River Community Church (EPC)
Staff Position: Children’s Ministry Director (Part Time)

At River we help people live in and live out the Good News of Jesus Christ. River is a church committed to preaching and teaching the gospel and to worshipping God in a manner that is historically informed, biblically-based, and contemporary in feel. Our congregation of about 90 worshippers is relatively young with several families and most members ranging in age from 28 to 64. River was founded in 2000 as a sister-church of First Presbyterian Baton Rouge. In 2011 River became part of the Evangelical Presbyterian Church. Our church is in Prairieville, LA, which is just south of Baton Rouge. You can learn more about our church at our website: rivercommunity.org.

River cares about reaching and raising up the next generation with the gospel and to aid parents in the task of family discipleship. We are seeking a children's ministry director who is passionate and gifted to help us accomplish this goal.

Position Description: Part time position (15-20 hours/week). The position will start at an hourly rate of $18 per hour.

Responsibilities
- Develops and presents to the pastor a detailed 1-year ministry plan for the church’s children’s ministry each year.
- Plan and oversee all aspects of the following:
  - Children’s Sunday school (PreK-5th grade).
  - Children’s church (PreK-2nd grade), occurs during the sermon of the worship service.
  - Nursery including curriculum
  - Wednesday night children’s program (children through 5th grade, Fall through Spring).
  - Outreach events such as a VBS and Easter Egg Hunt.
- Recruit and train volunteers for the above ministries.
- Provide resources and guidance to assist parents in their primary responsibility of discipling their children.
- Oversees the nursery workers and volunteers.
- Develop and oversee the check-in/check-out process for Sunday school and the nursery and all children’s events
- Prepare and monitor the children’s ministry budget and manage all materials related to the children’s ministry.
- Arrange childcare as needed for various events.
- Oversee and ensure compliance of all volunteers to the church’s child safety procedures.
- Miscellaneous tasks as necessary.
• Reports directly to the pastor

Qualifications
• Clear testimony and growing faith in Jesus Christ as Lord and Savior. The person must have a personal walk that adorns the gospel.
• Is presently active in a church.
• Senses a call to children’s ministry.
• Subscription to the EPC essentials and the Reformed understanding of the faith.
• High school graduate; college degree preferred.
• Has experience working with children, preferably in an educational setting. Past work experience in children’s ministry a plus.
• Passes a criminal background check

Abilities
• Gifted and passionate in teaching children the gospel and the Reformed faith.
• Gifted at leading, recruiting, and training of volunteers
• Strong planning, organizing, and prioritization skills.
• Communicates clearly and effectively through speaking and writing.
• Works well on a team.
• Able to receive direction and correction from the pastor.

Expectations
• Commitment to the mission of River Community Church to help people live in and live out the Good News of Jesus Christ.
• Attend the weekly staff meeting and the monthly Discipleship Team meeting.
• Conducts himself/herself in a manner that is morally consistent with historic Christianity and that honors the gospel inside and outside the office.
• To be present and available for meeting various children’s ministry needs that arise during Sunday mornings (9a – noon) and during the Wednesday evening program that runs in the Fall and the Spring.
• Becomes a member of River Community Church
• Attend an approved Children’s Ministry Conference every other year.

To apply please submit a cover letter and resume to Nathan Edwards at
nathan@rivercommunity.org or to 36367 Perkins Road, Prairieville LA 70769.