



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name First United Presbyterian Church

Address 801 16th Street, Moline, IL 61265

Telephone (309) 7626857 Fax () N/A

E-mail mainoffice@fupcmoline.org Website www.fupcmoline.org

2. Presbytery: Rivers and Lakes Presbytery

Presbytery Ministerial Committee Liaison Zachary A. Hopkins

3. Search Committee Chairman Justin Beach

Address 801 16th Street, Moline, IL 61265

E-mail justin.b@fupcmoline.org

Telephone (309) 7626857

4. List all paid staff positions (use additional sheet if necessary)

Senior Pastor

☒ Full time ☐ Part time

Director of Children's Ministries

☒ Full time ☐ Part time

Administrator

☒ Full time ☐ Part time

Choir Director

☐ Full time ☒ Part time

Custodian

☐ Full time ☒ Part time

☐ Full time ☐ Part time

☐ Full time ☐ Part time

☐ Full time ☐ Part time

☐ Full time ☐ Part time

☐ Full time ☐ Part time

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5. List all vacant positions

Position Available Assistant Pastor Date of Vacancy N/APosition Available Director of Worship Date of Vacancy 3/2022

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>255</u>	<u>166</u>
B. Number of family units	<u>145</u>	<u>103</u>
C. Worship attendance	<u>200</u>	<u>75</u>

7. Community Growth ☐ Increasing ☒ Static ☐ Declining

8. Profile of church members

A. Age:

4 % 0-11 13 % 12-18 1.3 % 19-24 8.7 % 25-34
8.7 % 35-49 24.7 % 50-64 52.6 % 65+

B. Occupation:

6.7 % Business 14 % Professional 14 % Trades
 _____ % Agriculture 8.7 % Stay-at-Home Parent 52.3 % Retired
 _____ % Other (Please Specify) _____

C. Educational level of adults

.7 % some high school 15.4 % high school 52.9 % college 26.6 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 6 %
 5 years or less 3 %
 6-10 years 12 %
 10 years or more 79 %



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9. Racial/Ethnic composition of:

A. **Congregation**

.6 % African-American .6 % Asian 98.8 % Caucasian 0 % Hispanic
_____ % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

10.1 % African-American 3.3 % Asian 72.1 % Caucasian 11.2 % Hispanic
.3 % Other (Specify) American Indian/Alaska Native/Native Hawaiian/Pacific Islander

10. Community Setting (check as many as apply):

Location

☐ Rural ☐ Small Town ☒ Metropolitan ☐ Suburban ☐ Inner City

Function

☒ Industrial ☐ Agricultural ☒ Recreational ☒ Military ☐ College/University

Approximate population of community Moline: 41,356; Quad Cities Metro Area: 382,268

11. Church Programming—Worship

A. **Worship Time**

10:30

Average Worship Attendance

75

B. Frequency of communion celebration: 12-15 per year

C. How are members involved in planning and participation in the liturgy/worship?

Members, including elders, contribute to the liturgy and worship in a variety of ways, including leading prayers, scripture readings, and serving in various music roles.

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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Variety - Following an Ancient/Modern approach to worship, our services contain the Old and New Testaments as well as prayers and music from the early church up through present day.

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Variety - see a more detailed description here: www.fupcmoline.org/what-to-expect

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 20

B. Average attendance in Adult Education (Sunday) 40

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Operations Team	oversight of facilities, IT, & Security	5	As needed	1
Adult Ministries		4	As needed	1
Congregational Care		5	As needed	1
Missions/Outreach		2	As needed	1
Finance Team	Church Finances	5	As needed	1
Student Ministries	discipleship for birth - 12 grade	5	monthly	1

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 483,622 Last year's annual budget: \$ 508,490
(Attach a copy of current budget)
2. Percentage of income received toward budget: 99 %
3. Amount contributed for year 503,764 (most recent complete reporting year)
 - A. EPC Per Member Asking \$ 3,933
 - B. EPC World Outreach Global Workers \$ 6,000
 - C. EPC Special Projects \$ 0
 - D. Presbytery Per Member Asking \$ 2,907
 - E. Other Missions/Missionaries \$ 84,800
4. Property owned by church
 - A. Describe buildings and property (other than manse).
Church Building at 801 16th St, Moline, IL
Property at 10600 95th St, Coal Valley, IL (Bailey Retreat)
 - B. Are your buildings adequate for your present program? ☒ Yes ☐ No
If no, please explain:
 - C. Is a building program projected? ☐ Yes ☒ No
If yes, describe what, when, and projected cost
 - D. Does the church own a manse? ☐ Yes ☒ No
Condition: ☐ Good ☐ Fair ☐ Poor # of Bedrooms _____
Pastor's Office/Study: ☒ In Church ☐ In Manse ☐ Not Provided
☐ Other _____

