

## **Full-Time Youth Director Job Description**

### **Primary Responsibilities**

- Responsible for creating opportunities for Biblical, Christ-centered teaching that is theologically in-line with the churches and our denomination, the [Evangelical Presbyterian Church](#)
- Plan, lead, and implement weekly youth group for middle school and high school students
- Plan, lead, and implement regular “large” events/activities for middle school and high school students
- Plan, lead, and implement outreach to unbelieving youth in the community through events, activities, partnerships with other youth ministries, etc.
- Plan, lead, and implement youth mission trips and retreats
- Meet with youth (one-on-one and/or in small groups)
- Attend extra-curricular activities youth are involved in and be active in the Clay County Community
- Integrate youth into the life of the churches
- Teach Confirmation Class every other year
- Provide pastoral care for youth and their families
- Recruit and train volunteer youth leaders
- Communicate well with youth and their parents regarding the youth ministry
- Be an active member and participant in the life of both congregations and attend both churches’ worship services

### **Secondary Responsibilities**

- Work in partnership with the Christian Education Committee to select Sunday School curriculum
- Work in partnership with the Children’s Ministry Director to plan, implement, and be a part of Vacation Bible School
- Partner with other youth programs and participate in the life of the community
- Work with the Youth Fundraising Committee to help cover the cost of mission trips
- Preach occasionally
- Manage youth budget in partnership with treasurer and finance committee
- Reports to Pastor and Sessions, and will have a yearly review

### **Job Requirements & Details**

- Possess a strong commitment to Jesus Christ as Lord and Savior
- Education: Preferably, candidate should have a Bachelor’s degree, ideally with some formal theological training at a Bible college, seminary, or other Christian institution
- Candidate must be Evangelical (able to agree with the [EPC’s Essentials](#)) and possess a passion for Christ and His Gospel, a love for youth ministry, a humble spirit, and a vibrant prayer and devotional life
- Possess a strong knowledge of the Bible
- Everyone in our churches who works with children/youth is required to pass a background check
- This is a full-time position offering benefits and a competitive salary

### **Skills**

- Possess good oral and written communication skills
- Able to plan, organize, and implement events well
- Musical abilities are a plus

## **About First & Idana Presbyterian Churches**

[First Presbyterian Clay Center](#) has about 200 members and [Idana Presbyterian](#) has about 65 members. The churches are separate, but have a strong partnership which includes sharing the Pastor, the Youth Director, and the Children's Ministry Director. The churches enjoy fellowship events together throughout the year, and our youth form one youth group (25-30 students). About seven years ago, the churches joined the EPC, and are thrilled to be a part of a Biblically faithful, Christ-centered denomination. Both churches are friendly and caring, and strongly support the youth ministry. Currently, about 15 adults are involved leading different various aspects of the youth ministry.

## **About Our Community**

Nestled on the edge of the Flint Hills, [Clay Center, KS](#), is the county seat of [Clay County](#). Clay Center's population is about 4,000. The town of Idana is just 8 miles west of Clay Center and has about 100 residents. Clay County has a population of about 8,000. Our community is friendly, welcoming, and is a fantastic place to live. We are home to active churches and great schools, and there's a vibrant community pride here. Our area is economically solid and main employers are Clay County Medical Center, the school system, manufacturing, small businesses, banks, city & county services, agricultural businesses, and farming and ranching. Our hospital has just undergone a multi-million dollar expansion to become a regional facility. Clay Center has recently rebuilt the town pool into an aquatic park, and The Rex, Clay Center's movie theatre, was just restored to its 1920s glory. We have several large parks and a zoo that is currently being renovated. Manhattan (home of Kansas State University), Junction City, and Fort Riley are all about a 40 minute drive away.

## **How to Apply**

Please send your résumé and cover letter to: [ccfirstpres@gmail.com](mailto:ccfirstpres@gmail.com) or to:

Youth Director Search Committee  
First Presbyterian Church  
602 Clarke Street  
Clay Center, KS 67432