



Associate Pastor Job Description

Job Title: Associate Pastor

Responsible To: Session Elders

Reports To: Senior Pastor

Overview: The Associate Pastor is responsible for creating, leading, and shepherding programs in key areas of the church. As a member of the pastoral leadership, the Associate Pastor assists in the mission of WEPC and is committed to the core values of this congregation and the EPC in all aspects of ministry within the church and community.

Key Areas of Responsibility

Expectations

1) Discipleship Ministries

- A: Lead team of discipleship staff members (Nursery Coordinator, Children's Ministry Director, Youth Director) to form and implement a unified vision of discipleship at WEPC
- B: Equip, support, and oversee discipleship staff as they carry out their roles
- C: Assume leadership and teaching for special projects and events

2) Small Groups

- A: Believing that small groups are a key component of discipleship, champion the vision for small groups as important for all members of WEPC
- B: Recruit, train, and equip a team of small group leaders
- C: Coordinate and oversee the small group ministry

3) Outreach & Evangelism

- A: Grow and lead a volunteer engagement team
- B: Equip and train the congregation to spread the gospel throughout our community
- C: Help improve our outreach to young families in our community

4) Preaching and Worship

- A: Serve as part of the Worship Design Team
- B: Participate regularly in leading worship services and administering the sacraments
- C: Research, design, and produce components of worship services
- D: Preach when needed, averaging once every 4-6 weeks

4) Pastoral Care

- A: Assist the Senior Pastor in caring for the flock
- B: Respond to pastoral care needs, including phone calls, visitations, pastoral counseling, and funerals

For additional information and to submit a letter of interest and resume, email Jeff Peck, Associate Pastor Search Committee Chair, at peckjw55@gmail.com