



First Presbyterian  
ROME

## Director of Student Ministries

### Position Summary:

The Directorship of Student Ministries at First Presbyterian Church is a partnership model. One Co-Director focuses on discipleship of middle and high school **boys**, while the other Co-Director focuses on discipleship of middle and high school **girls**. Each Co-Director develops leaders and volunteer relationships, crafts relevant programming, and lovingly discipled middle and high school students for faith in Christ.

### Reports to:

Executive Director of Operations for all matters related to ministry operations, including, but not limited to personnel policies/procedures, financial accountability, stewardship of student ministry's buildings and grounds

Pastor of Student Ministry for all matters related to ministry and ministry programming

### FLSA Status:

Exempt, salaried  
40 hours per week (full time)

## QUALIFICATIONS

### Spiritual Qualifications:

- Christian who possesses a strong desire and commitment to know Christ, follow him and lives in a God-glorifying manner before a watching world (Philippians 1:27)
- Demonstrates commitment to personal study of Scripture, prayer, and worship while participating in the life and ministry of the church
- Demonstrates the love of God found in Jesus Christ in ALL times and in ALL places—understanding that students are observant in church gatherings and public places
- Agreement with the Essentials of the Evangelical Presbyterian Church
- Agreement with the mission, vision, and values of First Presbyterian Church

### Educational/Experiential Qualifications:

- Bachelor's degree
- Proven experience in ministering to students, demonstrating a heartfelt love for students, and demonstrating a desire for students to grasp and live the gospel of Jesus.
- Proven experience in any/all of the following: building and leading teams, inviting and equipping volunteers, planning and organizational development

### Personal Qualifications:

- Relationship-oriented
- Demonstrates leadership and professionalism
- Possesses relational skills necessary to communicate the gospel of Christ
- Demonstrates sound judgment and maturity

## WORK SCHEDULE

As a full time, exempt salaried position, the weekly schedule may vary according to ministry events and needs. It is expected that the Co-Director will have regular office hours. During times of ministry events and trips requiring extended hours, the Co-Director's weekly schedule may be modified to offset such. These modifications, however, require the approval of the Pastor of Student Ministry and/or the EDO.

## **RESPONSIBILITIES** (Including but not limited to)

### **Gospel Formation:**

- Disciples students through relational ministry and key programs and events
- Discipleship initiatives are directed not only towards covenant kids, but also are outwardly focused
- Develops relationships with students on 'their turf,' such as athletic events, etc.
- Makes disciples of middle and high school students in cooperation with volunteer leaders, parents, and other key volunteers.
  - Includes one-on-one ministry, personal teaching, leading small groups, and other FPC sponsored events.
  - The Director should not be the sole teacher, but rather carry responsibility for content and coordination of teaching.

### **Programming and Environments:**

- Safe Ministry Compliance: Abides by the Safe Ministry Policy for FPC, thereby ensuring a safe ministry environment for all minors and adults working within Student Ministry.
  - As per policy, Co-Director completes biennial Safe Ministry Training and background check.
- Regular Programming: Lead and administer the annual scope of programming including, but not limited to maintaining or changing existing weekly and monthly programs under the leadership of the Pastor of Student Ministry; developing opportunities for mission and service. Includes consistent presence at regular student ministry activities (meetings, retreats, conferences, trips, events, etc.).
- Creating and Leading Key Experiences: Planning and preparing for key student experiences, (such as events, retreats, trips, projects, and conferences).
- Stewardship: Exhibits wise stewardship of student ministry physical environments and financial resources.
  - Create and maintain physically safe, clean, and relationally connected environments for ministry.
  - Demonstrates effective stewardship of ministry's budgetary resources.
  - Complies with FPC financial policies and procedures

### **Partnering with Parents and Families:**

- Cultivates relationships with students by seeking them out through "time on their turf" and model the same for leaders.
- Maintains a presence at public events and in person visits, meet-ups, and/or communication.
- Alongside Pastor of Student Ministry and Student Ministry staff, assists in plans for building relationships to shepherd the covenant children of FPC, their friends, and students from the wider middle/high school community.
- Alongside key volunteers provides care and counseling for students in crisis, and, when necessary, refers persons whose needs exceed their skill and abilities to the Pastor of Student Ministry.
- In coordination with the Family Ministry staff, communicates and fosters relationships with parents to offer support, encouragement, and insight. Leverages age-specific student ministry programming to equip parents in each phase of adolescence and partners with them in discipleship in the home.

### **Relationships with FPC Staff, FPC Ministry Teams, and FPC Leadership:**

- Works collaboratively with other members of the FPC staff to achieve the overall mission and vision of FPC.
- As is appropriate for ministry within Christ's church, exhibits healthy communication strategies with other staff members.
- Acknowledges and demonstrates that student ministry is a part of the overall ministry of FPC, and actively works to align student ministry with the overarching mission and vision of FPC.
- Partners with other FPC Ministry teams, as appropriate.
- Submits to the government and discipline of the Evangelical Presbyterian Church and to the spiritual oversight of FPC's Session.
- Works to promote the unity, purity and peace of the Church

**Other Responsibilities:**

- Along with Pastor of Student Ministry and Chair (Elder), participates in Student Ministry Council meetings.
- Participates consistently in FPC staff meetings.
- Participates in other ministry team meetings when necessary.
- Participates regularly in the overall life of FPC.
- Works collaboratively with Pastor of Student Ministry, Director of Student Ministry Logistics, and other student ministry staff.
- Responds respectfully to the leadership of Pastor of Student Ministry, Executive Director of Operations, Pastoral Team, and Session.
- Other duties as assigned by Pastor of Student Ministry

**Interested candidates should send their resume to: Jimmy Latham – [jimmyl@fpcrome.org](mailto:jimmyl@fpcrome.org)**