



# MEMORIAL PARK CHURCH

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## WHO WE ARE

Memorial Park Church is a large Multi-Generational church in the North Hills of Pittsburgh, where we've been leading people to follow Jesus for over 80 years. We strive to live out our mission statement in all that we do. We want to Love People by showing them that they are known and cared for as they are. We want to Know Jesus by learning Biblical Truth through studying God's Word. We want to Live Transformed by letting our lives be a reflection of God's Glory so others may see Him through us and want to know Him. By God's grace we've been experiencing growth across each generation and are seeking to continue to grow and develop followers of Jesus. We offer 4 weekend services each week: Saturday Night, Two Sunday Morning Services and an online Broadcast.

## WHAT WE'RE LOOKING FOR

Memorial Park Church is currently seeking our next Executive Pastor. This position serves as spiritual leader in our staff, congregation and in the community. They will have the opportunity to preach, host services, teach classes, provide care and develop important ministry and strategy at MPC. The ideal candidate will be ordained or ordainable within the EPC (Evangelical Presbyterian Church), have experience leading and developing ministry leaders and bring a multitude of executive and administrative gifts.

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WWW.MEMORIALPARKCHURCH.ORG



412.364.9492  
8800 PEEBLES RD  
ALLISON PARK, PA 15101



## MEMORIAL PARK CHURCH IS SEEKING A EXECUTIVE PASTOR

### Purpose

As a member of the executive team and pastoral staff, this person shall serve the church by providing oversight and leadership related to areas of pastoral ministry and the business affairs of MPC in order to advance the mission of Memorial Park Church to Love People. Know Jesus. Live Transformed.

### Qualifications

- A strong faith in Jesus Christ as Savior and Lord
- Masters of Divinity/Ordination
- Strong teaching and preaching skills
- Strong background in administration
- A “people friendly” personality
- Ability to see and encourage strengths of staff
- Ability to work well as part of a team ministry
- 10+ years experience in pastoral ministry and/or operational leadership in a non-profit.

### Accountability

The Executive Pastor for Ministry shall report directly to the Lead Pastor

The EP shall work with the Lead Pastor, The Executive and Leadership Teams to oversee and implement the work of the church

### Position Details

- This is a full-time exempt, ordained position with full benefits as stipulated by the EPC and MPC's Personnel Hand Book
- The Executive Pastor for Ministry shall report directly to the Lead Pastor
- The EP shall work with the Lead Pastor, The Executive and Leadership Teams to oversee and implement the work of the church
- Salary Range \$80,000-\$100,000 for EPC ordained, dependent on experience.
- Insurance Package full family medical and dental insurance plus life insurance and long-term disability
- Retirement Package 10% contribution for EPC ordained, 6% contribution for all others
- Vacation, PTO, Study Leave 4 weeks vacation and 2 weeks study leave annually



## Essential Duties & Responsibilities

### **PASTORAL RESPONSIBILITIES**

- Weekend Service Execution with the primary focus being on service hosting, assisting with the sacraments, regular preaching and teaching Adult classes and other weekend tasks related toward the growth and membership within the church.
- Shares pastoral responsibilities in assisting with visitations, weddings, funerals, and limited counseling when necessary.
- Take time for study, reflection and rest to nurture spiritual growth and health.
- Attend Fiscal Management, Personnel, and Session meetings.
- Participation within the Presbytery and General Assembly events.

### **EXECUTIVE RESPONSIBILITIES**

- Oversees: Women's, Men's, Marriage and Communications Ministries, Finance, Facilities and human Resources.
- Member of the Executive Team to coordinate overall ministry and operations of MPC.
- Member of Leadership Team to oversee the overall ministry alignment of MPC.
- Member of the Personnel Committee, Finance Committee and Session.
- Working with the communications department to keep our office communication practices and tools up to date.

## How to Apply

Email letter of interest and resume to [pnc@memorialparkchurch.org](mailto:pnc@memorialparkchurch.org) with Personal Information Form (PIF) to follow.

**Memorial Park Church**

8800 Peebles Road, Allison Park, PA 15101  
(412) 364-9492 | [mpcepc.org](http://mpcepc.org)