Describe any significant factors about the church not covered in previous questions.

Our people are warm and delightful. Our Men's ministry often meets outside with a swirl of cigar smoke. Our women's ministry is boisterous with laughter, especially in their larger gatherings. The anti-trafficking people who retreat here and kingdom warriors with whom friendship is growing rapidly between us and them.

Clerk of Session Bill Kracke Date 5/27/2022

Search Committee Chair Pastor Matt Blazer Date 5/27/2022

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org