

Christ Fellowship Church Director of Families Job Summary

Christ Fellowship Church
Fort Collins, CO
Christfellowshipchurch.net

The Director of Families is an 8-12 hour a week position created to pursue the church mission and vision among infants through high school, while coming alongside parents as they spiritually lead their families. The goal is to provide supplemental spiritual support to families through the corporate body of the church and to support families as their own family unit through prayer, spiritual resources, training, and pastoral care. Each demographic should be ministered to in a way which is unique to their stage of life, all while seeking intergenerational connectivity.

Responsibilities

1. Meet Regularly with the pastor
2. Attend regular staff meetings
3. Oversee all Children's and Youth Programming (Sunday morning or otherwise)
4. Meet regularly with volunteers to set and monitor annual ministry goals, cast vision, etc
5. Find ways to incorporate parents into their children's learning
6. Coordinate childcare for special services outside of Sunday morning
7. Help minister to families in need
8. Lead a once-a-month Family Fellowship night (advertise, promote, provide meals, set topics, etc.)

Skills Necessary

1. Know and embrace the CFC mission and vision statements
2. Work well under the supervision of the pastor.
3. Work well as a team member of the church staff
4. Leading volunteer ministry teams
5. Recruit, mobilize, and support volunteers.
6. Administration skills of planning, organization and record keeping.

An Average Week May Look Like:

2-3 hours of administrative work

1-2 hours of ministerial connection with the church

2-3 hours at Sunday service

0-1 hours of meeting with Pastor and/or the staff

2-3 hours of spiritual and personal development, individually and with the body

Compensation:

This is a part time and at-will position, with flexible hours. This position is expected to take a maximum of **8-10** hours on average each week, and compensation will be **\$10,400 - \$12,480** a year depending on the candidate. They will receive **4 Sundays off** a year, but will need to be requested at least 2 weeks ahead of time. Additional time off may be allowed depending on the request.

To Apply:

Please email your resume to matt@christfellowshipchurch.net. In addition to your resume, please include a 1-3 paragraph response to each of the following questions: (1) Please tell us about your Gospel journey. How did you come to know Christ? What does your faith life look like today? (2) Please tell us about how best you would minister to our families (programs, personal connection, events, resources, etc.)? What recommendations do you have for helping parents to disciple their children? What recommendations do you have for increasing intergenerational ministry as a whole?