



***"Making Disciples Who Make Disciples"***  
**Director of Family Ministries**

**Purpose:** The Director of Family Ministries provides leadership and direction for a quality program of Christian nurture and education for children, youth and families. They shall desire that all grow in faith and service to Jesus Christ through Olivet Church.

**Responsibilities Include** (but not limited to):

- Developing a comprehensive faith formation program for infants through high school students using diverse, biblically based curriculum, and incorporating music, art, service and outreach into the experience.
- Providing leadership for Summer Missionaries and Interns
- Helping to develop and lead yearly mission immersion trips and special events
- Designing and implementing faith formation for families and the wider congregation.
- Connecting with students through activities outside of church, including pastoral care for individual and family.
- Ensuring alignment with the mission and vision of Olivet.
- Creatively communicating all activities/events to both the congregation and the community.
- Other appropriate and reasonable duties as assigned by the Head of Staff.

**Qualifications:** The Director will have a vital and growing relationship with Jesus Christ, as expressed inwardly by the Fruit of the Spirit (Galatians 5:22-23) and outwardly by multiplicative discipleship (Matthew 28:18-20). The Director will lead a consistent Christ-centered way of life and be able to articulate his/her personal faith in words as well as life. The Director will have education and/or experience teaching and working with children and/or students and have a faithful, available and teachable spirit.

**Working Environment:** This position is 30 hours per week with flexible hours. The fixed part of the schedule includes:

- Sunday morning (8:30 a.m. -12:00 p.m.)
- Staff Meeting (one hour)
- Wednesday Evening Family Night (5:00-8:00 p.m.)

**Accountability:** The Director reports to the Senior Pastor/Head of Staff. Performance review will be conducted annually. The Director will be provided with a copy of the Olivet Community Church Personnel Policy as well as the Child Safety Policy. A background check is required for this position. Salary will be approximately \$14/hour, commensurate with experience. To apply, please send your cover letter, resume and statement of faith to [olivetcommunity.com](http://olivetcommunity.com) or contact Pastor Dave Mills at (812) 457-7350.