



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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Part 1: Church Information

1. Church Name Pineland Church

Address 205 King Rd

Jacksonville, NC 28540

Telephone (910) 347-5510 Fax ()

E-mail pinelandpreschurch@eastnc.twcbc.com Website

2. Presbytery: Mid-Atlantic

Presbytery Ministerial Committee Liaison Rev. Keith Cobb

3. Search Committee Chairman Rev. Preston Wells

Address 155 Preston Wells Road

Holly Ridge, North Carolina 28445

E-mail preston_wells@hotmail.com

Telephone (910) 409-1277

4. List all paid staff positions (use additional sheet if necessary)

<u>Pastor</u>	<input checked="" type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u>Secretary</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u>Treasurer</u>	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time
<u> </u>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time



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5. List all vacant positions

Position Available Associate Pastor Date of Vacancy Immediate

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>83</u>	<u>102</u>
B. Number of family units	<u>52</u>	<u>63</u>
C. Worship attendance	<u>57</u>	<u>80</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

1.96 % 0-11 0.98 % 12-18 3.92 % 19-24 8.82 % 25-34
9.80 % 35-49 26.47 % 50-64 48.04 % 65+

B. Occupation:

1.96 % Business 4.90 % Professional 33.33 % Trades
4.90 % Agriculture 7.84 % Stay-at-Home Parent 37.25 % Retired
9.80 % Other (Please Specify) student

C. Educational level of adults

3.92 % some high school 68.63 % high school 22.58 % college 2.94 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 3.92 %
5 years or less 23.53 %
6-10 years 18.63 %
10 years or more 53.92 %



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9. Racial/Ethnic composition of:

A. **Congregation**

_____ % African-American _____ % Asian 100 % Caucasian _____ % Hispanic
_____ % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

10 % African-American 2 % Asian 80 % Caucasian 6 % Hispanic
2 % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 3000

11. Church Programming—Worship

A. **Worship Time**

11:00 am

Average Worship Attendance

80

B. Frequency of communion celebration: 4-5 per year

C. How are members involved in planning and participation in the liturgy/worship?

hymn selection, choir song selection, children's message



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D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

traditional

E. Type of music used in worship (e.g., traditional, contemporary, variety)

traditional

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 10

B. Average attendance in Adult Education (Sunday) 53

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Womens Circle	church and community service	20	1/mo	3
Deacons	church service	11	1/mo	3
Session	church leadership	6	1/mo	2
Wednesday Night Young People	christian fellowship/study	7	weekly	3
Basketball	recreation	13	weekly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 193,728.31 Last year's annual budget: \$ 198,398.68
(Attach a copy of current budget)

2. Percentage of income received toward budget: 100 %

3. Amount contributed for year 2019 (most recent complete reporting year)

A. EPC Per Member Asking \$ _____

B. EPC World Outreach Global Workers \$ _____

C. EPC Special Projects \$ _____

D. Presbytery Per Member Asking \$ 1,500

E. Other Missions/Missionaries \$ 8,906

4. Property owned by church

A. Describe buildings and property (other than manse).

Sanctuary with attached Sunday School building and fellowship hall.

Gym with kitchen and outdoor cooking facility

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Associate Pastor \$ 48,000 (includes housing)

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

Housing Allowance

Manse Only

Either of the Above

D. Benefits and expenses

4,800.00 Pension (minimum 10% gross effective salary)

5,400.00 Medical insurance

_____ Life insurance

3,305.00 Social Security

4,500.00 Travel/mileage

1,000.00 Book allowance

500.00 Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

as needed Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Other (Specify: _____)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

Gospel Slings for Community
Basketball, community attended
Fellowship Fish fries, community invited
Christian Women Society

16. Describe the strengths of your congregation.

Desire to follow the Bible
Strong prayer warriors
Spirit filled worship
Congregational unity
Congregational and community caring

17. List specific problems with which your congregation struggles.

Youth membership

18. List major goals that the congregation has set for itself.

see attached



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No

If yes, Date completed 3/9/2017

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

Minister to the congregation - Pastoral Care

Collaborative leadership

Visit the sick and homebound

Good Preacher

Good teacher

Spirit filled



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

Completion of new sanctuary

Dissolution with PCUSA and association with EPC

Paid off Mortgage

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

PCUSA struggles with
separation from PCUSA



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Part 6: Other Information

1. List the last three individuals who held the position of Pastor

Name	Dates of Service
<u>Rev. David Vanderbilt</u>	_____ to _____
<u>Rev. Don Marshall</u>	_____ to _____
<u>Rev. Greg Weist</u>	_____ to _____

2. Describe any significant factors about the church not covered in previous questions.

Sense of family & love fostered by presence of the Holy Spirit that simply cannot be understood by this document

Clerk of Session Lorraine Davis Date 02/10/2020

Search Committee Chair Preston Wells Date 02/10/2020

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org