

## **Assistant or Associate Pastor of Leadership Development**

**Role:** Chief Developer and Overseer of paid and volunteer Ministry Leaders.

The Assistant or Associate Pastor of Leadership Development serves the Lord and His church by developing leaders while overseeing the administration, operation, financial processes and facilities of the church. This includes supervising ministry staff, coordinating ministries, maintaining church wide communications, developing and overseeing budgets, and managing change throughout the congregation. He will also model and occasionally teach the Good News of Jesus Christ from God's Word. He supports the Senior Pastor in all ways, including communicating the ministry vision of the church.

### **Responsibilities**

1. Assess, implement, improve, and monitor systems that develop the leadership abilities of paid and volunteer staff.
2. Manage the administration and operations of the church. This includes operational and financial systems, property, facilities, human resources and risk management.
3. Ensure proper and consistent communications throughout the church.
4. Promote the outreach of the church to the surrounding community.
5. Regularly preach of the good news of Jesus Christ from God's word.
6. Perform other duties as requested by the Senior Pastor and/or the Session.

### **Relationships**

The Assistant or Associate Pastor of Leadership Development will maintain positive, healthy relationship with the Senior Pastor and with all groups within the church, including special relationships with the following groups:

1. Ministry Staff: Managing and mentoring.
2. Deacons: Unifying and encouraging.
3. Personnel Committee: Coordinating and optimizing.
4. Community Groups: Developing and supporting leaders.

### **Requirements**

This is a Teaching Elder position. Candidates must be ordained (or become ordained) in the Evangelical Presbyterian Church.

### **Results**

Producing a stream of well-developed leaders who enable us to be a thriving church that is a blessing to our neighbors and the world by...

- Connecting people to Jesus (through worship)
- Connecting people to one another (through Community Groups)
- Connecting people to ministry (through service)

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