

**Pineland Evangelical Presbyterian Church  
205 King Road, Jacksonville, North Carolina 28540**

**ASSOCIATE PASTOR  
Position Description**

**Administration**

1. Position Title: ASSOCIATE PASTOR
2. Employed by the Pineland Evangelical Presbyterian Church
3. Annual Remuneration: To Be Determined
4. Tenure of employment, negotiable. May be dissolved at any point by either party with a 60-day notice to the church and a 60-day notice to the ASSOCIATE PASTOR, and in accordance with the EPC polity as set forth in the Book of Order.
5. The ASSOCIATE PASTOR shall relate to the church as a direct team member with the Session of the Church and working under the leadership of the current Pastor.

**Principal Function**

The ASSOCIATE PASTOR shall work with and at the discretion of Session and as a Team worker with the Pastor. Additionally, the ASSOCIATE PASTOR shall perform the Duties as outlined below as well as other duties as prescribed by the Session.

The ASSOCIATE PASTOR shall understand his/her role as that of preparing for and (eventually) taking on the responsibilities of full Pastor of the church (Teaching Elder) at such time deemed appropriate by the Session, the Pastor, the Congregation of Pineland EPC, and in concurrence with the Ministerial Committee of the Presbytery of the MidAtlantic.

This position is envisioned to be a growth process on the part of the ASSOCIATE PASTOR, Session, and the Congregation of PINELAND EPC, and that he/she will commit to a long and healthy relationship under the direct leadership of the Holy Spirit as, first in order, ASSOCIATE PASTOR and, later, as Pastor.

**Foundational Expectations**

1. The ASSOCIATE PASTOR shall commit to profess his/her love for God supremely and above all else be committed to the sovereign will of God.
2. The ASSOCIATE PASTOR shall profess his/her love for and commitment to the infallible, inerrant Word of God and find in his/her heart a burning desire to preach and teach that word faithfully and rightly so that under the direct

leadership of the Holy Spirit, others will hear and believe and know that Word.

3. The ASSOCIATE PASTOR shall be found theologically in accord with the teachings of God's Word and in agreement with the Westminster Confession of Faith and its Larger and Shorter Catechisms.
4. The ASSOCIATE PASTOR shall be committed to constant study, prayer and daily living such that he/she is constantly growing in the nurture and admonition of the Lord in that he/she is an ever developing resource for the people of Pineland and others as a sound spiritual, theological and emotional resource and an encourager and counselor for God's people.
5. The ASSOCIATE PASTOR shall know and sense his/her God given love for God's people at Pineland EPC and act upon that love and fidelity each day.

### **Primary Responsibilities**

1. The ASSOCIATE PASTOR shall serve as a collegial team member with the Pineland EPC Session and its pastor.
2. The ASSOCIATE PASTOR shall serve as the Moderator of Session under the leadership of the EPC Ministerial Committee liaison and in accordance with the EPC Book of Order, but that role shall not interfere with the proper order and protocol as is customary in the Pastor/Associate Pastor relationship.
3. The ASSOCIATE PASTOR shall serve to fill the pulpit on those occasions as is deemed necessary by Session and the pastor.
4. The ASSOCIATE PASTOR shall serve to lead Wednesday night prayer and Bible study sessions as is deemed necessary by Session and the pastor.
5. The ASSOCIATE PASTOR shall serve the PINELAND EPC by being a regular participant in all of the activities of the church (as is reasonable).
6. The ASSOCIATE PASTOR shall visit regularly those in homes, hospitals, and care facilities whose ministry needs include sickness, extended care, bereavement and others.
7. The ASSOCIATE PASTOR shall provide, in the spirit of item 6, communion to those unable to attend the sacrament at a regular church service and shall do so in accordance with the EPC Book of Order.
8. The ASSOCIATE PASTOR shall provide marital counseling and perform the marriage ceremony as required by Session and in accordance with the EPC Book of Order.
9. The ASSOCIATE PASTOR shall be willing to be mentored by Pastor Preston Wells in the process of becoming the pastor of PINELAND EPC.