



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1: Church Information

Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information

Part 5: Church History

Part 3: Church Characteristics

Part 6: Other Information

Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





Part 1: Church Information

1. Church Name Community Evangelical Presbyterian Church

Address 114 N. Ball St., Owosso, MI 48867 (Office/Mailing Address)

951 E. Riley Rd., Owosso, MI 48867 (Sanctuary Campus)

Telephone (989) 725-6930 Fax ()

E-mail cepc@communityepc.org Website communityepc.org

2. Presbytery: Presbytery of the Mid West

Presbytery Ministerial Committee Liaison

3. Search Committee Chairman Ruling Elder Brian DeLorge

Address 215 S. Norton St., Corunna, MI 48817

E-mail brian.delorge@gmail.com

Telephone (989) 413-8149

4. List all paid staff positions (use additional sheet if necessary)

Rev. Jason Steele (Pastor) Full time Part time

Rev. Jim Rose (Associate Pastor) Full time Part time

Debbie Lauro (Secretary) Full time Part time

Diane Moore (Cleaning) Full time Part time

Ron and Glenda Davis (Worship) Full time Part time

Christina Doherty (Nursery) Full time Part time

 Full time Part time

 Full time Part time

 Full time Part time

 Full time Part time



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

5. List all vacant positions

Position Available Assistant Pastor of Community Life Date of Vacancy New/Now

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>136</u>	<u>145</u>
B. Number of family units	<u>80</u>	<u>85</u>
C. Worship attendance	<u>155</u>	<u>180</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

15 % 0-11 12 % 12-18 5 % 19-24 7 % 25-34
18 % 35-49 20 % 50-64 23 % 65+

B. Occupation:

35 % Business 25 % Professional 5 % Trades
5 % Agriculture 20 % Stay-at-Home Parent 20 % Retired
____ % Other (Please Specify) _____

C. Educational level of adults

____ % some high school 40 % high school 50 % college 10 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 3 %
5 years or less 7 %
6-10 years 30 %
10 years or more 60 %



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

9. Racial/Ethnic composition of:

A. **Congregation**

_____ % African-American _____ % Asian 95 % Caucasian _____ % Hispanic
5 % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

_____ % African-American _____ % Asian 90 % Caucasian _____ % Hispanic
10 % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community Eighteen Thousand

11. Church Programming—Worship

A. **Worship Time**

9:30-11

Average Worship Attendance

180

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

B. Frequency of communion celebration: 14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Pastor and Worship leaders (plus various singers, drums and horn players)



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Traditional (sermon text focused for the service elements)

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Mixed Traditional (praise songs, hymns and psalter)

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 45-50

B. Average attendance in Adult Education (Sunday) 75

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Spiritual Oversight	8	monthly	1
Missions	Support/plan/budget	9	monthly	3
Safety Team	Congregational safety	12	10 x	3
Financial Team	Financial Stewardship	4	Ad hoc	3
Christian Ed Committee	Plan/prepare/train	3	4 x	2

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 409,550 Last year's annual budget: \$ 461,700
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year \$ 485,000 about _____ (most recent complete reporting year)

A. EPC Per Member Asking \$ 3,335

B. EPC World Outreach Global Workers \$ 49,800

C. EPC Special Projects \$ occasional giving

D. Presbytery Per Member Asking \$ 1,885

E. Other Missions/Missionaries \$ 25,200

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary Campus - 2 buildings

Downtown office - one building with apartment above

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

More room needed at Sanctuary Campus for Fellowship/Gatherings and Youth.

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

In beginning stages of planning.

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other Church Office Building



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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CHURCH INFORMATION FORM

15. In what ways does your church participate in ecumenical activities?

Our church does not do much currently with other local churches, but is involved in Pregnancy Resource Center.

16. Describe the strengths of your congregation.

Generous givers, developed Reformed theological understanding, diversity of ages, passionate for God Word, desire to train the youth in the Faith, growing sense of hospitality and community with one another, strong servant leaders in Session and positions of authority and service.

17. List specific problems with which your congregation struggles.

Evangelism in the community, hospitality with visitors, outreach presence, willingness to commit to office of the church

18. List major goals that the congregation has set for itself.

We are in process of defining these goals given our new change in leadership at the Pastor level, but it includes the discipleship and vibrance of our Youth/Families in the faith.



EPC

A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed Currently being worked on

If yes, attach copies of each statement or strategic plan the church has completed.



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Ordained or Ordainable by the EPC

Gifted with Small Groups and Youth

Good Communication

Organization Abilities

Able to Teach/Preach Biblical Truth

Bonus - Musical Skills



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A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Joining the EPC from independency in 1981

2. Developed purpose of the church in 2007

“The purpose of CEPC is to glorify God through worship, holy living, and furthering His Kingdom by leading members of our community to a saving knowledge of Jesus Christ as the Lord.”

3. Transition from founding pastor (39 years) to current pastor

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

1. Transition from former pastor into retirement to current pastor

2. Consideration for facilities needs and growth

3. Death of prominent member of the church and care for family afterwards



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A Global Movement of Evangelical Presbyterian Churches

Part 6: Other Information

1. List the last three individuals who held the position of NA

Name	Dates of Service
_____	_____ to _____
_____	_____ to _____
_____	_____ to _____

2. Describe any significant factors about the church not covered in previous questions.

Clerk of Session RE Ron DeHaas Date 01/09/2020

Search Committee Chair RE Brian DeLorge Date 01/09/2020

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org