**EPC***A Global Movement of Evangelical Presbyterian Churches***CHURCH INFORMATION FORM****6. Compensation:****A. The salary range we are prepared to offer:**Position: Assistant Pastor \$ 40,000 +Position: Director of Worship \$ 15,000 +

Position: _____ \$ _____

B. The average annual increase over the past three years is:Position: Assistant Pastor \$ _____ or 3 %Position: Director of Worship \$ _____ or 3 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing☒ Housing Allowance☐ Manse Only☐ Either of the Above**D. Benefits and expenses**yes Pension (minimum 10% gross effective salary)yes Medical insuranceyes Life insuranceyes Social Securityyes Travel/mileageyes Book allowance2 weeks Study leave allowance (minimum 2 weeks)4 weeks Annual vacation days (minimum 4 weeks)_____ Number of worship services per year for which pastor is provided relief
(in addition to vacation and study leave)

_____ Other (Specify: _____)



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Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

We do not participate in any ecumenical activities at this time.

16. Describe the strengths of your congregation.

We have a strong reputation of being a Gospel-preaching, evangelical church

High level of mobilization

Mission giving is very strong.

We value Bible teaching and preaching.

Strong appreciation and value for children and youth.

Many individuals have a strong faith and a deep love of God's word.

17. List specific problems with which your congregation struggles.

Resistance to change.

Failure to invite/failure to include new people.

Slow decline in attendance over the last several years.

Poor communication.

Being open, honest and vulnerable with each other.

The above struggles were identified for us by VitalChurch and our congregation has been working on all of these areas plus others for the past 18 months.

18. List major goals that the congregation has set for itself.

As a congregation to be more outwardly focused than inwardly focused.



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☒ Yes ☐ No

If yes, Date completed October 2020

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Spiritual discipline- The desire to consistently pursue spiritual growth and a deeper relationship with the Lord, because Christ is the Lord of his life.

Relational- Intent on investing in the lives of the people of our congregation and the surrounding community.

Teaching - Able to teach the gospel and various aspects of our faith and apply it to life in clear and accessible ways.

Team player - Able to plan, coordinate, and work alongside other church staff, to implement vision, execute weekly worship and events, while taking direction from the Senior Pastor.

Youth/Young Adult - able to relationally connect and disciple youth (6th grade through HS) and their parents as well as young adults (college and beyond).



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

We have a strong biblical foundation. The dedication of the founders who began the congregation and built the original church building set the tone for a Bible believing congregation. For over one hundred years, we have remained committed to serving the Lord Jesus Christ through worship, Christian education, and ministry to members of our church and the community at large.

By 2014, our strong biblical beliefs brought our congregation to the decision to leave the Presbyterian Church (USA) denomination and begin the acceptance process into the Evangelical Presbyterian Church.

In December of 2018, our senior pastor resigned and our associate pastor was dismissed in a period of two weeks. In May of 2019, we hired VitalChurch Ministry to help us heal, objectively assess our strengths and weaknesses, and create a plan for renewed commitment to each other and to our community. Then in August 2021, we hired a new Senior Pastor with the intended goal of revitalization and growth.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

We are unified in our desire to revive our congregation into a vibrant, evangelistic, growing congregation. This desire led to the hiring of an outside organization to help complete a thorough assessment of our strengths and weaknesses and create a detailed plan of action for our church.

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1. List the last three individuals who held the position of Assistant Pastor

Name

Dates of Service

_____	_____ to _____
_____	_____ to _____
_____	_____ to _____

2. Describe any significant factors about the church not covered in previous questions.

The Church has gone through a lot of change over the past few years and is continuing the change. Some of the change has been due to 2020 and the disruption COVID caused for all churches, and much more of it has been due to the work of Vital Church Ministries helping lead us through necessary changes. By God's grace we came through a very difficult season of self-reflection and confession. We realized the change is not over but many of us are still getting comfortable with "new normals."

Clerk of Session David Dellitt Date 3/01/2022

Search Committee Chair Rev. Justin Beach Date 3/01/2022

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org